

Charter Review Committee 2016  
January 11, 2016 Minutes

Members: Chair Roberta Soolman (Roberta), Vice Chair Ken Rush (Ken), Steve Greenberg (Steve), Joe Magnani (Joe, left at 8:00 pm), Alexis Christopher (Alexis), Secretary Betsy Emberley (Betsy)

Call to Order: 7:05 pm  
Guest: Judy Margulies (Judy)

**1. Welcome and Introductions:** Roberta called the Charter Review Committee (CRC) meeting to order, welcomed everyone, and we introduced ourselves. Roberta mentioned that we'd like to make an audio recording to aid with accurate minutes. No objections were stated.

Board of Selectmen was supposed to meet with the Charter Review Committee on January 14th, but it conflicts with the Downtown Summit. They will be rescheduled for late February.

The committee discussed possible dates to meet with Michael Ward: January 25th or 26th or any of the first two days in February.

**2. Public Participation:** Judy Margulies brought up a few issues regarding the role of the health agent.

- a. Is the health agent accountable to the Board of Health or the Town Manager especially when it comes to policy? Some towns are changing to the former.
- b. There are so many state and federal laws in play.
- c. State laws refer to the Board of Health and don't mention a health agent.
- d. Human resources is under the Town Manager. Can the Board of Health and the Town Manager do a joint personnel evaluation of the health agent?
- e. Policy and enforcement should come under the Board of Health.
- f. Board of Health relies on the Health Agent to be the expert to provide the expertise.

Discussion ensued about public health issues (e.g., noise and noise abatement), and the roles and responsibilities of the health agent.

**3. Approval of Minutes:** Deferred.

**4. Other Business:** Assessed Charter Review Committee Public Forums document that Roberta distributed to help plan logistics for the public forums on January 23, January 26 and January 31.

**4. Next Meeting:**

A motion to adjourn was made by Alexis, seconded by Steve and voted 5-0-0 at 8:44 pm.

Minutes taken and submitted by:

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Betsy Emberley, Secretary