



Town of Ashland

M A S S A C H U S E T T S

BOARD OF SELECTMAN Minutes May 18, 2016 – 6:00PM Town Hall

Vision Statement - The Town of Ashland will be a prosperous and fiscally sound community with a full range of housing, business, cultural, educational, and recreational opportunities in a safe and attractive environment for residents and visitors.

Call Meeting to Order

Joe Magnani called the meeting to order at 7:00 PM. Present at the meeting were Chair Joe Magnani, Vice-Chair Steve Mitchell, Yolanda Greaves, Rob Scherer, Carl Hakansson, Town Manager Michael Herbert and Assistant Town Manager Jenn Ball.

Joe Magnani announced that the meeting was being taped and broadcast live on WACA.

Joe Magnani led the Pledge of Allegiance.

Board Reorganization

Board members will address this at their next meeting.

Joe Magnani explained that the Board and management have starting working on the budget based on the results of the override not passing. He thanked everyone who voted and explained that he has enjoyed serving with the other Board members.

Steve Mitchell congratulated Joe Magnani and Carl Hakansson on being reelected.

Carl Hakansson thanked everyone for supporting him and he said he enjoyed the way both sides of the override conducted themselves.

Rob Scherer congratulated Joe Magnani and Carl Hakansson and he thanked everyone that worked so hard on getting the word out regarding the override.

Citizen's Participation

Mark Dassoni, 49 Hawthorne Road, congratulated everyone that was on the ballot and applauds their efforts.

Old / New Business

Adoption of Consent Agenda

Jenn Ball explained to the Board how boards in surrounding communities use a consent agenda. She mentioned that the items usually included in a consent agenda are usually routine items.

Board members agreed that this is something that they could experiment with to see how it might work.

Steve Mitchell made a motion to adopt the consent agenda format and experiment with it. This motion was seconded by Yolanda Greaves with a unanimous vote of 5-0-0.

Metrofest Participation 2016

Beth Reynolds explained that the Metrofest will take place this year on June 25th from 11:00 AM to 5:00 PM. Beth explained that the cost of participation is \$500.00.

Yolanda Greaves made a motion to participate in Metrofest 2016 and that Steve Mitchell and Yolanda Greaves will be the Selectmen meeting with point person Beth Reynolds and funding will come from the Selectmen's gift account. This was seconded by Rob Scherer with a unanimous vote of 5-0-0.

Board of Selectmen Scholarships

Yolanda Greaves reported that 18 students have submitted applications for the scholarships, and 14 of them are young women. This year the two best and deserving Ashland students will be chosen, as opposed to attempting to give the award to a young woman and a young man.

Revised Ameresco PPA Agreements

Michael Herbert explained that the PPA agreements for the solar projects have been amended. The Special Permit process has ended and the additional requirements that resulted added an additional expense of \$243,000.00 and the rate agreements were reduced, which will save the town \$397,000.00.

Yolanda Greaves made a motion to accept the 3 amended agreements for the agreements between Ameresco and the Town of Ashland as amended. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Board members asked Michael for an update on the testing that was done at the Howe Street location.

Judy explained that she would like for the Board to consider setting up a subcommittee to follow some of the important discussions.

October 1, 2016 Cycle for Life

Joe Magnani reported that there is a request from the Cystic Fibrosis Foundation to utilize roads in Ashland for the 2016 Cystic Fibrosis Foundation Cycle for Life which will take place on October 1, 2016.

Yolanda Greaves made a motion to approve the request for the Cystic Fibrosis Foundation annual CF Cycle Bicycle Tour on October 1st and that they work with public safety. This motion was seconded by Rob Scherer with a unanimous vote of 5-0-0.

Conveyance of Property – Ashland Green LLC

Michael Herbert explained that the Board made a decision to convey this item to the Conservation Commission.

Yolanda Greaves made a motion to accept Parcel #1 as read from the announcement. This motion was seconded by Rob Scherer with a vote of 4-0-1 (Hakansson).

Ashland Half Marathon – October 29

This item was deferred, and the Board will ask Steve Greenberg to present the details to the Board at an upcoming meeting.

Yolanda Greaves asked to add this topic to the old/new business, the request was seconded by Rob Scherer

Attendance at the Farmer's Market

Yolanda Greaves asked that Board members check their calendars and let her know when they would be available to cover the tent at the Farmer's Market.

Scheduled Hearings/Appearances

Stone's Public House

Joe Magnani read the Public notice to open the Public Hearing on the change of manager for Stone's Public House.

Yolanda Greaves made a motion to open the public hearing. This was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

James Ward explained that he has been in business for a number of years and is looking to take over for Gregory Bergeron who no longer works at Stone's Public House.

Yolanda Greaves made a motion to close the Public Hearing. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Yolanda Greaves made a motion to approve the change the manager for Long Acer dba Stone's Public House from Gregory Bergeron to James Ward. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Farmer's Market Wine Sales

Steve Mitchell explained that both applicants, Aaronap Cellars, LLC and Zoll Cellars, are repeat vendors and there have been no issues with and the Farmer's Market looks forward to having them back again for the upcoming season.

Yolanda Greaves made a motion to approve Aaronap Cellars, LLC and Zoll Cellars as vendors at the Farmer's Market for the 2016 season. This motion was seconded by Rob Scherer with a unanimous vote of 5-0-0.

Class II License – Mukesh Mahimutra

Joe Magnani read the public notice to open the Public Hearing on the Class II License application submitted by Mukesh Mahimtura for 83 Nickerson Road.

Yolanda Greaves made a motion to open the Public Hearing for 83 Nickerson Road. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Mukesh Mahimtura explained that he has been in the auto business for many years and he is looking to operate an Internet sales business with a physical location that would be operated by appointment only.

Brian Smith who identified himself as an abutter wanted to ensure that no additional outside lighting will be added, which the applicant confirmed no lighting will be added.

Yolanda Greaves made a motion to close the Public Hearing. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Yolanda Greaves made a motion to grant a Class II License requested by Mukesh Mahimtura at 83 Nickerson Road with regular business hours from 9AM to 5PM, Monday - Saturday. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Proclamation – David Manugian, Director of Public Works

Joe Magnani explained that David Manugian's last day is Friday and the Michael Herbert and Joe Magnani presented him with a proclamation. David Manugian will be heading to the Town of Bedford to serve as their DPW Director.

David Manugian explained that he has really enjoyed his time here in Ashland and said it has been an honor to have worked here.

MS4 Permit Update

Maeghan Walters, Conservation Agent, updated the Board on the Municipal Separate Storm water Systems (MS4) permit. Maeghan Walters explained that the town has requirements that need to be complied, however she will attend an upcoming meeting to obtain the additional information and will bring that information back to the Board.

Acceptance of Minutes

Yolanda Greaves made a motion to accept the minutes as presented from April 6, 2016 and March 16, 2016. This motion was seconded by Rob Scherer with a unanimous vote of 5-0-0.

Selectman Appointments

Town Counsel Contract Renewal

Yolanda Greaves explained that she is comfortable with entering into a 3-year contract with the Town Counsel contract.

Steve Mitchell agreed to extend the contract, but he is not convinced to extend it to a 3-year contract. He feels that on a couple of occasions the advice given was the correct information

Carl Hakansson did not support a contract beyond 1-year. He said that he has a list of concerns, but generally speaking he supports extending the contract, however not for 3 years.

Rob Scherer was generally favorably supportive and would be comfortable with a 1 year, unless there is a reason to lock the firm in for a longer time frame.

Yolanda Greaves wanted to know if there is a cost savings in having a 1 year or a 3-year contract.

Michael Hebert encouraged the Board to reach out to Lisa Mead if they have concerns. He would also be happy to work with her as well.

Joe Magnani explained that he would be open to a 1 or 2-year contract and would like to discuss in Executive Session if there is a need to negotiate the new contract.

Town Manager Appointments

Public Health Nurse – Nancy Cleary

Michael Herbert explained that he is appointing Nancy Cleary to the position of Public Health Nurse. This is a part-time position which will be approximately 7 hours per week and the Board of Health has recommended Nancy Cleary as well, based on her extensive experience. Michael Herbert is requesting the waiver of the 15 day waiting period.

Yolanda Greaves made a motion to approve the appointment of Nancy Cleary and waive the 15 waiting period with regards to this position. This motion was seconded by Rob Scherer with a unanimous vote of 5-0-0.

Town Manager Reports

FY2017 Budget Recommendation

Michael Herbert explained what the \$1.9M override not passing will mean to the town's FY17 budget, given the \$218,000 deficit and including the 2.5% increase from FY16 to FY17. Under the agreement the \$68,000 deficit is split between municipal departments and the school department, 30/70. Michael Herbert explained that based on Chapter 70 funding received last year it appears that the town will receive a substantial increase in that funding. In addition, it appears that with that information and working with Mr. Adams, the Board feels that without losing positions the town should be able to make the needed adjustments to balance the budget.

Yolanda Greaves made a motion to approve and move forward with the FY17 budget of \$ 63,201,156 as presented. This motion was seconded by Rob Scherer with a unanimous vote of 5-0-0.

Rail Transit District Update

Michael Herbert explained that a number of issues have come to light regarding the RTD. Recently on the funding side the bids received for required work exceeds the grant that was received. As a result, the agreement has not been signed.

Looking at an alternative funding agreement, would allow for the utility of the work in exchange for funding.

Michael explained that the blasting plan has been reviewed by the State Fire Marshall, which allows the town, the DEP and the EPA to review the plan before it comes before the Board, for a vote on the agreement.

Steve Mitchell moved and Mr. Hakansson seconded the motion to direct the Town Manager to consult with DEP concerning the plan. The motion passed unanimously 5-0-0.

Yolanda Greaves made a motion to authorize Michael Herbert to find a competent company to do a study of the hydrogeological impact study on the site. This motion was seconded by Carl Hakansson with a unanimous vote of 5-0-0.

Michael Hebert explained that yesterday the Order of Conditions issued by the Conservation Commission was reviewed and found the developer, Campanelli Thorndike Development, was in violation of the order, because work proceeded inside of the 25 ft. no disturb buffer zone and the statutory appeal period was not ended or settled. A follow-up review by attorneys determined that a stop work order is not automatic during the appeal period without an injunction, and therefore the stop order was rescinded.

Carl Hakansson made a motion to direct the Town Manager to hire a firm to do a further analysis/study on the peak flow of water runoff impact from the RDP on the culvert. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Carl Hakansson asked the Board to investigate whether there is an appeal filed for a work stoppage in play that would preclude the Board from having to issue an order.

Roberta Soolman, 28 Woodridge Lane, explained that she shares the same concerns as the Board, and with all the additional information the Board is seeking she finds it alarming considering a report received from MEPA was not complete. Roberta would like to Board to reach out to the group that requested a stop order to see if there is an opportunity to work together. Michael Herbert explained there is a clause that would prohibit working with the other party.

Mark Dassoni, 49 Hawthorne Road, wanted to know if the results of the override have any bearing on what is currently going on, which Joe Magnani responded no. Mark said that he has concerns with the blasting and he has attended the public hearings and he wants to be sure that the whole process is public.

KG Narayana, 49 Thomas Road, submitted questions in March and would like to look at the blasting plan to be sure that the chemical impact was considered when the blasting plan was reviewed.

Steve Mitchell listed a number of items that are outstanding and explained that this is part of the issue that the Board is having with the land owner and the builder.

Judy Magulies said she went to the site and found work in progress on 2 occasions and wanted to know who monitors that road. Joe Magnani explained that the road currently belongs to MBTA, so they would be the enforcement authority.

Ashland Strategic Plan

Michael Hebert explained the status of the plan and goals, such as forming a strategic advisory committee to look at initiatives the town will be looking at over the next 15-20-year period.

Mr. Hebert suggested working on the initial groundwork at a retreat to begin the 15-18-month planning process.

Board members agreed to schedule a retreat on June 18th from 8:00 to noon at a facility that Michael Hebert will reserve.

Town Meeting Update

Michael Hebert explained that the 2nd night of Town Meeting will take place next Tuesday at 7:00PM. He said that he is hopeful that the balance of the warrant articles will be completed in one night.

Board Reports

Carl Hakansson

Carl thanked the ARA that completed the curbing project on Front St., the Garden Club plantings near the post office, the Main Street Wine and Spirits added plantings, and the Animal Hospital added plants on Rte. 135 and all improvements look great.

Carl asked what the DPW's plans for working shorthanded after losing their director

Carl gave a shout out to David Foster for all the work he has completed downtown.

Carl reported that the town recently lost a great guy Jerry Bunker, and he said that Jerry was great and always willing to help out.

Carl thanked all for voting yesterday and for all the energy that everyone poured into the campaigns.

Carl noted that the parking is available at Wildwood Cemetery for people that attend events at the High School.

Carl said that people complained that Carl and Joe always make mention on how long they have lived in Ashland.

Rob Scherer

Rob said that residents commented that the town put an electronic sign to remind residents to vote in the center of Ashland, and should consider doing something similar on Rte.126 in the future.

Yolanda Greaves

Yolanda attended on May 6th MWRC which was hosted a legislative breakfast at the Ashland Library and it was nice to be able to host. She thanked David Foster for his support.

Yolanda attended the Clock dedication for Bob Hebden.

Yolanda attended the MWRC at 8AM and then heading to Boston for the MPO to keep the focus on the Rte. 126 project.

On June 1st Yolanda is attending a Rte. 495 Partnership meeting.

Steve Mitchell

Steve attended the legislative breakfast and the take away was regional transportation. Steve is really not happy with the conditions of the Ashland Commuter Rail station and the quiet zone status.

Steve reported that the ARA ramp has not been completed just yet but should be completed prior to the Farmer's Market opening.

Steve is looking for support of the Charity Bin bylaw.

Steve reported that signage needs to be addressed and he would like for the Board to address sign frames on the island.

Steve congratulated Bonnie on being elected to the Library's Board of Trustee.

Steve acknowledged the passing of Walter Smith and sends condolences to his wife Diane.

Joe Magnani

Joe wants to be sure that the Board checks on when the railroad ties are remove.

Joe asked Andrea Green to submit a request to Governor Baker to turn the MBTA Station into Marathon Station by painting a marathon screen.

Joe thanked everyone that recently supported and visited him while he was not feeling well.

Joe hopes that everyone is able to move past the defeated override and doesn't want anyone to take it personally.

Joe announced the golf tournament hosted by the Lions Club with all the funding going to eye research.

Joe thanked Donna for her continued support.

Adjournment

Yolanda Greaves made a motion to adjourn. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Documents used as backup:

MetroWest Visitors Bureau Letter, List of Scholarship Applicants, Net Metering Purchase Agreement, CF Cycle for Life Request, Ashland Green LLC, 22 Eliot Street, Legal Ad and Application for Stones Public House, Farmer's Market Applications, Legal Ad and Applications for Class !! at 83 Nickerson

Road, Storm Water Information, Minutes March 16, 2016, Minutes April 6, 2016, Letter of Appointment for Town Counsel, Job Description Public Health Nurse, Nancy Cleary Resume, FY17 Budget.

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MetroWest
Visitors Bureau

April 30, 2016

Mr. Michael Herbert
Town Manager
Ashland Town Hall
101 Main Street
Ashland, MA 01721

Dear Michael:

Thank you for your interest in a MetroFest Municipal Partnership and in the opportunity for Municipal Partners to participate in the Community Stage. This letter confirms that our staff, event-planning consultant, and numerous members of the Framingham Parks & Recreation department (including director Jim Snyder, copied on this letter) have discussed all operational and financial aspects of the Community Stage at length in multiple meetings. All have confirmed that there are no impediments to the Community Stage for MetroFest 2016 and they are committed to the success of this feature.

We are very pleased to offer this venue for showcasing performers from our partnering municipalities. I enclose a map of the MetroFest layout so that you can see the prominent placement of the stage this year.

We look forward to featuring Ashland performers at MetroFest 2016 on June 26. Please let me know the best way to follow up with information regarding the stage specs, the sound system provided, parking, loading, etc. Currently, each Municipal Partner may choose a one-hour timeslot on the stage, which breaks down as 15 minutes set-up/45 minutes of performance. However, we may be able to provide additional time if that is of interest to you.

Thank you very much.

Best regards,

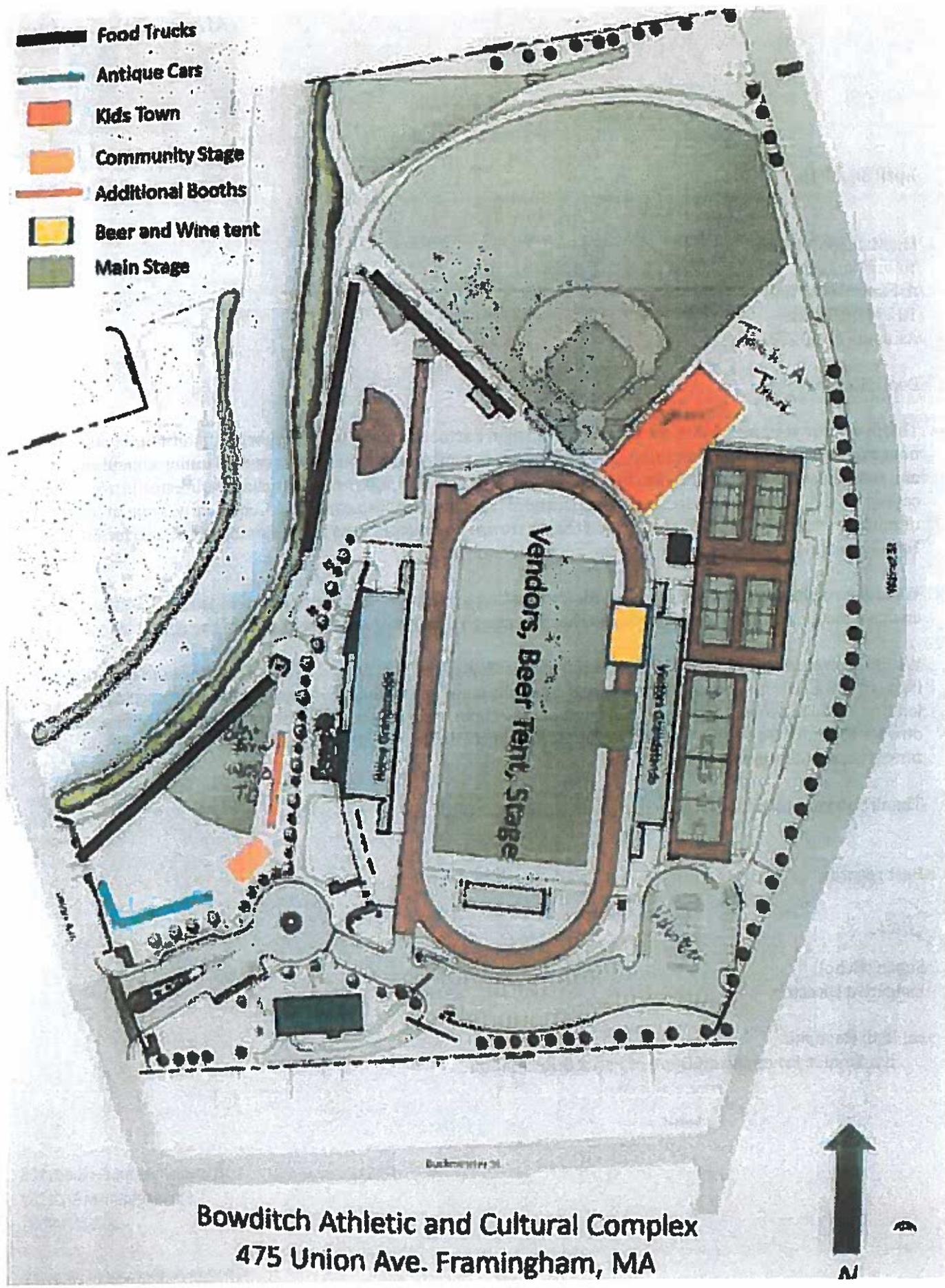
Susan Nicholl
Executive Director

cc: Beth Reynolds
Jim Snyder, Framingham Dept. of Parks & Recreation

15 Blandin Avenue, Room 105
Framingham, MA 01702
508-361-9881

www.metrowestvisitors.org

-  Food Trucks
-  Antique Cars
-  Kids Town
-  Community Stage
-  Additional Booths
-  Beer and Wine tent
-  Main Stage



Bowditch Athletic and Cultural Complex
 475 Union Ave. Framingham, MA

ARTS, MUSIC & FOOD TRUCK FESTIVAL

METRO Fest!

MetroFest 2016

A day-long celebration of arts, culture,
and gastronomic delights

Saturday, June 25, 2016 • 11am-5pm
Bowditch Athletic & Cultural Complex, Framingham, MA

About MetroFest: MetroFest is the MetroWest Visitors Bureau's signature event showcasing the richness and diversity of the region's music, arts, and culinary offerings, with a wide range of activities appealing to all ages. It truly is MetroBest!

Building on the success of the first two MetroFests, we expect to draw 8,000 visitors to enjoy samplings from **food truck vendors and local culinary talents, craft beer and wine, fabulous live music, local celebrity guests, and the best of MetroWest shopping, arts and cultural experiences offered by more than 100 artisans, crafters, retailers, and cultural and community groups** from around the region.

About the MetroWest Visitors Bureau (MWVB): As the only regional organization with the mission of stimulating the MetroWest economy, we have served hundreds of businesses, nonprofit agencies, and municipalities since our founding four years ago. This independent nonprofit organization markets the region's cultural and recreational venues, retailers, restaurants, accommodations, and educational and other services to visitors and residents alike. These marketing efforts also serve to brand the region, build collaborations across sectors and towns, support jobs-producing enterprises, and make residents and employees proud of where they live and work. The Commonwealth of Massachusetts matches each dollar raised by the Visitors Bureau, which doubles the impact of every revenue source.

Highlights of MetroFest 2016

Audience: The inaugural MetroFest attracted 7,500 visitors; we expect 8,000 guests to join us for MetroFest 2016.

Event features: MetroFest 2016 will ...

- **Expand on the success of MetroFest 2015 with greater integration of food trucks with other activities:**
 - Additional food and drink vendors and local culinary talents representing regional businesses
 - Diverse, interactive experiences for visitors of all ages, including enhanced kids area with video game truck, bounce house and other interactive elements
 - Local craft-beer and wine tastings
 - Event MC to provide sponsor- and activity-focused announcements throughout the event
- **Showcase Bowditch Field Athletic & Cultural Complex:**
 - A spectacular, state-of-the-art, enclosed complex in the heart of Boston's western suburbs
- **Present Main Stage Entertainments:**
 - Well-known music and entertainment, each drawing their own loyal followers
- **Feature artisans, crafters, cultural institutions, and regional businesses:**
 - More than 100 exciting exhibits featuring unique and one-of-a-kind offerings
- **Highlight community groups and partnerships:**
 - Display areas enabling communities to build awareness and showcase attributes
 - Community Stage for showcasing the richness and diversity of regional arts groups

Admission: Fees are \$7 per person, \$3 for children 5-12, and no charge for children under 5. The admission fee enables participants to enjoy a lively atmosphere of music and entertainment, children's activities, and demonstrations, and the ability to purchase beer/wine tastings, gourmet food, and artisans/crafters merchandise.

Sponsorship: MetroFest 2016 seeks the generous financial support of regional towns, corporations, financial institutions, medical centers, colleges/universities, foundations, and individuals. For additional information and to discuss how you can benefit from participating as a sponsor, please contact:

- Michele Marotta, Outreach & Development Manager, MWVB: michele@metrowestvisitors.org, 508-308-5843
- Greg Zaralides: gzaralides@gmail.com, 603-552-0933
- Bill Sell: bsell@advisorcomm.net, 508-596-6118

METROWEST VISITORS BUREAU

PRESENTS

ARTS, MUSIC & FOOD TRUCK FESTIVAL

METRO
Fest!

MetroFest 2016

A day-long celebration of arts, culture,
and gastronomic delights

Saturday, June 25, 2016 • 11am–5pm
Bowditch Athletic & Cultural Complex, Framingham, MA

MetroFest Municipal Partnerships

Municipal partners are key to making MetroFest truly a *regional event*. While MetroFest is held at Framingham's Bowditch Complex due to its size, seating, and security, the event's goals are to:

- Showcase the richness of the region's arts, culture, specialty retailers, and community-based organizations that add so much to the quality of life in our communities;
- Draw future visitors to those communities (because MetroFest attendees will visit the arts, culture, specialty retailers, and community-based organizations whom they met at MetroFest);
- Bring together residents of many towns into one shared event experience;
- Build regional pride

As we plan for our third annual MetroFest, we look back on two years of successfully meeting those goals. We invite your municipality to partner with us for MetroFest 2016. Municipal partners contribute \$500 towards this \$100k event and may choose any or all of the benefits (below) of this partnership:

Municipal partners may choose any or all of these benefits:*

- An exhibitor space (10 x 10) to showcase their municipality, or they may donate this space to an arts or other community group of their choosing;
- A 45-minute timeslot on the Community Stage to showcase performers of your choosing (music, dance, demonstrations such as capoeira, etc.). Municipalities may choose to designate their local Cultural Council or performing arts center to choose the performers.
- Your municipality's name printed on major on-site banners, on our website (multiple locations), in our print materials;
- A callout in all of our PR and special social media focused on *your town*. Municipal partners will identify their point of contact who will guide the social media and outreach in their town.
- 15 free general admission tickets and the opportunity to purchase additional tickets at 50% discount;
- One-year municipal membership (new member or renewal) in the MetroWest Visitors Bureau;
- Opportunity to introduce performers on the Community Stage
- Opportunity to appear on the Main Stage with other municipal representatives as a demonstration of this regional collaborative partnership

We look forward to discussing MetroFest municipal partnerships with you. Please contact Susan Nicholl at 508-361-9881 or susan@metrowestvisitors.org

* Please let us know other partnership benefits that would help your municipality meet its own marketing/visibility goals, and we would be happy to discuss them.

2016 Scholarship Applicants

John	Almeida
Olivia	Barbieri
Laura-Marie	Bradshaw
Kelly	Burman
Sarah	Johnson
Inna	Kagan
Dalia	Marmash
Isabel	Drozeck
Kayla	McLoughlin
Mary	McLoughlin
Miles	Monaco
Spencer	Rabidou
Suzanna	Rachimi
Megan	Russell
Kenneth	Shuster
Courtney	Thurber
Evan	Valenti
Haley	Zee

**AMENDMENT #1 TO SOLAR POWER NET METERING PURCHASE AGREEMENT
AND LICENSE AGREEMENT
(High School Solar Project)**

This Amendment #1 is entered into this __ of April, 2016, between Town of Ashland, with an address of 101 Main Street, Ashland, MA 01742, a municipal corporation of the Commonwealth of Massachusetts ("*Buyer*") and Ashland Howe St. Solar LLC, a Delaware limited liability company with an address of c/o Ameresco, Inc., 111 Speen Street, Suite 410, Framingham, MA 01701 ("*Developer*"). Buyer and Developer are sometimes hereinafter referred to individually as a "*Party*" and collectively as the "*Parties*".

WHEREAS, the Parties entered into a Solar Power Net Metering Purchase Agreement dated December 3, 2015 (hereinafter referred to as "the Original PPA") and a License Agreement dated as of July 27, 2015 (the "Original License") each with respect to the development, construction and operation of one or more solar photovoltaic electric generation facilities (the "Project") on the property known as the Ashland High School;

WHEREAS, Section 3(c) of the Original PPA provides that the Electricity Price under the Original PPA shall increase \$0.002/kWh for each \$50,000 of landscaping and fencing costs to the extent required by Governmental Authorities incurred by Developer above Developer's budget of twenty thousand dollars (\$20,000).

WHEREAS, the Ashland Planning Board has required landscaping and fencing which will cost \$243,480.

WHEREAS, the Parties have agreed to increase the Electricity Price in accordance with Section 3(c) of the Original PPA, and to make certain other conforming amendments to the Original PPA as specified herein;

NOW, THEREFORE, the parties mutually agree as follows:

1. Capitalized terms used in this Amendment #1 and not defined herein have the meanings assigned to them in Original PPA. The Recitals are incorporated into this Amendment #1.
2. The costs incurred by Developer, as required by Governmental Authorities and documented to Buyer, exceed Developer's budget of \$20,000 by [\$223,480]. As set forth under and pursuant to Section 3(c) of the Original PPA, the Parties hereby agree

to an increase in the First Year Electricity Price of [\$0.0089/kWh] to compensate Buyer for such excess costs.

3. The Original PPA is hereby amended as follows:

- a) By striking the table set forth in Exhibit C, Part A (Electricity Price) and replacing it with the table attached hereto as Exhibit C.
- b) By striking Exhibit E-1 (Termination Payment) and Exhibit E-2 (Developer Termination Payment) and replacing each with the exhibits attached hereto as Exhibit E-1 and E-2, respectively.
- c) By striking Section 3(c)(xv).
- d) By striking the last three paragraphs of Section 3(c) and replacing them with the following: [note: only change is to remove reference to the Landfill Project for DOER]

"Developer shall use diligent efforts to satisfy the foregoing conditions precedent on or before ~~six (6) months~~ after execution of this Agreement ("*Condition Deadline*") (and for greater clarity, Developer shall use diligent efforts to satisfy the conditions precedent for the High School Project); provided, that if Developer's inability to satisfy the conditions precedent by the Condition Deadline is due to the failure or delay of a governmental body to issue a required permit or failure or delay of the LDC to approve interconnection of the Facility notwithstanding Developer's good faith efforts to obtain same, then the Condition Deadline shall be extended for an additional period of up to ninety (90) days. Any extensions beyond 90 days shall require the consent of Buyer not to be unreasonably withheld. Developer may waive any of the foregoing conditions. Developer shall give Buyer written notice of Developer's intent to terminate this Agreement due to non-fulfillment or failure of any of the foregoing conditions. In the event Developer terminates this Agreement, the Parties shall have no further obligations hereunder except those which survive expiration or termination of this Agreement in accordance with the terms hereof, and neither Party shall be deemed in default by reason of such termination. Developer shall give Buyer written notice when Developer has satisfied the conditions precedent. If the conditions precedent to commence construction on the High School Project are not met, then prior to terminating this Agreement, Developer shall submit revised pricing to Buyer taking into account the extent to which the High School Project does not proceed. Buyer and Developer shall attempt to agree upon pricing for those solar projects which can proceed to construction. Developer acknowledges that if the Middle School Project does proceed but the High School Project does not proceed, the Electricity Price, will decrease assuming there are no other costs imposed on Developer by Governmental Authorities during the permitting process (i.e. landscaping, fencing costs above Developer's budgeted amount).

The Electricity Price under this Agreement (and the electricity price for the High School Project) shall increase \$0.002/kWh for each \$50,000 of landscaping and fencing costs incurred by Developer above Developer's budget of twenty thousand dollars (\$20,000). By way of example, if the Ashland Planning Board requires landscaping which will cost \$125,000, then the

Electricity Price under this Agreement and under the power purchase agreements for the High School Project shall increase by \$0.0042/kWh. Developer shall provide documentation of additional costs incurred to substantiate any Electricity Price increase.

Subject to the extensions permitted in the previous paragraph, Buyer shall give Developer at least fifteen Business Day's written notice of Buyer's intent to terminate this Agreement due to the Developer's failure to fulfill for foregoing conditions precedent by the Condition Deadline, as same may be extended. In the event the Buyer so terminates this Agreement, neither Party shall be entitled to any damages or termination payments hereunder."

4. **Entire Agreement; Governing Law.** This Amendment #I shall be governed by the laws of the Commonwealth of Massachusetts.
5. **Authority.** Each Party represents and warrants to the other Party that it has the power, right and authority to enter into this Amendment #I and to consummate the transactions contemplated hereby.
6. The Parties may execute this Amendment #1 in counterparts, which shall, in the aggregate, when signed by both Parties constitute one and the same instrument; and, thereafter, each counterpart shall be deemed an original instrument as against any Party who has signed it. Delivery of an executed counterpart of this Amendment #1 by facsimile transmission or by other electronic transmission shall be effective as delivery of a manually executed counterpart of this Amendment #1.
7. Except as modified and amended in this Amendment #1, the Original PPA and Original License remain in full force and effect, and the Parties hereby ratify and re-affirm the Original PPA and Original License in all respects.

[signatures follow]

IN WITNESS WHEREOF, the User and the Owner have executed this Amendment #1 as of the date first above written.

USER:

OWNER

TOWN OF ASHLAND

ASHLAND HOWE ST. SOLAR LLC

By: Ameresco, Inc., its sole member

By: _____

By: _____

Name:

Name:

Title:

Title:

EXHIBIT C
Price, Guarantee, Etc.

A. Electricity Price

**Ashland Solar PV: Ashland High School
PPA Electricity Rate**

First Year Rate (\$/kWh)	\$	0.1106
Annual Rate Escalator		1.0%
Annual PILOT	\$	16,724
First Year PILOT Adder	\$	0.0234

Year	Electricity Price (\$/kWh)	Property Tax Adder (\$/kWh)	Decomm. Adder (\$/kWh)	Total PPA Rate (\$/kWh)
1	0.1106	0.0234	0.0014	0.1354
2	0.1117	0.0235	0.0014	0.1367
3	0.1128	0.0237	0.0014	0.1379
4	0.1140	0.0238	0.0014	0.1392
5	0.1151	0.0239	0.0014	0.1404
6	0.1162	0.0240	0.0014	0.1417
7	0.1174	0.0242	0.0014	0.1430
8	0.1186	0.0243	0.0015	0.1443
9	0.1198	0.0244	0.0015	0.1456
10	0.1210	0.0245	0.0015	0.1469
11	0.1222	0.0246	0.0015	0.1483
12	0.1234	0.0248	0.0015	0.1496
13	0.1246	0.0249	0.0015	0.1510
14	0.1259	0.0250	0.0015	0.1524
15	0.1271	0.0251	0.0015	0.1538
16	0.1284	0.0253	0.0015	0.1552
17	0.1297	0.0254	0.0015	0.1566
18	0.1310	0.0255	0.0015	0.1580
19	0.1323	0.0256	0.0015	0.1595
20	0.1336	0.0258	0.0015	0.1609

EXHIBIT E-1

Ashland Solar PV: Ashland High School		
BUYER TERMINATION PAYMENT		
	A	B
Termination Occurs at the end of Year:	Early Termination Fee (Including costs of removal*)	Early Termination Fee (Excluding costs of removal)
1	\$ 2,802,035	\$ 2,750,375
2	\$ 2,609,017	\$ 2,555,806
3	\$ 2,340,372	\$ 2,285,565
4	\$ 2,175,504	\$ 2,119,053
5	\$ 1,900,712	\$ 1,842,568
6	\$ 1,561,905	\$ 1,502,015
7	\$ 1,444,797	\$ 1,383,111
8	\$ 1,326,143	\$ 1,262,607
9	\$ 1,205,577	\$ 1,140,135
10	\$ 1,144,529	\$ 1,077,123
11	\$ 1,052,846	\$ 983,419
12	\$ 1,002,915	\$ 931,404
13	\$ 951,184	\$ 877,528
14	\$ 897,622	\$ 821,756
15	\$ 842,200	\$ 764,058
16	\$ 784,893	\$ 704,407
17	\$ 702,501	\$ 619,600
18	\$ 579,609	\$ 494,222
19	\$ 454,451	\$ 366,502
20	\$ 372,701	\$ 282,114

*Estimated costs of removal are for indicative budget planning purposes. The Buyer shall pay the actual, documented removal costs less the actual, documented salvage value.

**EXHIBIT E-2
Developer Termination Payment**

If Buyer is entitled to a Developer Termination Payment, then such Developer Termination Payment shall be in an amount not to exceed the then present value (discounted at the prevailing prime rate of interest as published in the Wall Street Journal on the day preceding the date of determination) of the cash flow equal to the product of:

(A) the amount, if any, in dollars per kWh by which (1) (i) the aggregate value of Net Metering credit (measured in \$) calculated for each billing periods or portion thereof that occurred in the Contract Year in which termination occurs, divided by (ii) the actual aggregate kWh produced by the Facilities and delivered to the Delivery Point in such Contract Year, exceeds (2) the Electricity Price,

multiplied by:

(B) the number of days remaining in the Term as to each Contract Year times the Guaranteed Annual Electric Output in each such remaining Contract Year.

In no case shall the result of the amount in clause (A) exceed \$0.03 per kWh. A sample calculation is as follows:

Developer Termination Payment: Ashland High School

Developer Termination Rate (\$/kWh):	\$	0.0300
Rate:		3.25%

Year of Termination	Guaranteed Annual Electric Output (KWh)	Guaranteed Annual Electric Output x Developer Termination Rate	Structured Tax Payment	Maximum Total Annual Payment	Developer Termination Payment
1	592,676	\$ 17,780	\$ 16,724	\$ 34,504	\$ 491,058
2	589,713	\$ 17,691	\$ 16,724	\$ 34,415	\$ 472,513
3	586,764	\$ 17,603	\$ 16,724	\$ 34,327	\$ 453,454
4	583,830	\$ 17,515	\$ 16,724	\$ 34,239	\$ 433,864
5	580,911	\$ 17,427	\$ 16,724	\$ 34,151	\$ 413,726
6	578,007	\$ 17,340	\$ 16,724	\$ 34,064	\$ 393,021
7	575,116	\$ 17,253	\$ 16,724	\$ 33,977	\$ 371,730
8	572,241	\$ 17,167	\$ 16,724	\$ 33,891	\$ 349,834
9	569,380	\$ 17,081	\$ 16,724	\$ 33,805	\$ 327,312
10	566,533	\$ 16,996	\$ 16,724	\$ 33,720	\$ 304,144
11	563,700	\$ 16,911	\$ 16,724	\$ 33,635	\$ 280,309
12	560,882	\$ 16,826	\$ 16,724	\$ 33,550	\$ 255,784
13	558,077	\$ 16,742	\$ 16,724	\$ 33,466	\$ 230,546
14	555,287	\$ 16,659	\$ 16,724	\$ 33,383	\$ 204,573
15	552,510	\$ 16,575	\$ 16,724	\$ 33,299	\$ 177,839
16	549,748	\$ 16,492	\$ 16,724	\$ 33,216	\$ 150,319
17	546,999	\$ 16,410	\$ 16,724	\$ 33,134	\$ 121,988
18	544,264	\$ 16,328	\$ 16,724	\$ 33,052	\$ 92,819
19	541,543	\$ 16,246	\$ 16,724	\$ 32,970	\$ 62,784
20	538,835	\$ 16,165	\$ 16,724	\$ 32,889	\$ 31,854

**AMENDMENT #1 TO SOLAR POWER NET METERING PURCHASE AGREEMENT
AND LICENSE AGREEMENT
(Landfill Solar Project)**

This Amendment #1 is entered into this __ April, 2016, between Town of Ashland, with an address of 101 Main Street, Ashland, MA 01742, a municipal corporation of the Commonwealth of Massachusetts ("*Buyer*") and Ashland Howe St. Solar LLC, a Delaware limited liability company with an address of c/o Ameresco, Inc., 111 Speen Street, Suite 410, Framingham, MA 01701 ("*Developer*"). Buyer and Developer are sometimes hereinafter referred to individually as a "*Party*" and collectively as the "*Parties*".

WHEREAS, the Parties entered into a Solar Power Net Metering Purchase Agreement dated December 3, 2015 (hereinafter referred to as "the Original PPA") and a License Agreement dated as of July 27, 2015 (the "Original License") each with respect to the development, construction and operation of one or more solar photovoltaic electric generation facilities (the "Project") on the property known as the Ashland Landfill located at Howe Street, Ashland, MA 01721;

WHEREAS, Section 3(c) of the Original PPA provides that the Electricity Price under the Original PPA shall increase \$0.002/kWh for each \$50,000 of landscaping and fencing costs to the extent required by Governmental Authorities incurred by Developer above Developer's budget of twenty thousand dollars (\$20,000).

WHEREAS, the Ashland Planning Board has required landscaping and fencing which will cost \$243,480.

WHEREAS, the Parties have agreed to increase the Electricity Price in accordance with Section 3(c) of the Original PPA, and to make certain other conforming and agreed upon amendments to the Original PPA and Original License as specified herein;

NOW, THEREFORE, the parties mutually agree as follows:

1. Capitalized terms used in this Amendment #1 and not defined herein have the meanings assigned to them in Original PPA. The Recitals are incorporated into this Amendment #1.
2. The costs incurred by Developer, as required by Governmental Authorities and documented to Buyer, exceed Developer's budget of \$20,000 by \$223,480. As set

forth under and pursuant to Section 3(c) of the Original PPA, the Parties hereby agree to an increase in the First Year Electricity Price of [\$0.0089/kWh] to compensate Buyer for such excess costs.

3. The Original PPA is hereby amended as follows:

- a) By striking the table set forth in Exhibit C, Part A (Electricity Price) and replacing it with the table attached hereto as Exhibit C.
- b) By striking Exhibit E-1 (Termination Payment) and Exhibit E-2 (Developer Termination Payment) and replacing each with the exhibits attached hereto as Exhibit E-1 and E-2, respectively.
- c) The second sentence of the third paragraph of Section 4(m) of the Original PPA is hereby deleted and replaced with the following:

“If Developer fails to comply with Developer’s DEP Permit Obligations, Buyer may, after written notice to Developer and Developer’s failure to act within ten (10) days thereafter, take such reasonable action as it deems necessary to prevent cancellation of the DEP Permit, except that Buyer may shut down the facility without Developer’s approval solely in the event of an emergency where public safety is at risk.”

- d) In the last sentence of the fourth paragraph of Section 11(d) of the Original PPA, the term “Tenant” is hereby replaced with the term “Developer”.

4. The Original License is hereby amended as follows:

- a) By striking Section 6 and replacing it with the following:

“6. TEMPORARY REMOVAL.

(a) In the event that the landfill cap requires repair or replacement during the term of the License, Licensor shall be afforded a period of up to ten (10) business days in the aggregate in any one Contract Year during which some or all of the System may be temporarily shut down and taken out of operation so that Licensor may perform minor repair work on the landfill cap. Licensor agrees to and shall pay Developer an amount with respect to such work equal to Developer’s actual and documented removal, storage, and reinstallation costs. Developer shall provide an estimate of said costs to the Licensor within 15 days of receipt of notice from the Licensor of the need to temporarily remove or shut down the Facility. Licensor agrees to coordinate such minor repair work to minimize the period of time in which the System or portion thereof is taken out of operation and to mitigate Developer’s loss of revenues by attempting to schedule repair work during times

of day when insolation is at a minimum. The time it takes to remove and reinstall the Facility shall not be calculated against the ten (10) day period noted above.

(b) If, during the first ten (10) Contract Years (i.e., during any period in which Developer may have the ability to mint and sell SRECs with respect to the output of the affected Facility), the Licensor requires that all or a portion of the System be temporarily shut down and taken out of operation for an amount of time exceeding ten (10) business days in any one Contract Years, except for repairs directly resulting from damage caused by Developer or by those for whom the Developer is legally liable, Licensor agrees to and shall pay Developer an amount with respect to such work equal to Developer's actual and documented removal, storage, and reinstallation costs plus any estimated Electricity not delivered and any lost SREC revenue during such outage, but in any event said total payment shall not exceed \$2,000,000. After the expiration of the SREC period, unless the shutdown occurs at the end of the Term and the Licensor has elected to exercise a Purchase Option under the PPA, the Parties shall agree to a month-for-month extension of the Term hereof to offset lost revenues arising from any such shutdown. Following Licensor's notice to Developer containing an assurance that an appropriation has been made for payment of the estimated removal, storage, and reinstallation costs (plus amounts owed for estimated Electricity not delivered and any lost SREC revenue, if applicable) in the required amount, Developer shall arrange for removing, storing and re-installing the System at the Premises. Subject to the limitations set forth above, Licensor shall reimburse Developer for the actual documented costs of such removal, storage and reinstallation of the System (plus amounts owed for estimated Electricity not delivered and any lost SREC revenue, if applicable) within thirty (30) days following receipt of an invoice from Developer, including reasonably acceptable back up information, with respect thereto. Notwithstanding the foregoing, the Licensor shall not be responsible for any lost SREC or any other revenue during the time period that the Developer is removing or causing to be removed or reinstalling or causing to reinstall, the Facility. The time it takes to remove and reinstall the Facility shall not be calculated against the ten (10) day period noted above.

(c) With respect to any Facility which has been temporarily shut down and taken out of operation as provided in Section 6(a) or 6(b), the Electricity output of such shut down Facility shall be estimated by Developer for the period of such shutdown and such estimated output shall be added to actual Facility output for purposes of determining whether the Guaranteed Annual Electric Output has been satisfied. Said estimated amounts shall be agreed upon in writing between the Developer and the Licensor.

(d) With respect to any temporary removal of the System as provided in the foregoing paragraphs of this Section 6, Developer as instructed by Licensor shall remove portions of the System as necessary for the repair or replacement work to be performed. Licensor shall provide Developer with at least sixty (60) days advance written notice of any such repair or replacement work, except in the event of an emergency or order of any court or Governmental Authority, in which event Licensor shall provide Developer with such advance notice as is practicable.

(e) In the event of repairs directly resulting from damage caused by Developer or by those for whom the Developer is legally liable, (i) all cost and expense of such repairs shall be paid by Developer, with no liability or penalty to Licensor, (ii) Licensor shall be entitled to pursue all rights and remedies available to it, including, but not limited to, all administrative penalties or fines imposed on it, and all costs incurred in the restoration of the cap in compliance with the requirements of the DEP and any other Governmental Authority and (iii) Licensor shall not be responsible for payment of any other claims or damages arising from such removal, storage or re- installation, including, without limitation, any claim of Developer's lost profits or lost Environmental Attributes. Any and all costs of the Licensor, including court costs and legal fees, associated with enforcement of this provision shall be paid by the Developer. With respect to any Facility which has been temporarily shut down and taken out of operation for repairs directly resulting from damage caused by Developer or by those for whom the Developer is legally liable, no adjustment will be made for the purposes of determining the Guaranteed Annual Electric Output (ie, such downtime will be included in the calculation of Production Shortfall).

(f) Licensor and Developer shall cooperate and, subject to Applicable Legal Requirements, use commercially reasonable efforts to ensure that any repair does not materially increase the cost of operating and maintaining the System. In the event of repairs related to compliance with requirements of a Governmental Authority, Developer shall be entitled to participate in the communications but not the decisions between Licensor and the Governmental Authority relating to the determination of need to remove any portion of the System to effect the repairs, and the means and methods of implementing the repairs and the duration thereof.

b) By striking Section 15(a)(iv) and replacing it with the following:

“(iv) the failure of the Developer to comply with all of the requirements of the Special Permit and/or Site Plan Approval by the Planning Board; provided, that the Developer shall have sixty days after receipt of written notice of default to cure the alleged breach, or additional time if the Developer has diligently commenced and is pursuing a cure of such breach during such sixty (60) day period.”

5. Entire Agreement; Governing Law. This Amendment #1 shall be governed by the laws of the Commonwealth of Massachusetts.
6. Authority. Each Party represents and warrants to the other Party that it has the power, right and authority to enter into this Amendment #1 and to consummate the transactions contemplated hereby.
7. The Parties may execute this Amendment #1 in counterparts, which shall, in the aggregate, when signed by both Parties constitute one and the same instrument; and, thereafter, each counterpart shall be deemed an original instrument as against any Party

who has signed it. Delivery of an executed counterpart of this Amendment #1 by facsimile transmission or by other electronic transmission shall be effective as delivery of a manually executed counterpart of this Amendment #1.

8. Except as modified and amended in this Amendment #1, the Original PPA and Original License remain in full force and effect, and the Parties hereby ratify and re-affirm the Original PPA and Original License in all respects.

[signatures follow]

IN WITNESS WHEREOF, the User and the Owner have executed this Amendment #1 as of the date first above written.

USER:

OWNER

TOWN OF ASHLAND

ASHLAND HOWE ST. SOLAR LLC

By: Ameresco, Inc., its sole member

By: _____

By: _____

Name:

Name:

Title:

Title:

EXHIBIT C
Price, Guarantee, Etc.

A. Electricity Price

Ashland Solar PV: Howe St Landfill
PPA Electricity Rate

First Year Rate (\$/kWh) \$ 0.1106
 Annual Rate Escalator 1.0%
 Annual PILOT \$ 12,452
 First Year PILOT Adder \$ 0.0104

Year	Electricity Price (\$/kWh)	Property Tax Adder (\$/kWh)	Decomm. Adder (\$/kWh)	Total PPA Rate (\$/kWh)
1	0.1106	0.0104	0.0013	0.1223
2	0.1117	0.0105	0.0013	0.1235
3	0.1128	0.0106	0.0013	0.1246
4	0.1140	0.0106	0.0013	0.1258
5	0.1151	0.0107	0.0013	0.1270
6	0.1162	0.0107	0.0013	0.1282
7	0.1174	0.0108	0.0013	0.1295
8	0.1186	0.0108	0.0013	0.1307
9	0.1198	0.0109	0.0013	0.1320
10	0.1210	0.0109	0.0013	0.1332
11	0.1222	0.0110	0.0013	0.1345
12	0.1234	0.0110	0.0013	0.1358
13	0.1246	0.0111	0.0013	0.1371
14	0.1259	0.0112	0.0013	0.1384
15	0.1271	0.0112	0.0014	0.1397
16	0.1284	0.0113	0.0014	0.1410
17	0.1297	0.0113	0.0014	0.1424
18	0.1310	0.0114	0.0014	0.1437
19	0.1323	0.0114	0.0014	0.1451
20	0.1336	0.0115	0.0014	0.1465

EXHIBIT E-1

Ashland Solar PV: Howe St Landfill		
BUYER TERMINATION PAYMENT		
	A	B
Termination Occurs at the end of Year:	Early Termination Fee (Including costs of removal*)	Early Termination Fee (Excluding costs of removal)
1	\$ 4,216,703	\$ 4,130,429
2	\$ 3,940,496	\$ 3,851,634
3	\$ 3,561,876	\$ 3,470,348
4	\$ 3,174,147	\$ 3,079,873
5	\$ 2,778,131	\$ 2,681,030
6	\$ 2,367,670	\$ 2,267,656
7	\$ 2,179,713	\$ 2,076,697
8	\$ 1,989,609	\$ 1,883,503
9	\$ 1,796,376	\$ 1,687,067
10	\$ 1,782,333	\$ 1,669,766
11	\$ 1,635,903	\$ 1,519,958
12	\$ 1,557,362	\$ 1,437,939
13	\$ 1,475,701	\$ 1,352,696
14	\$ 1,390,827	\$ 1,264,131
15	\$ 1,302,641	\$ 1,172,144
16	\$ 1,211,046	\$ 1,076,635
17	\$ 1,060,512	\$ 922,068
18	\$ 879,378	\$ 736,781
19	\$ 694,057	\$ 547,182
20	\$ 583,829	\$ 432,547

*Estimated costs of removal are for indicative budget planning purposes. The Buyer shall pay the actual, documented removal costs less the actual, documented salvage value.

**EXHIBIT E-2
Developer Termination Payment**

If Buyer is entitled to a Developer Termination Payment, then such Developer Termination Payment shall be in an amount not to exceed the then present value (discounted at the prevailing prime rate of interest as published in the Wall Street Journal on the day preceding the date of determination) of the cash flow equal to the product of:

(A) the amount, if any, in dollars per kWh by which (1) (i) the aggregate value of Net Metering credit (measured in \$) calculated for each billing periods or portion thereof that occurred in the Contract Year in which termination occurs, divided by (ii) the actual aggregate kWh produced by the Facilities and delivered to the Delivery Point in such Contract Year, exceeds (2) the Electricity Price,

multiplied by:

(B) the number of days remaining in the Term as to each Contract Year times the Guaranteed Annual Electric Output in each such remaining Contract Year.

In no case shall the result of the amount in clause (A) exceed \$0.03 per kWh. A sample calculation is as follows:

Developer Termination Payment: Howe St Landfill

Developer Termination Rate (\$/kWh):	\$ 0.0300
Rate:	3.25%

Year of Termination	Guaranteed Annual Electric Output (KWh)	Guaranteed Annual Electric Output x Developer Termination Rate	Structured Tax Payment	Maximum Total Annual Payment	Developer Termination Payment
1	953,342	\$ 28,600	\$ 12,452	\$ 41,052	\$ 579,803
2	948,576	\$ 28,457	\$ 12,452	\$ 40,909	\$ 557,595
3	943,833	\$ 28,315	\$ 12,452	\$ 40,767	\$ 534,807
4	939,114	\$ 28,173	\$ 12,452	\$ 40,625	\$ 511,422
5	934,418	\$ 28,033	\$ 12,452	\$ 40,485	\$ 487,417
6	929,746	\$ 27,892	\$ 12,452	\$ 40,344	\$ 462,774
7	925,097	\$ 27,753	\$ 12,452	\$ 40,205	\$ 437,470
8	920,472	\$ 27,614	\$ 12,452	\$ 40,066	\$ 411,482
9	915,869	\$ 27,476	\$ 12,452	\$ 39,928	\$ 384,790
10	911,290	\$ 27,339	\$ 12,452	\$ 39,791	\$ 357,367
11	906,734	\$ 27,202	\$ 12,452	\$ 39,654	\$ 329,191
12	902,200	\$ 27,066	\$ 12,452	\$ 39,518	\$ 300,236
13	897,689	\$ 26,931	\$ 12,452	\$ 39,383	\$ 270,475
14	893,201	\$ 26,796	\$ 12,452	\$ 39,248	\$ 239,883
15	888,734	\$ 26,662	\$ 12,452	\$ 39,114	\$ 208,431
16	884,291	\$ 26,529	\$ 12,452	\$ 38,981	\$ 176,091
17	879,869	\$ 26,396	\$ 12,452	\$ 38,848	\$ 142,833
18	875,470	\$ 26,264	\$ 12,452	\$ 38,716	\$ 108,627
19	871,093	\$ 26,133	\$ 12,452	\$ 38,585	\$ 73,442
20	866,737	\$ 26,002	\$ 12,452	\$ 38,454	\$ 37,244

**AMENDMENT #1 TO SOLAR POWER NET METERING PURCHASE AGREEMENT
AND LICENSE AGREEMENT
(Middle School Solar Project)**

This Amendment #1 is entered into this ___ of April, 2016, between Town of Ashland, with an address of 101 Main Street, Ashland, MA 01742, a municipal corporation of the Commonwealth of Massachusetts ("*Buyer*") and Ashland Howe St. Solar LLC, a Delaware limited liability company with an address of c/o Ameresco, Inc., 111 Speen Street, Suite 410, Framingham, MA 01701 ("*Developer*"). Buyer and Developer are sometimes hereinafter referred to individually as a "*Party*" and collectively as the "*Parties*".

WHEREAS, the Parties entered into a Solar Power Net Metering Purchase Agreement dated December 3, 2015 (hereinafter referred to as "the Original PPA") and a License Agreement dated as of July 27, 2015 (the "Original License") each with respect to the development, construction and operation of one or more solar photovoltaic electric generation facilities (the "Project") on the property known as the Ashland Middle School;

WHEREAS, Section 3(c) of the Original PPA provides that the Electricity Price under the Original PPA shall increase \$0.002/kWh for each \$50,000 of landscaping and fencing costs to the extent required by Governmental Authorities incurred by Developer above Developer's budget of twenty thousand dollars (\$20,000).

WHEREAS, the Ashland Planning Board has required landscaping and fencing which will cost \$243,480.

WHEREAS, the Parties have agreed to increase the Electricity Price in accordance with Section 3(c) of the Original PPA, and to make certain other conforming amendments to the Original PPA as specified herein;

NOW, THEREFORE, the parties mutually agree as follows:

1. Capitalized terms used in this Amendment #1 and not defined herein have the meanings assigned to them in Original PPA. The Recitals are incorporated into this Amendment #1.
2. The costs incurred by Developer, as required by Governmental Authorities and documented to Buyer, exceed Developer's budget of \$20,000 by [\$223,480]. As set forth under and pursuant to Section 3(c) of the Original PPA, the Parties hereby agree

to an increase in the First Year Electricity Price of [\$0.0089/kWh] to compensate Buyer for such excess costs.

3. The Original PPA is hereby amended as follows:

- a) By striking the table set forth in Exhibit C, Part A (Electricity Price) and replacing it with the table attached hereto as Exhibit C.
- b) By striking Exhibit E-1 (Termination Payment) and Exhibit E-2 (Developer Termination Payment) and replacing each with the exhibits attached hereto as Exhibit E-1 and E-2, respectively.
- c) By striking Section 3(c)(xv).
- d) By striking the last three paragraphs of Section 3(c) and replacing them with the following: [note: only change is to remove reference to the Landfill Project for DOER]

"Developer shall use diligent efforts to satisfy the foregoing conditions precedent on or before ~~six (6) months~~ after execution of this Agreement ("*Condition Deadline*") (and for greater clarity, Developer shall use diligent efforts to satisfy the conditions precedent for the High School Project); provided, that if Developer's inability to satisfy the conditions precedent by the Condition Deadline is due to the failure or delay of a governmental body to issue a required permit or failure or delay of the LDC to approve interconnection of the Facility notwithstanding Developer's good faith efforts to obtain same, then the Condition Deadline shall be extended for an additional period of up to ninety (90) days. Any extensions beyond 90 days shall require the consent of Buyer not to be unreasonably withheld. Developer may waive any of the foregoing conditions. Developer shall give Buyer written notice of Developer's intent to terminate this Agreement due to non-fulfillment or failure of any of the foregoing conditions. In the event Developer terminates this Agreement, the Parties shall have no further obligations hereunder except those which survive expiration or termination of this Agreement in accordance with the terms hereof, and neither Party shall be deemed in default by reason of such termination. Developer shall give Buyer written notice when Developer has satisfied the conditions precedent. If the conditions precedent to commence construction on the the High School Project are not met, then prior to terminating this Agreement, Developer shall submit revised pricing to Buyer taking into account the extent to which the High School Project does not proceed. Buyer and Developer shall attempt to agree upon pricing for those solar projects which can proceed to construction. Developer acknowledges that if the Middle School Project does proceed but the High School Project does not proceed, the Electricity Price, will decrease assuming there are no other costs imposed on Developer by Governmental Authorities during the permitting process (i.e. landscaping, fencing costs above Developer's budgeted amount).

The Electricity Price under this Agreement (and the electricity price for the High School Project) shall increase \$0.002/kWh for each \$50,000 of landscaping and fencing costs incurred by Developer above Developer's budget of twenty thousand dollars (\$20,000). By way of example, if the Ashland Planning Board requires landscaping which will cost \$125,000, then the

Electricity Price under this Agreement and under the power purchase agreements for the High School Project shall increase by \$0.0042/kWh. Developer shall provide documentation of additional costs incurred to substantiate any Electricity Price increase.

Subject to the extensions permitted in the previous paragraph, Buyer shall give Developer at least fifteen Business Day's written notice of Buyer's intent to terminate this Agreement due to the Developer's failure to fulfill for foregoing conditions precedent by the Condition Deadline, as same may be extended. In the event the Buyer so terminates this Agreement, neither Party shall be entitled to any damages or termination payments hereunder."

4. **Entire Agreement: Governing Law.** This Amendment #I shall be governed by the laws of the Commonwealth of Massachusetts.
5. **Authority.** Each Party represents and warrants to the other Party that it has the power, right and authority to enter into this Amendment #I and to consummate the transactions contemplated hereby.
6. The Parties may execute this Amendment #1 in counterparts, which shall, in the aggregate, when signed by both Parties constitute one and the same instrument; and, thereafter, each counterpart shall be deemed an original instrument as against any Party who has signed it. Delivery of an executed counterpart of this Amendment #1 by facsimile transmission or by other electronic transmission shall be effective as delivery of a manually executed counterpart of this Amendment #1.
7. Except as modified and amended in this Amendment #1, the Original PPA and Original License remain in full force and effect, and the Parties hereby ratify and re-affirm the Original PPA and Original License in all respects.

[signatures follow]

IN WITNESS WHEREOF, the User and the Owner have executed this Amendment #1 as of the date first above written.

USER:

OWNER

TOWN OF ASHLAND

ASHLAND HOWE ST. SOLAR LLC

By: Ameresco, Inc., its sole member

By: _____

By: _____

Name:

Name:

Title:

Title:

EXHIBIT C

**Ashland Solar PV: Ashland Middle School
PPA Electricity Rate**

First Year Rate (\$/kWh) \$ 0.1106
 Annual Rate Escalator 1.0%
 Annual PILOT \$ 2,793
 First Year PILOT Adder \$ 0.0107

Year	Electricity Price (\$/kWh)	Property Tax Adder (\$/kWh)	Decomm. Adder (\$/kWh)	Total PPA Rate (\$/kWh)
1	0.1106	0.0107	0.0038	0.1251
2	0.1117	0.0106	0.0039	0.1263
3	0.1128	0.0106	0.0039	0.1275
4	0.1140	0.0109	0.0039	0.1287
5	0.1151	0.0109	0.0039	0.1299
6	0.1162	0.0110	0.0039	0.1311
7	0.1174	0.0110	0.0039	0.1324
8	0.1186	0.0111	0.0040	0.1336
9	0.1198	0.0111	0.0040	0.1349
10	0.1210	0.0112	0.0040	0.1362
11	0.1222	0.0113	0.0040	0.1375
12	0.1234	0.0113	0.0040	0.1388
13	0.1246	0.0114	0.0041	0.1401
14	0.1259	0.0114	0.0041	0.1414
15	0.1271	0.0115	0.0041	0.1427
16	0.1284	0.0115	0.0041	0.1441
17	0.1297	0.0116	0.0042	0.1454
18	0.1310	0.0117	0.0042	0.1468
19	0.1323	0.0117	0.0042	0.1482
20	0.1336	0.0116	0.0042	0.1496

EXHIBIT E-1

Ashland Solar PV: Ashland Middle School		
BUYER TERMINATION PAYMENT		
	A	B
Termination Occurs at the end of Year:	Early Termination Fee (Including costs of removal*)	Early Termination Fee (Excluding costs of removal)
1	\$ 947,034	\$ 928,140
2	\$ 885,078	\$ 865,617
3	\$ 798,039	\$ 777,994
4	\$ 708,471	\$ 687,825
5	\$ 616,541	\$ 595,275
6	\$ 522,110	\$ 500,206
7	\$ 480,889	\$ 458,328
8	\$ 439,176	\$ 415,938
9	\$ 396,754	\$ 372,819
10	\$ 395,843	\$ 371,190
11	\$ 363,748	\$ 338,356
12	\$ 346,426	\$ 320,272
13	\$ 328,441	\$ 301,502
14	\$ 309,777	\$ 282,030
15	\$ 290,418	\$ 261,839
16	\$ 270,351	\$ 240,914
17	\$ 239,508	\$ 209,188
18	\$ 197,971	\$ 166,742
19	\$ 155,584	\$ 123,418
20	\$ 129,863	\$ 96,732

*Estimated costs of removal are for indicative budget planning purposes. The Buyer shall pay the actual, documented removal costs less the actual, documented salvage value.

**EXHIBIT E-2
Developer Termination Payment**

If Buyer is entitled to a Developer Termination Payment, then such Developer Termination Payment shall be in an amount not to exceed the then present value (discounted at the prevailing prime rate of interest as published in the Wall Street Journal on the day preceding the date of determination) of the cash flow equal to the product of:

(A) the amount, if any, in dollars per kWh by which (1) (i) the aggregate value of Net Metering credit (measured in \$) calculated for each billing periods or portion thereof that occurred in the Contract Year in which termination occurs, divided by (ii) the actual aggregate kWh produced by the Facilities and delivered to the Delivery Point in such Contract Year, exceeds (2) the Electricity Price,

multiplied by:

(B) the number of days remaining in the Term as to each Contract Year times the Guaranteed Annual Electric Output in each such remaining Contract Year.

In no case shall the result of the amount in clause (A) exceed \$0.03 per kWh. A sample calculation is as follows:

Developer Termination Payment: Ashland Middle School

Developer Termination Rate (\$/kWh):	\$ 0.0300
Rate:	3.25%

Year of Termination	Guaranteed Annual Electric Output (KWh)	Guaranteed Annual Electric Output x Developer Termination Rate	Structured Tax Payment	Maximum Total Annual Payment	Developer Termination Payment
1	208,786	\$ 6,264	\$ 2,793	\$ 9,057	\$ 127,938
2	207,742	\$ 6,232	\$ 2,793	\$ 9,025	\$ 123,040
3	206,703	\$ 6,201	\$ 2,793	\$ 8,994	\$ 118,013
4	205,669	\$ 6,170	\$ 2,793	\$ 8,963	\$ 112,855
5	204,641	\$ 6,139	\$ 2,793	\$ 8,932	\$ 107,559
6	203,618	\$ 6,109	\$ 2,793	\$ 8,902	\$ 102,123
7	202,600	\$ 6,078	\$ 2,793	\$ 8,871	\$ 96,540
8	201,587	\$ 6,048	\$ 2,793	\$ 8,841	\$ 90,807
9	200,579	\$ 6,017	\$ 2,793	\$ 8,810	\$ 84,917
10	199,576	\$ 5,987	\$ 2,793	\$ 8,780	\$ 78,867
11	198,578	\$ 5,957	\$ 2,793	\$ 8,750	\$ 72,650
12	197,585	\$ 5,928	\$ 2,793	\$ 8,721	\$ 66,260
13	196,597	\$ 5,898	\$ 2,793	\$ 8,691	\$ 59,693
14	195,614	\$ 5,868	\$ 2,793	\$ 8,661	\$ 52,942
15	194,636	\$ 5,839	\$ 2,793	\$ 8,632	\$ 46,002
16	193,663	\$ 5,810	\$ 2,793	\$ 8,603	\$ 38,865
17	192,695	\$ 5,781	\$ 2,793	\$ 8,574	\$ 31,525
18	191,731	\$ 5,752	\$ 2,793	\$ 8,545	\$ 23,975
19	190,773	\$ 5,723	\$ 2,793	\$ 8,516	\$ 16,210
20	189,819	\$ 5,695	\$ 2,793	\$ 8,488	\$ 8,220



May 3, 2016

Susan Roble
Town of Ashland
101 Main Street
Ashland, MA 01721

RE: Annual CF Cycle for Life Bicycle Tour, October 1, 2016

Dear Susan:

I am writing to request your approval for the **2016 CF Cycle for Life** to travel through the town of Ashland. The event is a single day charity bicycle ride to benefit the Cystic Fibrosis Foundation. Over the past eighteen years, more than \$1.8 million have been raised by dedicated CF volunteers and participants.

This year's ride is scheduled for Saturday, October 1, 2016. We have changed the format of the ride to a double start, so 125 "65 mile" riders will leave Holliston at 8:30 am traveling through various towns and back. 225 "30/12 mile" riders will leave Holliston at 10:00 am. The event starts and finishes at the Fatima Shrine on Summer Street in Holliston. All cue sheets are enclosed.

We will contact the Ashland Police Department. Your department has always been extremely helpful and we remain very grateful.

As always, our priority is making the ride as safe as possible by keeping to side roads when practical and providing support to all riders. We anticipate having 350 riders again this year.

Cystic Fibrosis (CF) is a genetic disease that affects over 30,000 children and young adults each year and is the most common life-threatening genetic disease in the United States today. Funds raised by riders and sponsors support the efforts of the talented scientists who are racing towards a cure for CF, and who will assure that children and adults fighting CF will lead long and healthy lives.

If you have any questions, please do not hesitate to contact me at the Cystic Fibrosis Foundation in Natick at (800) 966-0444 or email us at twalte@cff.org. Thank you for your past support and your willingness to help this year.

Sincerely,

Theresa Waite
Senior Director of Development

12 MILE ROUTE – (JENNA LOOP)
CF Cycle for Life Saturday October 1, 2016



Leg	Total	Dir	Cue
0	0	R	MA-126 S/ Summer Street into Medway
0.8	0.8	L	Lovering Street
0.9	1.7	L	Winthrop Street
0.7	2.4	R	Hill Street into Holliston
0.9	3.3	L	Norfolk Street
1.4	4.7	BR	Franklin Street
0.2	4.9	R	Central Street. Stay on Central Street bearing to the right. (avoiding Fiske Street)
0.9	5.8	L	MANDATORY REST STOP (Lutheran Church, 600 Central Street, Holliston)
			Please check in with volunteers
			From Rest Stop:
1.1	6.9	R	Bullard Lane
0.6	7.5	R	Orchard Street (becomes Goulding Street in Holliston)
1.5	9.0	L	Norfolk Street
0.2	9.2	R	Hill Street into Medway
0.9	10.1	L	Winthrop Street
1.0	11.1	R	Partridge Street
0.1	11.2	BL	Partridge Street
0.1	11.3	R	Lovering Street
0.6	11.9	R	MA-126 N/ Summer Street into Holliston
0.9	12.8	L	FINISH LINE at Fatima Shrine
			Please check in with volunteers

Rules of the Road:

Always ride single file. Although we have help from the local police details at certain locations, they are NOT closing any roads.

Communicate with other riders when passing.

Use hand signals where possible and never assume a motorist can see you. Remember, safety first!

If you need assistance, please wait at roadside and flag down a sagwagon. Don't be shy about asking for help. Dial 911 in an Emergency.

*Dial **617-592-4392** if you get off the route and cannot find your way back.*

30 MILE ROUTE – (HAYLEE LOOP)

CF Cycle for Life Saturday October 1, 2016



Leg	Total	Dir	Cue
0	0	R	MA-126 S/ Summer Street into Medway
0.8	0.8	L	Lovering Street
0.9	1.7	L	Winthrop Street
0.7	2.4	R	Hill Street into Holliston
0.9	3.3	L	Norfolk Street
1.4	4.7	BR	Franklin Street
0.2	4.9	R	Central Street
0.2	5.1	BL	Fiske Street (becomes Mill Street in Sherborn)
3.1	8.2	BR	Woodland Street
0.2	8.4	BR	Continue on Woodland Street
0.3	8.7	L	Woodland Street into Sherborn
500 ft	8.7	S	Cross S. Main Street (MA-27) onto Forest Street
0.8	9.5	BL	Lake Street
0.5	10.0		MANDATORY REST STOP (Farm Pond, 201 Lake St, Sherborn) *Please check in with volunteers*
0.7	10.7	S	Cross Farm Road; continuing on Lake Street
0.9	11.8	R	MA-16 E/ Eliot Street into Natick
2.8	14.6	R	Mill Lane (very small side road beside S. Natick dam)
300 ft	14.6	R	Pleasant Street - Cross Bridge
0.2	14.8	R	Glen Street into Dover
2.4	17.2	R	Farm Street
1.3	18.5	BR	Junction Street (Junction St becomes Harding St in Medfield)
1.1	19.6	R	Hospital Road
1.1	20.7	R	MA-27 N/ South Main Street
0.7	21.4	L	MA-115 S/ Bullard Street (becomes Orchard Street in Millis)
1.9	23.3	BR	Stay on Orchard Street (leaving MA-115)
300 ft	23.3	S	Cross Middlesex Street, continue on Orchard Street
1.3	24.6	S	OPTIONAL REST STOP (Holliston Senior Center, 150 Goulding St, Holliston)
1.2	25.8	L	Norfolk Street
0.2	26.0	R	Hill Street into Medway
0.5	26.5	L	Winthrop Street
1.0	27.5	R	Partridge Street
0.1	27.6	BL	Partridge Street
0.1	27.7	R	Lovering Street
0.6	28.3	R	MA-126 N/ Summer Street into Holliston
0.9	29.2	L	FINISH LINE at Fatima Shrine *Please check in with volunteers*

65 MILE ROUTE

CF Cycle for Life Saturday October 1, 2016



Leg	Total	Dir	Cue
0	0	R	MA-126 S/ Summer Street into Medway
0.8	0.8	L	Lovering Street
0.9	1.7	L	Winthrop Street
0.7	2.4	R	Hill Street into Holliston
0.9	3.3	L	Norfolk Street
1.4	4.7	BR	Franklin Street
0.2	4.9	R	Central Street
0.2	5.1	BL	Fiske Street (becomes Mill Street in Sherborn)
3.1	8.2	BR	Woodland Street
0.2	8.4	BR	Continue on Woodland Street
0.3	8.7	L	Woodland Street into Sherborn
500 ft	8.7	S	Cross S. Main Street (Rt. 27) onto Forest Street
0.8	9.5	BL	Lake Street
0.5	10.0		OPTIONAL REST STOP (Farm Pond, 201 Lake St, Sherborn)
0.7	10.7	S	Cross Farm Road; continuing on Lake Street
0.9	11.8	R	MA-16 E/ Eliot Street into Natick
2.8	14.6	R	Mill Lane (very small side road beside S. Natick dam)
300 ft	14.6	R	Pleasant Street - cross bridge
0.2	14.8	R	Glen Street into Dover
2.4	17.2	R	Farm Street
1.3	18.5	BR	Junction Street (Junction St becomes Harding St in Medfield)
1.1	19.6	R	Hospital Road
1.1	20.7	R	MA-27 N/ South Main Street
0.7	21.4	L	MA-115 S/ Bullard Street (becomes Orchard Street in Millis)
1.9	23.3	BR	Stay on Orchard Street (leaving Rte 115)
300 ft	23.3	S	Cross Middlesex Street, continue on Orchard Street
1.3	24.6	S	MANDATORY REST STOP (Holliston Senior Center, 150 Goulding St, Holliston) *Check in with volunteers*
1.2	25.8	L	Norfolk Street
0.2	26.0	R	Hill Street into Medway
0.5	26.5	L	Winthrop Street
1.6	28.1	R	Adams Street
1.0	29.1	L	MA-126 S/ Summer Street
1.0	30.1	R	MA-109 W/ Milford Street
1.6	31.7	R	Clark Street (turns into South Street in Holliston)
1.3	33.0	L	Rockland Street
0.3	33.3	S	Cross MA-16 onto Adams Street
0.0	33.3	R	Adams Street
1.9	35.2	L	Hanlon Road (turns into College St in Hopkinton)

0.9	36.1	R	MA-85 N/Hayden Rowe Street
0.3	36.4		OPTIONAL REST STOP (Cornell's Pub, 229 Hayden Rowe Street, Hopkinton)
0.1	36.5	L	Granite Street
0.8	37.3	R	Lumber Street
2.1	39.4	S	Cross West Main Street; continue on Lumber Street Extension
200 ft	39.4	R	Elm Street
0.7	40.1	L	MA-135 W/Wood Street
2.2	42.3	R	Fruit Street
0.3	42.6	BR	Continue on Fruit Street
2.4	45.0	R	Flanders Road (becomes Southville Rd, then Cordaville Rd)
2.9	47.9	R	Howe Street
0.7	48.6	L	Cross Street
0.8	49.4	R	Stay on Cross Street
0.9	50.3	R	MA-135 W/East Main Street
0.1	50.4	L	Clinton Street
0.4	50.8		MANDATORY REST STOP (Legacy Farms, Clinton St.) *Check In with volunteers*
1.1	51.9	BR	Stay on Clinton Street (becomes Mill Street in Holliston)
1.7	53.6	R	Prentice Street (becomes Ash Street in Hopkinton)
1.7	55.3	L	South Mill Street (becomes Wilson Street in Holliston)
1.3	56.6	L	Hanlon Street
0.6	57.2	R	Marshall Street
0.7	57.9	BL	Courtland Street
0.8	58.7	S	Cross MA-16 onto South Street
0.7	59.4	L	Fisher Street
0.2	59.6	L	Stay on Fisher Street into Medway
1.6	61.2	L	MA-109 E/ Milford Street
0.6	61.8	L	MA-126 N/ Summer Street into Holliston
2.4	64.2	L	FINISH LINE (FATIMA SHRINE) *Check in with volunteers*

Rules of the Road:

Always ride single file. Although we have help from the local police details at certain locations, they are NOT closing any roads.

Communicate with other riders when passing.

Use hand signals where possible and never assume a motorist can see you.

Remember, safety first!

If you need assistance, please wait at roadside and flag down a sawwagon. Don't be shy about asking for help. Dial 911 in an Emergency.

Dial 617-592-4392 if you get off the route and cannot find your way back.

(For Registry Use Only)

**Ashland Green LLC a Massachusetts LLC with a principal place of business 46 Glen Avenue
Newton Centre, Massachusetts 02459 ("Grantor")**

FOR CONSIDERATION PAID, and in full consideration of Less than One Hundred Dollars

**Grant to the Town of Ashland, through its Conservation Commission, 101 Main Street,
Ashland, Middlesex County, Commonwealth of Massachusetts, ("Grantee") pursuant to the
powers granted thereto under G.L. c. 40 §8C and with the approval of the Board of Selectmen
as attached hereto,**

with Quitclaim Covenants

that certain parcel of land in Ashland, Middlesex County, Massachusetts, together with the improvements now constructed upon such land, known as Parcel 1 shown on that certain plan of land entitled "Plan of Land, 22 Eliot Street, Ashland, Mass. (Middlesex County), Prepared for Ashland Green, LLC" Scale 1" = 20' and 1" = 200', prepared by Schofield Brothers, LLC, 1071 Worcester Road Framingham, Mass., and consisting of 30,215 square feet of land, +/- (the "Plan") which Plan is recorded on April 5, 2016 at the Middlesex South District Registry of Deeds as Plan No. 271 of 2016.

The within conveyance is made to satisfy the obligation of Grantor as owner of the property known as Parcel 2 required by that certain Special Permit –Senior Residential Community recorded with said Deeds at Book 66936, Page 988.

The within conveyance is made together with a perpetual, non-exclusive right and easement to the Grantee, solely for its use of Parcel 1, to connect to, maintain, operate, repair, replace and use the sewer line, on, in or under a portion of Grantor's Property shown as Parcel 2 on the Plan, the precise location of which shall be determined by Grantor as necessary and appropriate (the "Sewer Line Easement"). The easement rights herein granted with respect to the Sewer Line Easement include, without limitation, the non-exclusive right, at Grantor's expense, for the Grantor, during the course of constructing the project, to locate, install, alter and relocate the sewer line connection to the sewer line that presently exists or which will exist in the future.

In connection with the exercise of Grantee's rights under the Sewer Line Easement, Grantee, its designees, employees, agents and contractors, shall have the right, upon reasonable prior notice, to enter upon Grantor's Property from time to time with men, equipment, vehicles, machines and materials for purposes of exercising all of the rights granted herein, and to make necessary excavations in connection therewith, and in connection with said rights.

Grantee, to the extent permitted by law, hereby agrees to indemnify and hold harmless Grantor (and its mortgagees) against all liabilities, damages, costs and expenses (collectively, "Liabilities") arising directly from or in connection with activities by Grantee, its agents, employees or contractors, within or about the Sewer Line Easement Area, except to the extent such Liabilities arise from or in connection with the act, default or negligence of Grantor or its agents, employees or contractors. Further, Grantee will have an obligation to restore at Grantee's expense any land, landscape or improvements and paved areas disturbed by the exercise of the rights hereunder substantially to their pre-alteration condition at the conclusion of any work.

Said Parcel is conveyed with the right and easement reserved to the Grantor, its successors, and assigns to pass and repass over a mowed walking trail to be created and maintained and located by Grantee on Parcel 1 connecting to a mowed walking trail to be established upon Parcel 2 for the purpose of providing walking trail access across both Parcel 1 and Parcel 2 to the adjacent property across Eliot Street owned by the Town of Ashland and known as Warren Woods.

The parcel conveyed may not and shall not be developed, built upon, or changed by any residential or commercial structure, (other than the repair and rehabilitation of the improvements currently constructed upon the property) or used for any commercial purpose, undertaking or use, it being the intention of the Grantor and Grantee herein that said parcel shall be utilized for conservation, aesthetic, and educational purposes only.

The Ashland Conservation Commission, established under G.L. Chapter 40, §8C, shall have right to enforce the rights and restrictions on behalf of the Town of Ashland set forth herein.

For Grantor's Title, see Deed from Cloverland Properties LLC, dated March 8, 2016 recorded with the Middlesex South District Registry of Deeds in Book 66936, Page 626.

WITNESS the execution hereof under seal this ____ day of May, 2016.

ASHLAND GREEN LLC

By: _____
Daniel C. Green, Authorized signatory

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss

On this _____ day of May, 2016, before me the undersigned notary public, personally appeared Daniel C. Green, proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed on the preceding or attached document and acknowledged to me that he signed it voluntarily for its stated purpose, as authorized signatory for Ashland Green LLC.

Notary Public
My Commission Expires:

Vote of Selectmen

Motion: I move that the Conservation Commission, pursuant to G.L. c. 40 §8C be authorized to accept the property identified as Parcel 1 shown on that certain plan of land entitled "Plan of Land, 22 Eliot Street, Ashland, Mass. (Middlesex County), Prepared for Ashland Green, LLC" Scale 1" = 20' and 1" = 200', prepared by Schofield Brothers, LLC, 1071 Worcester Road Framingham, Mass., and consisting of 30,215 square feet of land, +/- (the "Plan") which Plan is recorded on April 5, 2016 at the Middlesex South District Registry of Deeds as Plan No. 271 of 2016.

Second: _____

Voted :

Dated:



Diane Mortensen <dmortensen@ashlandmass.com>

Fwd: Ashland Half Marathon October 29, 2016

1 message

Wed, Apr 20, 2016 at 9:05 PM

Susan Robie <srobie@ashlandmass.com>
To: Diane Mortensen <dmortensen@ashlandmass.com>

would you please print out a copy of this and put it in the meeting folder for May 4th.

Susan Robie

Executive Assistant
Town Manager / Board of Selectmen
Town of Ashland
101 Main Street
Ashland, MA 01721

Direct 508-532-7921
Fax 508-881-0174

Please remember when writing or responding, the Massachusetts Secretary of State has determined that e-mail is a public record.

----- Forwarded message -----
From: Steven Greenberg <steveg@oakrealtyma.com>
Date: Wed, Apr 20, 2016 at 5:19 PM
Subject: Ashland Half Marathon October 29, 2016
To: Susan Robie <srobie@ashlandmass.com>

Hello Susan,
Would you please put the Ashland Sporting Association, Inc. on the agenda for an upcoming selectmen's meeting to request October 29th 2016 for the Ashland Half Marathon.

ASA, Inc.
Steven H. Greenberg
Cell: 508.641.1222



Town of Ashland, Massachusetts

**Office of the Board of Selectmen
and Town Manager**

101 Main Street, 01721-1191

(508) 881-0100 Ext 7

(508) 881-0171 (fax)

Michael Herbert, Town Manager, Ext 7911
Jennifer Ball, Assistant Manager, Ext 7901
Susan K. Roble, Executive Assistant, Ext. 7921
Diane Mortensen, Administrative Assistant, 7933

BOARD OF SELECTMEN

Joseph J. Magnani, Jr., Chairman
Steve Mitchell, Vice Chairman
Yolanda Greaves, Clerk
Carl Hakansson, Selectman
Rob Scherer, Selectman

Legal Notice Town of Ashland

Notice is hereby given that the Board of Selectmen will conduct a hearing regarding the change of Manager for

Long Acre Inc.
Dbas Stones Public House
179 Main Street
Ashland MA 01721

A public hearing will be held on the matter at the Ashland Town Hall, 101 Main Street Ashland, MA on Wednesday May 18, 2016 at 7:10.

Parties wishing to be heard on this matter should appear at the time and place indicated above. Interested parties who are unable to attend the hearing may submit written comments to the Selectmen's Office, Town Hall 101 Main Street, Ashland, MA 01721.

Joseph J Magnani, Jr., Chairman
Board of Selectmen

Change of Manager Checklist

This application will be returned if the following documentation is not submitted:

- Retail Transmittal Form**
- \$200.00 Fee made payable to the Commonwealth of Massachusetts or the ABCC**
- Petition for Change of License**
- Manager's Form**
- Personal Information Form**
- CORI Application**
- Vote of Corporate Board or LLC**
- Form 43 (From Local Licensing Board)**
- Proof of Citizenship (Submit proof of citizenship and/or naturalization such as U.S. Passport, Voter's Certificate, Birth Certificate or Naturalization Papers)**



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
www.mass.gov/abcc



RECEIVED

APR 27 2013

TOWN OF ASHLAND
 TOWN MANAGER
 BOARD OF SELECTMEN

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM**

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: \$200.00

(CHECK MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL)

CHECK NUMBER

[]

IF USED EPAY, CONFIRMATION NUMBER

364 003

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

0040000 32

LICENSEE NAME

Long Ace Inc.

ADDRESS

179 Main St.

CITY/TOWN

Ashland

STATE

Ma

ZIP CODE

01721

TRANSACTION TYPE (Please check all relevant transactions):

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Cordials/Liqueurs Permit | <input type="checkbox"/> New Officer/Director | <input type="checkbox"/> Transfer of License |
| <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Issuance of Stock | <input type="checkbox"/> New Stockholder | <input type="checkbox"/> Transfer of Stock |
| <input type="checkbox"/> Change of License Type | <input type="checkbox"/> Management/Operating Agreement | <input type="checkbox"/> Pledge of Stock | <input type="checkbox"/> Wine & Malt to All Alcohol |
| <input type="checkbox"/> Change of Location | <input type="checkbox"/> More than (3) \$15 | <input type="checkbox"/> Pledge of License | <input type="checkbox"/> 6-Day to 7-Day License |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> New License | <input type="checkbox"/> Seasonal to Annual | |
| <input type="checkbox"/> Other | [] | | |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

**ALCOHOLIC BEVERAGES CONTROL COMMISSION
 P. O. BOX 3396
 BOSTON, MA 02241-3396**



Jim Ward <jimjr@wardma.com>

Commonwealth ABCC (validation) authorized payment confirmation

dbobb@tre.state.ma.us <dbobb@tre.state.ma.us>
To: jimjr@wardma.com

Wed, Dec 30, 2015 at 12:06 PM

This is an electronically generated acknowledgement of our receipt of your payment. Please print this message or save it on your computer.

Here is your payment information:

License Number: 004000032
Payment Date/Time: 12/30/2015 12:07:00 PM (ET)
Payment Amount: \$200.00
Method of Payment: Checking
Bank Account Number: *****5740
Bank Routing Number: 211370545
Name on Account: Stone's Public House
Payment Reference Number: 364003

Note: In most cases, your bank account will be debited in one to two business days.

Deron Bobb
(817) 727-3040 ext 23



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
www.mass.gov/abcc

PETITION FOR CHANGE OF LICENSE

00400032
 ABCC License Number

Ashland Ma.
 City/Town

The licensee Long Ace respectfully petitions the Licensing Authorities to approve the following transactions:

- Change of Manager
- Alteration of Premises
- Pledge of License/Stock
- Cordial & Liqueurs
- Change of Corporate Name/DBA
- Change of Location
- Change of License Type (\$12 ONLY, e.g. "club" to "restaurant")

Change of Manager

Last-Approved Manager: Gregory Bergeron

Requested New Manager: James Ward

Pledge of License /Stock

Loan Principal Amount: \$ Interest Rate:

Payment Term: Lender:

Change of Corporate Name/DBA

Last-Approved Corporate Name/DBA:

Requested New Corporate Name/DBA:

Change of License Type

Last-Approved License Type:

Requested New License Type:

Alteration of Premises: (must fill out attached financial information form)

Description of Alteration:

Change of Location: (must fill out attached financial information form)

Last-Approved Location:

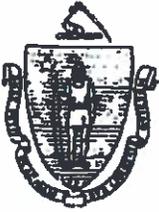
Requested New Location:

Signature of Licensee

[Signature]
 of a Corporation/LLC, by its authorized representative

Date Signed

4/23/16



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
www.mass.gov/abcc

MANAGER APPLICATION

All proposed managers are required to complete a [Personal Information Form](#), and attach a copy of the corporate vote authorizing this action and appointing a manager.

1. LICENSEE INFORMATION:

Legal Name of Licensee: Long Acre Inc. Business Name (dba): Stonies Public House
 Address: 179 Main St.
 City/Town: Ashland Ma. State: Ma Zip Code: 01721
 ABCC License Number: 004 000032 (if existing license) Phone Number of Premise: 508-881-1778

2. MANAGER INFORMATION:

A. Name: James Ward B. Cell Phone Number: _____
 C. List the number of hours per week you will spend on the licensed premises: 40-60

3. CITIZENSHIP INFORMATION:

A. Are you a U.S. Citizen: Yes No B. Date of Naturalization: _____ C. Court of Naturalization: _____
 (Submit proof of citizenship and/or naturalization such as U.S. Passport, Voter's Certificate, Birth Certificate or Naturalization Papers)

4. BACKGROUND INFORMATION:

A. Do you now, or have you ever, held any direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages? Yes No
 If yes, please describe: _____
 B. Have you ever been the Manager of Record of a license to sell alcoholic beverages that has been suspended, revoked or cancelled? Yes No
 If yes, please describe: _____
 C. Have you ever been the Manager of Record of a license that was issued by this Commission? Yes No
 If yes, please describe: _____
 D. Please list your employment for the past ten years (Dates, Position, Employer, Address and Telephone):

Stonies Public 2010-Present. - Asst manager.
Fedex 2008-2009 - Currier.
Remax 2007-present - Real Estate Broker.

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Signature: [Signature] Date: 4/13/2016



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
 www.mass.gov/abcc

PERSONAL INFORMATION FORM

Each individual listed in Section 10 of this application must complete this form.

1. LICENSEE INFORMATION:

A. Legal Name of Licensee Stones Public House B. Business Name (dba) Long Ace dba Stones Public House
 C. Address 172 Main St. D. ABCC License Number (if existing licensee) 004000032
 E. City/Town Ashland Ma. State Ma. Zip Code 01721
 F. Phone Number of Premise 508-881-1778 G. EIN of License

2. PERSONAL INFORMATION:

A. Individual Name James Ward B. Home Phone Number
 C. Address 16 Fairbanks Rd.
 D. City/Town Framingham n State Ma. Zip Code 01701
 E. Social Security Number F. Date of Birth
 G. Place of Employment Stones Public House

3. BACKGROUND INFORMATION:

Have you ever been convicted of a state, federal or military crime? Yes No 
If yes, as part of the application process, the individual must attach an affidavit as to any and all convictions. The affidavit must include the city and state where the charges occurred as well as the disposition of the convictions.

4. FINANCIAL INTEREST:

Provide a detailed description of your direct or indirect, beneficial or financial interest in this license.
Salared Employee

IMPORTANT ATTACHMENTS (8): For all cash contributions, attach last (3) months of bank statements for the source(s) of this cash.
 *If additional space is needed, please use the last page

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Signature [Signature] Date 4/13/2016
 Title Account Manager

Long Acre, Inc. dba Stone's Public House

179 Main St, Ashland, MA 01721

tel 508-881-1778

fax 508-881-6112

January, 1 2016

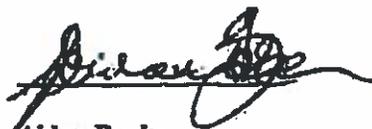
OLIVER
APR 20 2016
JIM WARD
WARD SELECTMEN

To Whom It May Concern:

This letter shall act as confirmation that Jim Ward was appointed as General Manager of Stones Public House in January 2016.

Mr. Ward's name should appear on all licensing materials.

Sincerely,



Aidan Burke
Owner



Kevin Burke
Owner



Town of Ashland

MASSACHUSETTS

BOARD OF SELECTMEN LICENSING BOARD

Farmer's Market

AaronapCellars LLC

- Application for License (Available on the ABCC Website)
- Application for Certification of an Agricultural Event for the Sale of Wine (MDAR)
- Farmer's Market License Fee (\$50.00)
- Cori Application
- Cori Policy
- Driver's License (*copy produced by me or a notary*)
- Liquor Policy
- Liquor Policy Sign Off
- Tips Certification – (required for anyone working with alcoholic beverages)

Please make check payable to: Town of Ashland

*** APPLICATION WILL NOT BE ACTED UPON UNLESS**
ALL REQUIRED DOCUMENTS ARE RECEIVED *

If you would like to submit this paperwork electronically please send it to srobic@ashlandmass.com and then mail the check payable to the Town of Ashland 101 Main Street, Ashland MA 01721 Attention: Susan Robie.

Any question please contact Susan Robie at 508-532-7921

Farmer's Market 2016

June 2016

June 11 @ 9:00 am - 1:00 pm

June 18 @ 9:00 am - 1:00 pm

June 25 @ 9:00 am - 1:00 pm

July 2016

July 2 @ 9:00 am - 1:00 pm

July 9 @ 9:00 am - 1:00 pm

July 16 @ 9:00 am - 1:00 pm

July 23 @ 9:00 am - 1:00 pm

August 2016

August 6 @ 9:00 am - 1:00 pm

August 13 @ 9:00 am - 1:00 pm

August 20 @ 9:00 am - 1:00 pm

August 27 @ 9:00 am - 1:00 pm

September 2016

September 3 @ 9:00 am - 1:00 pm

September 10 @ 9:00 am - 1:00 pm

September 24 @ 9:00 am - 1:00 pm

October 2016

October 1 @ 9:00 am - 1:00 pm

October 8 @ 9:00 am - 1:00 pm

APPLICATION BY A FARMER WINERY FOR LICENSE TO SELL AT A
FARMER'S MARKET
(CH.138, §15F)

RECEIVED
YEAR 20

FB 16

APR 5 2016

TOWN OF ASHLAND

28 CARLISLE ROAD
WESTFORD MA 01886

1. Licensee Information:

Name of Applicant: Aaronap Cellars LLC
Mailing Address: 28 Carlisle Road
Manager of Record: Noel A Powell

ABCC License Number: (If Existing Licensee)
Business Name (d/b/a if different): Aaronap Cellars LLC
City/Town: Westford State MA Zip 01886
Phone Number of Premises: (617) 401-5535

Other Phone: 9786927510 Email: info@aaronapcellars.com Website: www.aaronapcellars.com

Contact Person concerning this application (attorney if applicable):

Name: Noel A Powell City/Town: Westford State MA Zip 01886
Address: 28 Carlisle Road Email: noel@aaronapcellars.com
Contact Number: (978) 692-7510 Fax Number:

2. Event Information:

A. Farmer's Market licenses are only permitted at events that the Department of Agriculture has certified as Agricultural Events.
Please attach document from Department of Agricultural Resources certifying that this is an agricultural event.

Date(s) of Event: Saturdays, June 11, 2016 - October 08, 2016, 9:00 AM - 1:00 PM

B. Contact person for applicant during event:
Name: Noel A Powell
Phone number of contact: (978) 692-7510

C. Description of the premises within the Farmer's Market:

Address of Premises for the Sale of Wine: 125 Front Street
City/Town: Ashland State MA Zip 01721 Phone Number of Premises: (617) 230-6745

Describe Area to be Licensed:

Wine sales will be held in a 10x10 vendor space as assigned by the market manager within the market space.

**APPLICATION FOR LICENSE BY A FARMER WINERY TO SELL AT A
FARMER'S MARKET
(CH.138, §15F)**

3. Existing License(s) to Manufacture, Export and Sell at Retail:

List the license(s) you hold which authorize the manufacture, exportation and retail sale of wine to consumers: (Attach a copy of each license)

Name	License Type	License Address
Aaronap Cellars LLC	Federal Basic Permit MA-W-20535	28 Carlisle Road, Westford, MA 01886
Aaronap Cellars LLC	MA Farm Winery #FW-084	28 Carlisle Road, Westford, MA 01886

4. Are you providing, without charge, samples of wine to prospective customers? Yes No

Section 15F specifically requires that "all samples of wine shall be served by an agent, representative or solicitor of the licensee."

A. If yes, please provide names and addresses of all agents, representatives and solicitors:

Name	Address	ABCC License Number
Noel A Powell	28 Carlisle Road, Westford, MA 01886	FW-084

B. Proof of Age for Sale to Consumers:

Please identify all methods by which you will obtain proof of age before providing samples or making any sales of wine to consumers :

check valid state issued identification card or passport for proof of legal drinking age

5. Transportation and Delivery:

Please identify in detail all persons or businesses that are licensed under M.G.L. c. 138, §22 that will be making any delivery of wine on your behalf to the Farmer's Market in Massachusetts.

Noel A Powell, CEO & Manager of Aaronap Cellars LLC, Transportation License #TD7878

**if additional space is needed, please use last page.*

**APPLICATION FOR LICENSE BY A FARMER WINERY TO SELL AT A
FARMER'S MARKET
(CH.138, §15F)**

6. Safety and Tax Registration:

Has the Farmer's Market registered with the Food and Drug Administration? Yes No Registration Date:

7. Disclosure of License Disciplinary Action:

Have any of the your licenses to sell alcoholic beverages ever been suspended, revoked or cancelled? Yes No

If yes, list said interest below:

Date	License	Reason why license was Suspended, Revoked or Cancelled

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that, I have filed all state tax returns and paid all state taxes required under law. I further understand that each representation in this application is material to the determination of the application and state under penalty of perjury that all statements and representations therein are true.

Note: The LLA may require additional information.

Signature



Title

Manager

Date

March 23, 2016

THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



CHARLES D. BAKER
Governor

KARYN E. POLITO
Lt. Governor

MATTHEW A. BEATON
Secretary

JOHN LEBEAUX
Commissioner

May 2, 2016

Zoll Cellars

Frank Zoll
110 Old Mill Rd.
Ashland, MA 01545

Re: Certification of Agricultural Event Pursuant to M.G.L. c. 138, Section 15F

Dear Mr. Zoll:

Please be advised that your application for certification of the Ashland Farmers' Market, on Saturdays from June 11th 2016 to October 8th 2016, from 9:00 am to 1:00 pm as an agricultural event pursuant to M.G.L. c. 138, Section 15F has been approved.

Please remember that, upon certification of an agricultural event by MDAR, the farm-winery must submit a copy of the approved application to the local licensing authority along with the application for obtaining a special license from the city or town in which the event will be held. Upon issuance of a special license, the winery should confirm that a copy of the special license was sent by the local licensing authority to the Alcoholic Beverages Control Commission (ABCC) at least seven (7) days prior to the event.

Sincerely,

John Lebeaux, Commissioner

THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



Application for Certification of an Agricultural Event for the Sale of Wine
Pursuant to M.G.L. c. 138, Section 15F
*To be completed by the licensed farm-winery and returned to:
By Mail: Agricultural Event Certification Program, 251 Causeway Street, Suite 500, Boston, MA 02114
By Email: Rebecca.Davidson@State.ma.us with the subject line "Agricultural Event Certification"
(A separate application must be completed for each event)

In order for your application to be considered complete, you must include the following documents. Incomplete applications will not be accepted.

- Signed and dated application with farm-winery license number
- List of vendors with brief descriptions of products for current year/season
- Event operational guidelines or rules for current year/season
- Resume of event manager or description of experience
- Plan depicting the premises and specific location where the license will be exercised. See Template 1.
- Approval letter from event management including the name of the licensed farm-winery and the day(s), month and year of event. See Template 2.

1. Applicant Information					
Name of Licensed Farm-Winery	Aaronap Cellars LLC				
Farm-Winery License Number	FW-084	State of Issue	MA		
Contact Person	Noel A Powell				
Address	28 Carlisle Road				
City	Westford	State	MA	Zip	01886
Phone Number	617-401-5535	Email	noel@aaronapcellars.com		
Correspondence preference	<input type="radio"/> Regular Mail		<input checked="" type="radio"/> Email		
<i>Note: Approval/denial letters will be sent regular mail.</i>					
Do you intend to sell, sample, or both? Check all that apply.					
<input checked="" type="checkbox"/> Sell		<input checked="" type="checkbox"/> Sample			

2. Event Information					
Name of Agricultural Event	Ashland Farmers Market				
Type of Event	<input type="radio"/> Agricultural Fair (as defined by MDAR policy)	<input checked="" type="radio"/> Farmers Market (as defined by MDAR policy)	<input type="radio"/> Other Agricultural Event		
If you selected "Other Agricultural Event", how does this event promote local agriculture?					
Event Address	125 Front Street				
City	Ashland	State	MA	Zip	01721
Event Phone Number	617-230-6745	Event Website	www.ashlandfarmersmarket.org		

3. Event Description

What are the date(s) and time(s) of the event? *Tue 11, 2016* *Oct 08, 2016*
 Start date **11 / 06 / 2016** End date **08 / 10 / 2016** Time **9:00 AM-1:00 PM**
Day Month Year Day Month Year

If this is a weekly event, on what day of the week does the event occur? **Saturday**

If the event is an agricultural fair, does the event include competitive agriculture? Yes No N/A

Is the event sponsored or run by an agricultural/horticultural society, grange, agricultural commission or association whose primary purpose is the promotion of agriculture and its allied industries? Yes No

If yes, identify: **Ashland Healthy Harvest**

4. Event Management

Name of Event Manager **Rob Moolenbeek**

Email Address **moolenbeek@gmail.com** Phone Number **774-392-1391**

Is this person the on-site manager? Yes No

If no, identify on-site manager (include contact information):

If there are multiple managers, list them and include contact information:

Attach on-site manager(s) resume(s) or list any credentials or training of the on-site manager(s):
Relevant credentials include, but are not limited to, experience as a market manager, attendance at any market manager workshops, and experience with other agricultural events.
See attached experience description

5. General

Attach or provide in the space below a plan depicting the premises and the specific location where the license will be exercised. See template for necessary elements to include.

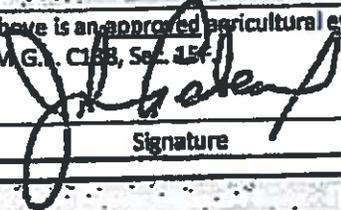
Market is located at 125 Front Street, Ashland, MA. See attached for market plan. Wine sales will take place in vendor locations 6 & 8.

 Signature of Applicant	<u>03/18/2014</u> Date
Noel A Powell Name (please print)	CEOWinemaker Title (please print)
FW-084 Farm-Winery License Number	MA State

FOR DEPARTMENT USE ONLY

APPROVAL

The event listed above is an approved agricultural event by the Massachusetts Department of Agricultural Resources under M.G.L. Ch. 133, Sec. 15F.

 Signature	<u>3/23/2016</u> Date
--	--------------------------

DENIAL

The event listed above is not approved as an agricultural event by the Massachusetts Department of Agricultural Resources for the following reason(s):

_____ Signature	_____ Date
--------------------	---------------

2012-BWNP-00111-O

DEPARTMENT OF THE TREASURY - ALCOHOL AND TOBACCO TAX AND TRADE BUREAU

BASIC PERMIT

(Under Federal Alcohol Administration Act)

1. PERMIT NUMBER
MA-W-20535

2. DATE OF PERMIT

04/03/2012

5. NAME AND ADDRESS OF PERMITTEE (Number and street, city or town, State and Zip Code)

AARONAP CELLARS LLC

dba AARONAP CELLARS

28 CARLISLE RD
WESTFORD, MA 01886-3628

3. REGISTRY NUMBER (if applicable)
BWN-MA-20489

4. DATE OF APPLICATION 03/10/2012



6. TRADE NAMES AUTHORIZED BY THIS PERMIT (Trade name approval does not constitute approval as a brand name for labeling purposes. If needed, list on reverse or use continuation sheet.)

*Used for Contract Bottling or Packaging/Branding Purposes

7. PERMIT GRANTED FOR (ONE TYPE OF OPERATION ONLY)

Pursuant to the application of the date indicated in item 4, you are authorized and permitted to engage, at the above address, in the business of:

- a. Distilled Spirits - distiller rectifier (processor) warehouseman and/or warehouseman and bottler and while so engaged, to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the distilled spirits so distilled or rectified, or warehoused and bottled, or the wines so rectified,
- b. Wine - producer and blender blender and while so engaged, to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the wine so produced or blended,
- c. Importer - importing into the United States the following alcoholic beverages: while so engaged, to sell, offer to deliver for sale, contract to sell or ship, in interstate or foreign commerce, the alcoholic beverages so imported,
- d. Wholesaler - Purchasing for resale at wholesale the following alcoholic beverages: while so engaged, to receive or to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the alcoholic beverages so purchased.

This Permit is conditioned upon your compliance with the Federal Alcohol Administration Act; the Twenty-first Amendment and laws relating to its enforcement; all other Federal laws relating to distilled spirits, wine, and malt beverages, including taxes with respect to them; the Federal Water Pollution Control Act; and, all applicable regulations made pursuant to law which are now, or may hereafter be, in force.

This basic permit is effective from the date shown above and will remain in force until suspended, revoked, annulled, voluntarily surrendered, or automatically terminated.

THIS PERMIT WILL AUTOMATICALLY TERMINATE THIRTY DAYS AFTER ANY CHANGE IN PROPRIETORSHIP OR CONTROL OF THE BUSINESS, unless an application for a new basic permit is made by the transferee or permittee within the thirty day period. If an application for a new basic permit is timely filed, the outstanding basic permit will continue in effect until the application is acted on by the District Director, Alcohol and Tobacco Tax and Trade Bureau.

THIS PERMIT IS NOT TRANSFERABLE. ANY CHANGE IN THE TRADE NAME, CORPORATE NAME, MANAGEMENT OR ADDRESS OF THE BUSINESS COVERED BY THIS PERMIT, OR ANY CHANGE IN STOCK OWNERSHIP (MORE THAN 10%) MUST BE REPORTED TO THE NATIONAL REVENUE CENTER OR PUERTO RICO OPERATIONS OFFICE WITHOUT DELAY.

THIS IS AN
REASON FOR AMENDMENT

ORIGINAL PERMIT

AMENDED PERMIT
DATE OF AMENDMENT

SIGNATURE AND TITLE OF AUTHORIZED TTB OFFICIAL

FOR JOHN J. MANFREDA, ADMINISTRATOR

**Rob Moolenbeek
Ashland Farmers Market
Board of Directors/Vendor Committee
2 Candlelight Way
Ashland, MA 01721**

**Mar 16 2016
Noel Powell
Aaronap Cellars**

Dear Noel Powell

The Aaronap Cellars has been accepted as a vendor at the 2016 Ashland Farmers Market as an alternating week vendor pending all the necessary special licenses/permits. The market is on Saturdays from June 11 to October 8

Sincerely

Rob Moolenbeek

The Commonwealth of Massachusetts
Department of the State Treasurer

Certificate Number 618

License Number FW-64



Alcoholic Beverages Control Commission
Herby Grants
FARMER-WINERY LICENSE

To: Zoll Brothers Private Cellars, LLC, dba Zoll Vineyards, Zoll Cellars - Frank L. Zoll, General Manager
Business Address: 110 Old Mill Road, Shrewsbury, MA, 01545

On the following described premises. (Two story wood building; basement level; two entrances and exits; total square feet 600.)

This license authorizes the above-named holder: (1) to produce, rectify, blend, or fortify from fruits, flowers, herbs or vegetables wine containing not more than 24 per cent of alcohol by volume at 60 degrees Fahrenheit and (2) to sell wine or winery products: (a) at wholesale to any person holding a valid wholesaler's and importer's license under section 18; (b) at retail or wholesale to a person in a state or territory in which the importation and sale of wine is not prohibited by law; and, (c) at wholesale to a person in any foreign country.

This License is subject to the following conditions

1. The licensed premises and all books, records and other documents relating to the business authorized to be conducted under this license shall be subject to inspection at any time by any member of the Commission or any duly authorized agent thereof.
2. Alcoholic beverages shall not be kept or exposed for sale on premises other than those described in this license.
3. Alcoholic beverages shall not be sold, delivered or furnished to any person under twenty-one years of age or delivered by any person under eighteen years of age.
4. Sales and deliveries hereunder are authorized between the hours of 8:00 o'clock AM and 11:00 o'clock PM only.
5. The above-named holder must obtain a license issued under M.G.L. c.156 § 19F to sell at retail by the bottle to consumers, for consumption off the winery premises.

IN WITNESS WHEREOF, the undersigned have hereunto affixed their official signatures this 1/1/2016

2016

This License will expire 12/31/2016 unless otherwise suspended or revoked during this period

[Signature]
Chairman

[Signature]
Elizabeth Lindsay, Commissioner

[Signature]
Kathleen McNally, Commissioner

This license is issued conditionally and subject to the fact that there exists no breach of any condition of any previous license or violation of any law of the Commonwealth under any previous license and this license shall be subject to revocation, cancellation, modification or suspension for any such breach of condition or violation of law.

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS PLACE WHERE IT CAN BE EASILY READ.

Revised 4/25/2007

FEE \$22.00

2016

This Permit will expire
December 31, 2016



Commonwealth of Massachusetts
Department of the State Treasurer
ALCOHOLIC BEVERAGES CONTROL COMMISSION

HEREBY GRANTS A PERMIT TO TRANSPORT AND DELIVER
ALCOHOLIC BEVERAGES

No PERSON under eighteen years of age shall be permitted to handle, transport or
deliver any alcoholic beverages under this permit

No: TD7878

AARONAP CELLARS LLC
28 CARLISLE ROAD
WESTFORD, MA 01888

License No: FW-84

Plate Number/V.I.N.: 2HN800

ALCOHOLIC BEVERAGES CONTROL COMMISSION

CHAIRMAN

~~THIS PERMIT SHALL ALWAYS BE CARRIED IN THE VEHICLE.~~

PLEASE DETACH THE ABOVE PERMIT STUB.

THE ABOVE PERMIT SHALL ALWAYS BE CARRIED IN THE VEHICLE.

Permit issued Under the Provisions of Section 22, Chapter 138 of the General Laws, As Amended.

No: TD7878

Commonwealth of Massachusetts
Department of the State Treasurer
ALCOHOLIC BEVERAGES CONTROL COMMISSION
HEREBY GRANTS A
PERMIT TO TRANSPORT AND DELIVER ALCOHOLIC
BEVERAGES



2016

This Permit will expire
December 31, 2016

AARONAP CELLARS LLC
28 CARLISLE ROAD
WESTFORD, MA 01888

Type of License: FW-84

Plate Number/V.I.N.: 2HN800

ALCOHOLIC BEVERAGES CONTROL COMMISSION

CHAIRMAN

No PERSON under eighteen years of age shall be permitted to handle, transport or
deliver any alcoholic beverages under this permit

THE TOP PART OF THIS PERMIT SHALL ALWAYS BE CARRIED IN THE VEHICLE.

THIS COPY IS FOR YOUR FILE OR OFFICE COPY

The Commonwealth of Massachusetts Department of the State Treasurer



Certificate Number 618

License Number FW-64

Alcoholic Beverages Control Commission Hereby Grants a FARMER-WINERY LICENSE

To: Zoll Brothers Private Cellars, LLC, dba Zoll Vineyards, Zoll Cellars - Frank L. Zoll, General Manager
Business Address: 110 Old Mill Road, Shrewsbury, MA, 01545

On the following described premises: (Two story wood building; basement level; two entrances and exits; total square feet 600.)

This license authorizes the above-named holder: (1) to produce, rectify, blend, or fortify from fruits, flowers, herbs or vegetables wine containing not more than 24 per cent of alcohol by volume at 60 degrees Fahrenheit; and, (2) to sell wine or winery products: (a) at wholesale to any person holding a valid wholesaler's and importer's license under section 18; (b) at retail or wholesale to a person in a state or territory in which the importation and sale of wine is not prohibited by law; and, (c) at wholesale to a person in any foreign country.

This License is subject to the following conditions

1. The licensed premises and all labels, records and other documents relating to the business authorized to be conducted under this license shall be subject to inspection at any time by any member of the Commission or any duly authorized agent thereof.
2. Alcoholic beverages shall not be kept or exposed for sale on premises other than those described in this license.
3. Alcoholic beverages shall not be sold delivered or furnished to any person under twenty-one years of age or delivered by any person under eighteen years of age.
4. Sales and deliveries hereunder are authorized between the hours of 6:00 o'clock AM and 11:00 o'clock PM only.
5. The above-named holder must obtain a license issued under M.G.L. c.198 § 19F to sell at retail by the bottle to consumers, for consumption off the winery premises.

IN WITNESS WHEREOF, the undersigned have hereunto affixed their official signatures this 1/1/2016

2016

This License will expire 12/31/2016 unless otherwise suspended or revoked during this period.

Chairman

Elizabeth Lashway, Commissioner

Kathleen McNally, Commissioner

This license is issued conditionally and subject to the fact that there exists no breach of any condition of any previous license or violation of any law of the Commonwealth under any previous license and this license shall be subject to revocation, cancellation, modification or suspension for any such breach of condition or violation of law.

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS PLACE WHERE IT CAN BE EASILY READ.

FEE \$25.00



Town of Ashland

MASSACHUSETTS

BOARD OF SELECTMEN LICENSING BOARD

Farmer's Market

Zoll Cellars

- Application for License (Available on the ABCC Website)
- Application for Certification of an Agricultural Event for the Sale of Wine (MDAR)
- Farmer's Market License Fee (\$50.00)
- Cori Application
- Cori Policy
- Driver's License (*copy produced by me or a notary*)
- Liquor Policy
- Liquor Policy Sign Off
- Tips Certification – (required for anyone working with alcoholic beverages)

Please make check payable to: Town of Ashland

*** APPLICATION WILL NOT BE ACTED UPON UNLESS**
ALL REQUIRED DOCUMENTS ARE RECEIVED *

If you would like to submit this paperwork electronically please send it to srobis@ashlandmass.com and then mail the check payable to the Town of Ashland 101 Main Street, Ashland MA 01721 Attention: Susan Robie.

Any question please contact Susan Robie at 508-532-7921

Farmer's Market 2016

June 2016

June 11 @ 9:00 am - 1:00 pm
June 18 @ 9:00 am - 1:00 pm
June 25 @ 9:00 am - 1:00 pm

July 2016

July 2 @ 9:00 am - 1:00 pm
July 9 @ 9:00 am - 1:00 pm
July 16 @ 9:00 am - 1:00 pm
July 23 @ 9:00 am - 1:00 pm

August 2016

August 6 @ 9:00 am - 1:00 pm
August 13 @ 9:00 am - 1:00 pm
August 20 @ 9:00 am - 1:00 pm
August 27 @ 9:00 am - 1:00 pm

September 2016

September 3 @ 9:00 am - 1:00 pm
September 10 @ 9:00 am - 1:00 pm
September 24 @ 9:00 am - 1:00 pm

October 2016

October 1 @ 9:00 am - 1:00 pm
October 8 @ 9:00 am - 1:00 pm

APPLICATION BY A FARMER WINERY FOR LICENSE TO SELL AT A
FARMER'S MARKET
(CH.138, §15F)

YEAR 20

1. Licensee Information:

Name of Applicant:

ABCC License Number:
(If Existing Licensee)

Mailing Address:

Business Name (d/b/a if different):

Manager of Record:

City/Town:

State

Zip

Phone Number of Premises:

Other Phone:

Email:

Website:

Contact Person concerning this application (attorney if applicable):

Name:

City/Town:

State

Zip

Address:

Email:

Contact Number:

Fax Number:

2. Event Information:

A. Farmer's Market licenses are only permitted at events that the Department of Agriculture has certified as Agricultural Events.

Please attach document from Department of Agricultural Resources certifying that this is an agricultural event.

Date(s) of Event:

B. Contact person for applicant during event:

Name:

Phone number of contact:

C. Description of the premises within the Farmer's Market:

Address of Premises for the Sale of Wine:

City/Town:

State

Zip

Phone Number of Premises:

Describe Area to be Licensed:

Town Common

**APPLICATION FOR LICENSE BY A FARMER WINERY TO SELL AT A
FARMER'S MARKET
(CH.138, §15F)**

3. Existing License(s) to Manufacture, Export and Sell at Retail:
List the license(s) you hold which authorize the manufacture, exportation and retail sale of wine to consumers: (Attach a copy of each license)

Name	License Type	License Address
Zoll Cellars	MA Farm Winery	110 Old Mill Road Shrewsbury MA 01545

4. Are you providing, without charge, samples of wine to prospective customers? Yes No
Section 15F specifically requires that "all samples of wine shall be served by an agent, representative or solicitor of the licensee."

A. If yes, please provide names and addresses of all agents, representatives and solicitors:

Name	Address	ABCC License Number
Frank Zoll	110 Old Mill Road Shrewsbury MA 01545	64

B. Proof of Age for Sale to Consumers:
Please identify all methods by which you will obtain proof of age before providing samples or making any sales of wine to consumers :

Frank Zoll will visually check Valid state issued Identification for proof of age over 21

5. Transportation and Delivery:
Please identify in detail all persons or businesses that are licensed under M.G.L. c. 138, §22 that will be making any delivery of wine on your behalf to the Farmer's Market in Massachusetts.

Frank Zoll will deliver wine to the market in registered transportation vehicle on record with abcc.

**APPLICATION FOR LICENSE BY A FARMER WINERY TO SELL AT A
FARMER'S MARKET
(CH.138, §15F)**

6. Safety and Tax Registration:

Has the Farmer's Market registered with the Food and Drug Administration? Yes No Registration Date:

7. Disclosure of License Disciplinary Action:

Have any of the your licenses to sell alcoholic beverages ever been suspended, revoked or cancelled? Yes No

If yes, list said interest below:

Date	License	Reason why license was Suspended, Revoked or Cancelled

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that, I have filed all state tax returns and paid all state taxes required under law. I further understand that each representation in this application is material to the determination of the application and state under penalty of perjury that all statements and representations therein are true.

Note: The LLA may require additional information.

Signature

Title

Date

THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



CHARLES D. BAKER
Governor

KARYN E. POLITO
Lt. Governor

MATTHEW A. BEATON
Secretary

JOHN LEBEAUX
Commissioner

May 2, 2016

Zoll Cellars
Frank Zoll
110 Old Mill Rd.
Ashland, MA 01545

Re: Certification of Agricultural Event Pursuant to M.G.L. c. 138, Section 15F

Dear Mr. Zoll:

Please be advised that your application for certification of the Ashland Farmers' Market, on Saturdays from June 11th 2016 to October 8th 2016, from 9:00 am to 1:00 pm as an agricultural event pursuant to M.G.L. c. 138, Section 15F has been approved.

Please remember that, upon certification of an agricultural event by MDAR, the farm-winery must submit a copy of the approved application to the local licensing authority along with the application for obtaining a special license from the city or town in which the event will be held. Upon issuance of a special license, the winery should confirm that a copy of the special license was sent by the local licensing authority to the Alcoholic Beverages Control Commission (ABCC) at least seven (7) days prior to the event.

Sincerely,

John Lebeaux, Commissioner

THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



Application for Certification of an Agricultural Event for the Sale of Wine
Pursuant to M.G.L. c. 138, Section 15F

*To be completed by the licensed farm-winery and returned to:
By Mail: Agricultural Event Certification Program, 251 Causeway Street, Suite 500, Boston, MA 02114
By Email: Rebecca.Davidson@State.ma.us with the subject line "Agricultural Event Certification"
(A separate application must be completed for each event)

In order for your application to be considered complete, you must include the following documents. Incomplete applications will not be accepted.

- Signed and dated application with farm-winery license number
- List of vendors with brief descriptions of products for current year/season
- Event operational guidelines or rules for current year/season
- Resume of event manager or description of experience
- Plan depicting the premises and specific location where the license will be exercised. See Template 1.
- Approval letter from event management including the name of the licensed farm-winery and the day(s), month and year of event. See Template 2.

1. Applicant Information

Name of Licensed Farm-Winery		Zoll Cellars Winery	
Farm-Winery License Number		FW 64	State of Issue MA
Contact Person	Frank Zoll		
Address	110 Old Mill Road		
City	Shrewsbury	State	MA Zip 01545
Phone Number	8574981865	Email	zollcellars@gmail.com
Correspondence preference		<input type="radio"/> Regular Mail	<input checked="" type="radio"/> Email
<i>Note: Approval/denial letters will be sent regular mail.</i>			
Do you intend to sell, sample, or both? Check all that apply.			
<input checked="" type="checkbox"/> Sell		<input checked="" type="checkbox"/> Sample	

2. Event Information

Name of Agricultural Event		Ashland Farmers Market	
Type of Event	<input type="radio"/> Agricultural Fair (as defined by MDAR policy)	<input checked="" type="radio"/> Farmers Market (as defined by MDAR policy)	<input type="radio"/> Other Agricultural Event
If you selected "Other Agricultural Event", how does this event promote local agriculture?			
Event Address	125 Front Street		
City	Ashland	State	MA Zip 01721
Event Phone Number	5088816345	Event Website	ashlandfarmersmarket.org

3. Event Description			
What are the date(s) and time(s) of the event?			
Start date	11 / 6 / 2016	End date	8 / 10 / 16 Time 9-1 pm
	Day Month Year	Day Month Year	
If this is a weekly event, on what day of the week does the event occur? Saturday			
If the event is an agricultural fair, does the event include competitive agriculture?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> N/A
Is the event sponsored or run by an agricultural/horticultural society, grange, agricultural commission or association whose primary purpose is the promotion of agriculture and its allied industries?	<input type="radio"/> Yes		<input type="radio"/> No
	If yes, identify:		
4. Event Management			
Name of Event Manager	Rob Moolenbeek		
Email Address	info@ashlandfarmersmarket.org	Phone Number	5088816345
Is this person the on-site manager?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	
If no, identify on-site manager (include contact information):			
If there are multiple managers, list them and include contact information:			
Attach on-site manager(s) resume(s) or list any credentials or training of the on-site manager(s): Relevant credentials include, but are not limited to, experience as a market manager, attendance at any market manager workshops, and experience with other agricultural events.			
Attached			

2012-BWNP-00111-O

DEPARTMENT OF THE TREASURY - ALCOHOL AND TOBACCO TAX AND TRADE BUREAU

BASIC PERMIT

(Under Federal Alcohol Administration Act)

1. PERMIT NUMBER
MA-W-20535

2. DATE OF PERMIT

04/03/2012

3. REGISTRY NUMBER (if applicable)
BWN-MA-20489

4. DATE OF APPLICATION 03/10/2012

5. NAME AND ADDRESS OF PERMITTEE (Number and street, city or town, State and Zip Code)

AARONAP CELLARS LLC

dba AARONAP CELLARS

28 CARLISLE RD

WESTFORD, MA 01886-3628

6. TRADE NAMES AUTHORIZED BY THIS PERMIT (Trade name approval does not constitute approval as a brand name for labeling purposes. If needed, list on reverse or use continuation sheet.)

*Used for Contract Bottling or Packaging/Branding Purposes



7. PERMIT GRANTED FOR (ONE TYPE OF OPERATION ONLY)

Pursuant to the application of the date indicated in Item 4, you are authorized and permitted to engage, at the above address, in the business of:

- a. Distilled Spirits - distiller rectifier (processor) warehouseman and/or warehousemen and bottler and while so engaged, to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the distilled spirits so distilled or rectified, or warehoused and bottled, or the wines so rectified,
- b. Wine - producer and blender blender and while so engaged, to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the wine so produced or blended,
- c. Importer - Importing into the United States the following alcoholic beverages:
while so engaged, to sell, offer to deliver for sale, contract to sell or ship, in interstate or foreign commerce, the alcoholic beverages so imported,
- d. Wholesaler - Purchasing for resale at wholesale the following alcoholic beverages:
while so engaged, to receive or to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the alcoholic beverages so purchased.

This Permit is conditioned upon your compliance with the Federal Alcohol Administration Act; the Twenty-first Amendment and laws relating to its enforcement; all other Federal laws relating to distilled spirits, wine, and malt beverages, including taxes with respect to them; the Federal Water Pollution Control Act; and, all applicable regulations made pursuant to law which are now, or may hereafter be, in force.

This basic permit is effective from the date shown above and will remain in force until suspended, revoked, annulled, voluntarily surrendered, or automatically terminated.

THIS PERMIT WILL AUTOMATICALLY TERMINATE THIRTY DAYS AFTER ANY CHANGE IN PROPRIETORSHIP OR CONTROL OF THE BUSINESS, unless an application for a new basic permit is made by the transferee or permittee within the thirty day period. If an application for a new basic permit is timely filed, the outstanding basic permit will continue in effect until the application is acted on by the District Director, Alcohol and Tobacco Tax and Trade Bureau.

THIS PERMIT IS NOT TRANSFERABLE. ANY CHANGE IN THE TRADE NAME, CORPORATE NAME, MANAGEMENT OR ADDRESS OF THE BUSINESS COVERED BY THIS PERMIT, OR ANY CHANGE IN STOCK OWNERSHIP (MORE THAN 10%) MUST BE REPORTED TO THE NATIONAL REVENUE CENTER OR PUERTO RICO OPERATIONS OFFICE WITHOUT DELAY.

THIS IS AN	<input checked="" type="checkbox"/> ORIGINAL PERMIT	<input type="checkbox"/> AMENDED PERMIT
REASON FOR AMENDMENT	DATE OF AMENDMENT	

SIGNATURE AND TITLE OF AUTHORIZED TTB OFFICIAL
FOR JOHN J. MANFREDA, ADMINISTRATOR

**Rob Moolenbeek
Ashland Farmers Market
Board of Directors/Vendor Committee
2 Candlelight Way
Ashland, MA 01721**

**Mar 16 2016
Frank Zoll
Zoll Cellars Winery**

Dear Frank Zoll

The Zoll Cellars Winery has been accepted as a vendor at the 2016 Ashland Farmers Market as an alternating week vendor pending all the necessary special licenses/permits. The market is on Saturdays from June 11 to October 8, 2016

Sincerely

Rob Moolenbeek

The Commonwealth of Massachusetts Department of the State Treasurer

Certificate Number 568



License Number FW-84

Alcoholic Beverages Control Commission Hereby Grants a FARMER-WINERY LICENSE

To: Aaronap Cellars LLC - Noel A. Powell, General Manager
Business Address: 28 Carlisle Road, Westford, MA, 01886

On the following described premises: (One story wood building; basement of residence; one entrance and exit; total square feet 600.)

This license authorizes the above-named holder: (1) to produce, rectify, blend, or fortify from fruits, flowers, herbs or vegetables wine containing not more than 24 per cent of alcohol by volume at 60 degrees Fahrenheit; and, (2) to sell wine or winery products: (a) at wholesale to any person holding a valid wholesaler's and importer's license under section 18; (b) at retail or wholesale to a person in a state or territory in which the importation and sale of wine is not prohibited by law; and, (c) at wholesale to a person in any foreign country.

This License is subject to the following conditions

1. The licensed premises and all books, records and other documents relating to the business authorized to be conducted under this license shall be subject to inspection at any time by any member of the Commission or any duly authorized agent thereof.
2. Alcoholic beverages shall not be kept or exposed for sale on premises other than those described in this license.
3. Alcoholic beverages shall not be sold delivered or furnished to any person under twenty-one years of age, or delivered by any person under eighteen years of age.
4. Sales and deliveries hereunder are authorized between the hours of 8:00 o'clock AM and 1:00 o'clock PM only.
5. The above-named holder must obtain a license issued under M.G.L. c. 138 § 19F to sell at retail by the bottle to consumers, for consumption off the winery premises.

IN WITNESS WHEREOF, the undersigned have hereunto affixed their official signatures this 1/1/2016

2016

This License will expire 12/31/2016 unless otherwise suspended or revoked during this period.

Chairman

Elizabeth Lashway

Elizabeth Lashway, Commissioner

Kathleen McNelly, Commissioner

This license is issued conditionally and subject to the fact that there exists no breach of any condition of any previous license or violation of any law of the Commonwealth under any previous license and this license shall be subject to revocation, cancellation, modification or suspension for any such breach of condition or violation of law.

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS PLACE WHERE IT CAN BE EASILY READ.

Revised 4/23/2007

FEE \$82.00

Congratulations!

You have successfully completed the ServSafe Alcohol Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied and are knowledgeable about how to serve alcohol responsibly.

Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit www.ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul H. Henson

Executive Vice President, National Restaurant Association

In Alaska, you must laminate your card for it to be valid.



DN# 567011

CARD NO. 10518387

ServSafe Alcohol® CERTIFICATE

FRANK ZOLL

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

11/13/2013

Student Name	FRANK ZOLL
Class Number	129036
Exam Date	11/13/2013
Expiration Date	11/13/2016

Overall Point Score	78
Overall % Score	90
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at ServSafe.com with the class number provided on this form.

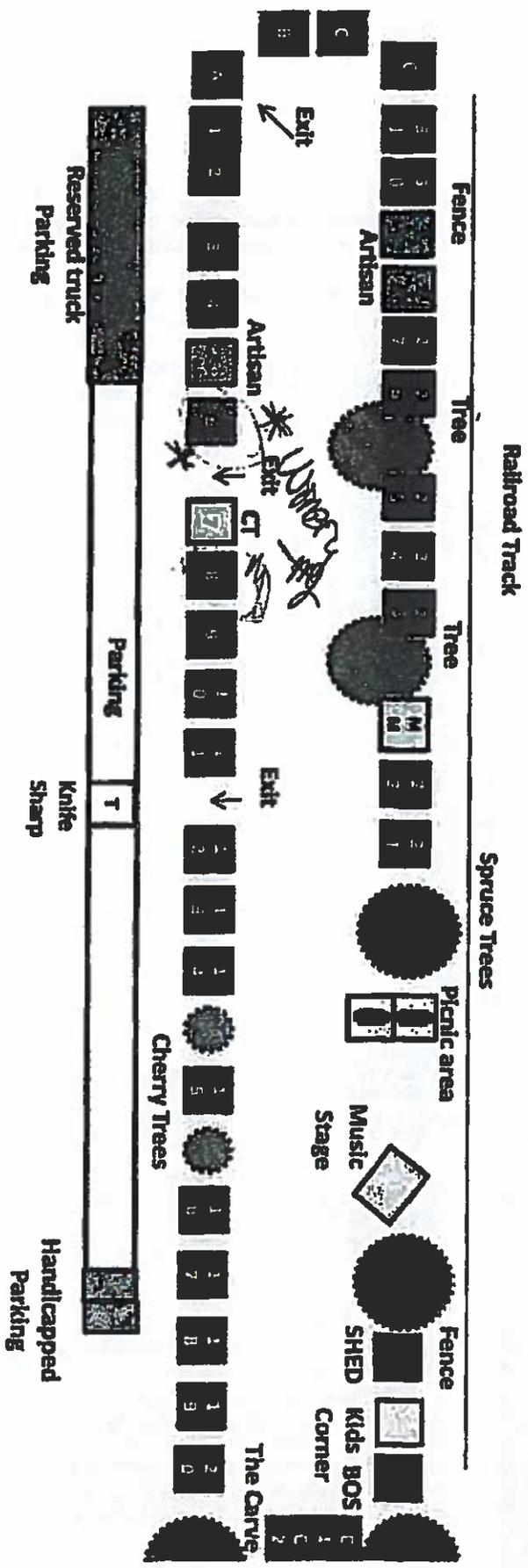
Please make a copy of your ServSafe Alcohol Certificate blue card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at ServSafe.com.

If you have any questions regarding your certification please contact the National Restaurant Association Service Center at _____ or _____



1500 Jackson Avenue, Suite 1000
Chicago, Illinois 60604
Phone: 312.715.1110
Fax: 312.715.1111
www.nra.com

2016 GENERAL LAYOUT



Duration

- Sat June 11 – Oct 8 9:00 AM – 1:00 PM
- Setup and Breakdown 1 hr before and after

Locations 6 and 8 have been used for wine vendors

44 Tents positions

- 31 Food tents
- 4 Special event positions
- 3 Artisan Tents
- 1 Market manager Tent
- 1 Music Tent
- 1 Kids Corner
- 1 Community Tent
- 2 Picnic Tents



Town of Ashland, Massachusetts

**Office of the Board of Selectmen
and Town Manager**

101 Main Street, 01721-1191

(508) 881-0100 Ext 7

(508) 881-0171 (fax)

Michael Herbert, Town Manager, Ext 7911
Jennifer Ball, Assistant Manager, Ext 7901
Susan K. Robie, Executive Assistant, Ext. 7921
Diane Mortensen, Administrative Assistant, 7933

BOARD OF SELECTMEN

Joseph J. Magnani, Jr., Chairman
Steve Mitchell, Vice Chairman
Yolanda Greaves, Clerk
Cari Hakansson, Selectman
Rob Scherer, Selectman

Legal Notice Public Hearing Notice

Notice is hereby given that the Board of Selectmen will conduct a hearing regarding a class II License. A Class II License allows the sale of used cars:

Mukesh Mahimtura
83 Nickerson Road
Ashland, MA 01721

A public hearing will be held on the matter at the Ashland Town Hall, 101 Main Street Ashland, MA on Wednesday May 18, 2015 at 7:20 P.M.

Persons wishing to be heard on this matter are invited to attend the public hearing at the date and time noted above. Interested parties who are unable to attend the hearing may submit written comments to the Selectmen's Office, Town Hall 101 Main Street, Ashland, MA 01721 or by e-mailing Susan Robie at srobie@ashlandmass.com

Joseph J Magnani, Jr.
Chairman Board of Selectmen



Town of Ashland

MASSACHUSETTS

*Pd
chk #
710*

BOARD OF SELECTMEN LICENSING BOARD

2016 LICENSE FEES

Class I License	\$ 100.00	_____
Class II License	\$ 100.00	100.00
Class III License	\$ 100.00	_____
Hobby Shop License	\$ 25.00	_____
Taxi Service	\$100.00	_____
Lodging House License	\$ 20.00	_____
Billiards License	\$250.00	_____
Hawker Peddler	\$ 75.00	_____

Please make check payable to:

Town of Ashland 100.00

*** PLEASE INCLUDE THIS FORM WITH PAYMENT ***



Town of Ashland

MASSACHUSETTS

License Year: 2016

BOARD OF SELECTMEN, LICENSING BOARD
TOWN OF ASHLAND, MASSACHUSETTS

Hours of Operation

Name of Owner: MUKESH MAHIMDLAI

Address of Owner: 1 LAKESIDE DR FRAMINGHAM MA 01702

Telephone: 508 380-7777

Business Name: MX MOTORS

Address of Business: 83 WICKERSON RD ASHLAND MA 01721

Business Telephone: _____

Date: 4-11-16

Hours of Operation: Sun BY APPT Mon ONLY + ONLINE Tues _____

Wed _____ Thurs _____ Fri _____ Sat _____

I Certify under the penalties of perjury that the information I have provided is correct to the best of my knowledge correct.

M. Mahimdlai

* Signature of Individual or Corporate Name

By: Corporate Officer (If applicable)

027-50-9327

** Social Security # or Federal Tax ID #

* This license will not be issued unless this certification clause is signed by the applicant.

** Your social security number may be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency **will be subject to license suspension or revocation.** This request is made under the authority of Mass. General Laws, Chapter 62C, §49A.



Town of Ashland

MASSACHUSETTS

Fee: **\$100.00**

License Year: **2016**

BOARD OF SELECTMEN, LICENSING BOARD
TOWN OF ASHLAND, MASSACHUSETTS

APPLICATION FORM FOR CLASS II LICENSE

Name of Owner: MUKESH MAHIMBHA

Address of Owner: 1 LAKESIDE DR, FRAMINGHAM MA - 01702

Telephone: 508 - 380 - 7777

Business Name: MX MOTORS

Address of Business: 83 NICKERSON RD ASHLAND MA 01721

Business Telephone: _____

Signature: M. Mahim

Date: 4-11-16

I certify under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state and local tax returns and have paid all state and local taxes required under law.

M. Mahim

* Signature of Individual or Corporate Name By: Corporate Officer (If applicable)

027-50-9327

** Social Security # or Federal Tax ID #

* This license will not be issued unless this certification clause is signed by the applicant.

** Your social security number may be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency **will be subject to license suspension or revocation.** This request is made under the authority of Mass. General Laws, Chapter 62C, §49A.



**METROWEST
COMMERCIAL R.E.**

**83 NICKERSON ROAD
ASHLAND, MASSACHUSETTS 01721**

PROPOSAL

FOR

MUKESH MAHIMTURA

Prepared For: Mukesh Mahimtura or Nominee

**Submitted By: Marlene Aron
MetroWest Commercial Real Estate, LLC.
30 Turnpike Road
Southborough, MA 01772**

Submitted: April 8, 2016

On behalf of Mukesh Mahimtura, MetroWest Commercial Real Estate, LLC. is pleased to submit this proposal to lease space at 83 Nickerson Road, Ashland, Massachusetts 01721 - Bay #2, incorporating the following terms and conditions:

PROPOSED BUSINESS TERMS

Landlord: Francis Venuto, Jr.

Tenant: Mukesh Mahimtura
105 Arrowhead Drive
Ashland, MA

Building & Space: 83 Nickerson Road, Ashland, MA 01721
Consisting of approximately 1,000 s.f. comprised of 1 garage bay (Bay #2 located with 1 man door and 1 Overhead Door) to be demised from the remainder of the building.

Lease Commencement: Approximately 15 June, 2016 (depending on signed agreement, and construction of demising wall which may not be complete until late-May). Earlier occupancy will be granted as soon as demising wall in completed.

Use: Storage of cars and light repair work, no autobody. Selling of cars if license is granted from Town of Ashland. Landlord to sign paperwork allowing Tenant to apply for auto sales license at site.

Term: Two (2) years

Annual Rental Rate: Year 1 & 2: \$2,000./month; \$24,000. per year GROSS + util.

Option to Extend: Tenant shall have (1) Two (2)year options to extend the lease. Option rate will be based at \$2,100. Per month, Gross. The options must

be exercised with three (3) months written notice to the Landlord prior to the termination date of the then current term.

Leasehold Improvements: LANDLORD: Will construct a solid demising wall with metal studs per local building codes.

Landlord shall carpet small 1st fl. office - standard commercial grade.

Utilities: Gas, Electricity and Water Utilities are all separately metered and are to be paid for by Tenant directly to the billing utility suppliers.

Tax & Operating Costs: Whereas this proposal is being quoted on a GROSS basis, all NNN's will be the responsibility of the Landlord and there will be no additional monthly costs to the Tenant.

Assignment & Subletting: Tenant shall have the right to sublet or assign space, with Landlord's prior written approval, which shall not be unreasonably withheld, conditioned or delayed. Tenant may sublet to an affiliate without Landlord approval.

Access: Tenant shall have access to their premises in the building and parking facilities 24 hours per day, 7 days per week, 52 weeks per year. Lessee will have access to 4 (four) parking spaces suitable for standard passenger vehicles at the rear of the building.

Security Deposit: One month's rent (\$2,000.00). Upon lease signing first month's rent and security deposit are due.

Signage: Tenant shall have the right to install a sign on the building at tenant's sole expense. Sign design and location to be approved by Landlord and subject to any and all required Town permits.

Brokerage: Marlene Aron of MetroWest Commercial Real Estate, LLC. is the broker of record representing the Tenant and shall be paid by Landlord based on the following schedule of 50% of signed listing agreement. It is agreed that should Tenant exercise his option to renew the lease and additional fee of 3% per year shall be due the Broker up to a maximum of years 3 & 4.

Though this proposal does not constitute a binding offer to lease the space referenced herein, it outlines the current intent of the parties. It is subject to the availability of the space and execution of a mutually agreeable lease. This agreement is valid until 10 April, 2016 at 5:00 p.m. and must be executed on or before such date. Subject to a mutually agreeable lease being signed by the



Town of Ashland

MASSACHUSETTS

CERTIFICATE OF PAYMENT OF TAXES

This is to certify that, pursuant to Massachusetts General Laws; Chapter 62C, Section 49A, all tax returns have been filed and all taxes paid to the Commonwealth of Massachusetts and, where applicable, all taxes and other charges have been paid to the Town of Ashland.

The above certification is signed under the pains and penalties of perjury, this 11th day of APRIL, 2016.

M. MAKININER (OWNER)

Name and Title of Person Signing Application

Max Motors

Name of Business

Federal Tax ID Number of Business

027-50-9327

Social Security Number of Person Signing

11-07-47

Date of Birth



Susan Robie <srobie@ashlandmass.com>

Fwd: Fw: 83 Nickerson Street Ashland Site Plan.

1 message

Kesh Mahimtura <keshm11@gmail.com>
To: Srobie@ashlandmass.com

Wed, Apr 13, 2016 at 8:50 AM

----- Forwarded message -----

From: Laudy Solfer <laudy@metrowestcre.com>
Date: Tuesday, April 12, 2016
Subject: Fw: 83 Nickerson Street Ashland Site Plan.
To: Kesh Mahimtura <keshm11@gmail.com>
Cc: Marlene Aron <ma@metrowestcre.com>, Franny Venuto <fvjr@verizon.net>

Hi Kesh,

You will be designated 5 spaces behind the building by the landlord. Franny also mentioned that he is having a lot stripper come and number all the spaces and he has concrete wheel blocks on the way that will need to be installed. My impression of Franny is that he is a first class fellow and he is doing EVERYTHING at this property in a first class manor. Please excuse the expression, but I have been suggesting to people that Franny is developing the 'Taj Mahal' of Industrial Drive-in Bays!!!

Also, I'm not aware of what you may know about Acorn Auto Detailing, but his intension is to be an ultra high-end boutique auto detailing service. He hopes to target exotic vehicle owners in neighboring Dover, Sherborn, Weston, Wellesley and the like. (He actually has a very well paying job in the engineering department at Wellesley College. James Lee is a very talented (and humble) fellow.) I wonder if there may be a synergy with what you will be doing?

And YES, all required infrastructure is in place for your usage (i.e.: Oil Separator). I would expect that Town Hall is fully familiar with Franny and this project. It's my understanding that there should not be any limitations to your type of usage.

(508) 667-7271 – direct

(508) 497-6395- home office

(508) 303-0030 – fax

laudy@metrowestcre.com

www.metrowestcre.com

From: Francis Venuto [mailto:fvjr@verizon.net]
Sent: Tuesday, April 12, 2016 6:55 AM
To: 'Marlene Aron'; 'Laudy Soifer'
Subject: 83 Nickerson Street Ashland Site Plan.

Marlene and Laudy,

Good Morning.

Attached is the most revised site plan package we have for your knowledge of the entire site. Please keep in mind that there are more parking spaces around the existing building than what is shown. Also, with our new approvals with the Ashland Conservation, we will be putting the parking lot drainage underground on the remaining 4 buildings to be built to give us more pavement.

Laudy, I am leaving a full set of paper plans in my wooden desk in Unit 1A for you to pick up. FYI, I am meeting with the parking lot striping company this morning to number all the parking spaces and the concrete wheel stops will be here this Thursday and installed. I have put the word out to my paving contractor that I want to widen the pavement on the left hand side of the building to make it a smoother swing for parking on the left side of the building.

Gratefully,

LF LLC

Received from [faded] on [faded]

[faded]

-
Sent from Gmail Mobile

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Sent from Gmail Mobile

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Susan Roble <sroble@ashlandmass.com>

BOS Meeting

1 message

Thu, Apr 28, 2016 at 11:41 AM

Maeghan Walters <mwalters@ashlandmass.com>

To: Susan Roble <sroble@ashlandmass.com>

Cc: Rajitha Purimetla <rpurimetla@ashlandmass.com>, David Manugian <dmanugian@ashlandmass.com>, Nathaniel Strosberg <nstrosberg@ashlandmass.com>

Hello Susan,

May you add me to the Board of Selectmen meeting in the second meeting of May to speak with them about Stormwater and the NPDES MS4 Permit?

Also, how long in advance would board members need the information for review?

Thank you,
Maeghan

—
Maeghan Walters
Town of Ashland, Conservation Agent, Town of Upton, Interim Conservation Agent
mwalters@ashlandmass.com 508-881-0100

Maeghan

Board of Selectmen Discussion

Municipal Separate Storm Sewer Systems (MS4)

May 19, 2016

- I. Brief History of MS4
 - a. Clean Water Act (1972) creates National Pollutant Discharge Elimination System (NPDES) requiring permits for discharge of point source (from a pipe, outlet, or other means) pollutants (dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, etc.) into a waterway.
 - b. May 1, 2003 EPA Region 1 issued General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems in Massachusetts and New Hampshire. Towns needed to create a Stormwater Management Program through long term and short term means.
- II. Ashland MS4 General Permit Notice of Intent (NOI) October 8, 2003
 - a. Public Education
 - b. Public Participation
 - c. Illicit Discharge Detection and Elimination
 - d. Construction Site Runoff Control
 - e. Post Construction Runoff Control
 - f. Municipal Good Housecleaning
 - g. Best Management Practices for meeting Total Maximum Daily Loads (maximum amount of a pollutant that a water body can receive to adhere to water quality standards)
- III. New Small MS4 (effective July 1, 2017)
 - a. Expands on original components
 - b. NOI due September 29, 2017 (requirements)- will report back to stormwater advisory committee
 - c. Public Meeting
 - i. May 24, 2016, from 8:30-10:30 a.m. at 200 Friberg Parkway Westborough, MA.
 - ii. Report back to Stormwater Advisory Committee- laying the groundwork in anticipation on the NOI
 - iii. Registered:
 1. Rajitha Purimetla
 2. Roy Correia
 3. Maeghan Walters
 - d. Outside consultants to assist with some work.



Town of Ashland

MASSACHUSETTS

BOARD OF SELECTMAN MINUTES March 16, 2016 – 7:00 PM Town Hall

Vision Statement – The Town of Ashland will be a prosperous and fiscal sound community with a full range of housing, business, cultural, educational and recreational opportunities in a safe and attractive environment for residents and visitors.

Call Meeting to Order

Joe Magnani called the meeting to order at 7:00 PM. Present at the meeting were Chair Joe Magnani, Vice-Chair Steve Mitchell, Yolanda Greaves, Rob Scherer, Carl Hakansson and Town Manager Michael Herbert.

Joe Magnani announced that the meeting is being taped and broadcast live on WACA.

Joe Magnani led the Pledge of Allegiance.

Citizen's Participation

Roberta Soolman, 28 Woodridge Ln., asked the Board when comments concerning the Rail Transit District will be allowed.

Skip Peterson reminded the Board that today March 16th is the town's birthday.

Scheduled Appointments

Eagle Scouts

Joe Magnani welcomed representatives from Scout Troop 2 who are working on, or have recently completed Eagle Scout projects. Scout Matthew Franklin reported that he built two benches for Marathon Park with materials supplied by local businesses. Scout Dan Curtis reported that he made color coded trail markers from donated materials and installed them in Warren Woods. Scout Ricky explained that he has plans to make a bench to be installed in front of the Ashland Federated Church. Scout Jacob Sewell explained that he is in the process of repainting roughly 500 storm drains throughout the town.

Skip Peterson, Assistant Scout Master of Troop 2, provided an update on the requirements prospective Eagle Scouts must be complete before their 18th birthday in order to earn the designation. Yolanda Greaves asked how many Eagle Scouts have there been in Ashland. Mr. Peterson responded that since 1964 approximately 26 boys have completed the process.

FY15 Audit

Karen Burke, representative from Melanson and Heath, provided an overview of the town's FY15 audited financial statements. Ms. Burke reported that the audit went extremely well, as there were no significant audit entries and the biggest estimates noted were the net OPEB obligation of \$15.9 million and the implementation of GASB 68 that is approximately \$25 million. Ms. Burke reviewed the long- and short-term perspective financials.

Steve Mitchell asked about relevant rating agency benchmarks. Ms. Burke explained that one favorable benchmark is evidence of a large percentage of debt service future payments paid within 10 years, and the

town's standing against this target is very favorable, since approximately 90% of Ashland's outstanding bonds will be paid off within a 10-year range.

Michael Herbert asked for an explanation of an unfunded liability. Ms. Burke explained that actuaries estimate future costs of retirement benefits for all members active in the retirement system and the town's unfunded liability assessment is those benefits to be paid within a certain scheduled timeframe.

Yolanda Greaves asked if the town should consider moving monies from the OPBB stabilization fund to the OPEB trust. Michael Herbert responded that doing so in the fall may be advantageous.

Joe Magnani asked for an example of a material weakness. Ms. Burke responded that an example would be a payroll function with no controls, such as checks and balances.

Rob Scherer asked for an example of charges to revolving funds. Michael Herbert explained that the town periodically reviews opportunities to charge off certain municipal costs to revolving fund accounts and the majority of revolving accounts are in the school department, such as school bus and recreation fees budgeted by the Assistant Superintendent, based on the previous year's receipts.

Impact Study and RTD Update

Lloyd Geisinger, President of Thorndike Development, appeared before the Board and representatives from Campanelli Construction were also present. Mr. Geisinger explained that approval of the site plan modifications was obtained from the Planning Board and filed with the Town Clerk. In addition, the Conservation Commission also approved the project and issued an Order of Conditions and a Storm Water Management Permit. Mr. Geisinger reported that they are scheduled to close on the property on April 29th.

Mr. Geisinger explained that MEPA recommended filing an expanded Environment Notification Form (ENF) with an emphasis on traffic, given the MBTA road is a state maintained road and therefore an access permit would be required via a single EIR filing. The EIR comment period ends April 8th and the expectation is to report the EIR in the 3rd week of April.

Mr. Geisinger reported that development plan still includes 398 apartments arranged in 9 buildings. The condition to provide shuttle service to the commuter rail was added in perpetuity to encourage residents to use the service instead of driving to and parking their cars at the rail station.

Carl Hakansson asked how many residents are projected to use the commuter rail on a daily basis. Mr. Geisinger explained that approximately 15%-25% of the population is expected to use the rail service.

Mr. Hakansson asked and Mr. Geisinger responded that sewer connection permits triggered the additional EIR. Mr. Hakansson asked why the EIR did not include the impact the blasting plan would have on the superfund landfill cap and the culvert. Mr. Geisinger responded that the EIR scope and process focused on traffic, based on the required access permits. The Board stated its opinion that blasting could affect the cap and culvert and the potential should be included in impact study. Mr. Geisinger stated the blasting plan will be completed in time for the public forum, and he is also in favor of extending the comment period.

Rob Scherer asked about pedestrian and bicycle access around the development. Mr. Geisinger reviewed the planned walkways and easement. In addition, the Board suggested the project consider arranging for the MWRTA bus service for the development.

Mr. Magnani opened the meeting for public comment concerning the project.

Kate Jurczyk, 11 Rodman Rd., spoke in favor of making sure the comment period for the EIR permit is after the public hearing.

Roberta Soolman, 28 Woodridge Ln., questioned why DEP, MEPA and EPA have not raised concern regarding the superfund impact and are not requiring appropriate due diligence. Ms. Soolman also asked when the public forum and comment period will be scheduled.

Jim Hanna asked Mr. Geisinger to locate the MEPA study that was completed years ago that detailed what activities are allowed in the vicinity of the superfund site and culvert.

Craig Seymour, Managing Principal of RKG Associates, described the market feasibility study that was previously done on the RTD. Mr. Seymour suggested completing a development model that will look at all types of uses and analyzes the fiscal viability and impacts, and focus on the most realistic development from a market perspective. Mr. Seymour explained that capacity planning, the associated cost parameters and the bearers of those costs would be included in the model.

Mr. Geisinger reiterated that the focus of the report, as contracted with the Board, is the fiscal impacts. While sewer, water and traffic are out of scope, it may be possible to look into expand the scope a bit to accommodate the Board's request for basic information regarding those points.

Joe Magnani concluded that Mr. Geisinger and Mr. Seymour will contact MEPA to extend the comment period until April 15th and the State of the Town Report will be presented on April 12th at the Ashland High School and will include the RTD public forum.

Acceptance of Minutes

Yolanda Greaves made a motion to approve the regular meeting minutes of February 17, 2016. This motion was seconded Rob Scherer by with a vote of 4-0-1 (Magnani-absent).

Selectman Appointments

Capital Improvement Committee – Resignation

Yolanda Greaves made a motion to accept the resignation of Michael Herbert from the Capital Improvement Committee. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Mr. Scherer suggested that the Board review the Committee's role and scope and consider having resident's make-up the Committee and town staff participate to make recommendations and provide input.

Steven Morgan, CIC member, asked for more diversity on the Committee and feels the Committee's scope is well defined in the bylaw and should stay as is.

Mr. Mitchell suggested the Board schedule a meeting with the Committee to review the charter and to better understand its recent struggles.

Capital Improvement Committee – Appointment

Yolanda Greaves made a motion to appointment of Brittany Iacaponi to the Capital Improvement Committee with an expiration of 8/31/16. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Old / New Business

Planning Board – Resignation

Yolanda Greaves made a motion to accept the resignation of Vanessa Alison Charles from the Planning Board effective May 21, 2016 with thanks for her service. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Board of Selectman Scholarship

The Board of Selectman Scholarship is given to two Ashland residents graduating from high school and going onto college. The deadline for applications is May 16, 2016. Applications will be posted online and the schools will be notified.

Yolanda Greaves and Steve Mitchell will serve on the committee.

Town Clerk – Voting Machines

Yolanda Greaves made a motion to discontinue the use of the AccuVote voting machines effective immediately and approve the use of the ImageCast voting machines effective immediately. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Surplus/Deficit Policy

Michael Herbert explained that the policy will establish a formula that the three committees and the administration will use to review their budgets. FinCom and the School Committee have voted to approve the policy.

Steve Mitchell made a motion to approve Surplus/Deficit Policy as presented and authorize the Chair to sign on the Board's behalf. This motion was seconded by Yolanda Greaves with a unanimous vote of 5-0-0.

Progress on Short-Term Downtown Items

Michael Herbert reviewed the plan to improve the appearance of the traffic medians in town, such as painting the concert and adding planters. In addition, sixteen hours of summer help was added through the FY17 budget to address cleanup tasks in town. Mr. Herbert explained the implementation will begin at the end of the month and run through July.

The Board will communicate the date when the current wooden signs will no longer be allowed and provide guidance regarding the new requirements for traffic island design and materials.

Skate Park

Michael Herbert provided an update concerning the relocation of the skate park to Cherry St. and Summer St. The CPC will be required to put on a Warrant Article to request funding. The proposed skate park design will include input from young residents who will potentially use the park.

Curbing and Flower Wall

Carl Hakansson reported that an estimate was obtained for the flower wall site cleanup and installation costs, and an application was submitted for BAA funding. Mr. Hakansson explained that Cathy Rooney and Lois Bennett are collaborating on the installation plan, and given that CSX is likely owns the fence were the wall will be installed; the Board should inform them of this plan.

Mr. Hakansson also submitted a BAA application for Green Square and the War Memorial general repairs. In addition an estimate was requested for repairs to 125 Front St. curbing from the library to the bank, and a BAA application was also submitted for this effort. Each of these grant requests will come before the Board in the near future.

Yolanda Greaves made a motion to continue tonight's BOS meeting beyond 10PM. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Hanto

This item is tabled until an upcoming meeting.

Land Stewardship Budget Request

Carl Hakansson explained that the annual request for an appropriation for the Northeastern mitigation funds for land stewardship activities at Warren Woods are before the Board, including a request for \$2,800 for brush hogging, \$2,000 for mowing and \$2,000 for an additional mower. Yolanda Greaves requested an update on the fund's balance. Mr. Magnani asked if a fence barrier is needed to control parking. Mr. Hakansson replied that a fence may negatively impact the pastoral feel and also may inhibit bringing maintenance equipment on site.

Steve Mitchell made a motion to appropriate \$6,800 for the Warren Woods mitigation fund for the Land Stewardship budget request as submitted. This motion was seconded by Yolanda Greaves with a unanimous vote of 5-0-0.

Town Naming Policy

Steve Mitchell explained that an effort is underway to recognize the past Selectman and Town Clerks. Mr. Magnani suggested including town department heads and employees who have worked at the Town Hall over the years. Yolanda Greaves asked Steve Mitchell to edit the old policy with the recommended changes for the Board's review. Mr. Mitchell asked for their Board feedback in order to respond to the request from the Lions to recognize former Town Clerks.

Ashland Youth Baseball and Softball Annual Parade

Yolanda Greaves made a motion to approve the annual AYBS parade on April 30, 2016 starting at 9:00 AM at Stone Park and ending at Gryncel Park. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Town Manager Reports

Snow and Ice Deficit

Michael Herbert reported that this year's snow costs were \$350,000, the budget amount was \$285,000 and the deficit will be taken care of through the reserve budget. Mr. Herbert suggested adjusting the future budget higher, due to the increase costs of salt and contractor's fees.

FY17 Budget Update

Michael Herbert reported that budget preparations are underway in anticipation of the TriBoard meeting on March 30, 2016 at 6:30 PM. Mr. Herbert reviewed the changes as compared to last year's budget, such as the use of the operational override and tax revenue. The Board will discuss at a later meeting the impact on the five-year plan if an override stabilization fund is not established and the full levy is not realized.

Mr. Herbert also explained that the FY16 cherry sheet numbers are still being used, and the revised indirect cost calculation changes that include an increase the percentage of direct charges. Mr. Herbert reported that the water enterprise fund includes an increase of \$95,000, the solid waste enterprise fund increased \$50,000 and an opportunity to renegotiate the contract is coming up, and the Field Management fund increased \$2,000. Yolanda Greaves asked Mr. Herbert to provide an update on the Field Stabilization Fund balance.

Mr. Herbert will revise the plan based on the Board discussion and feedback in time for the TriBoard meeting.

2016 Annual Town Meeting – Warrant Update

Michael Herbert provided the Board with the latest copy of the Warrant, including approximately 25 Articles that will go forward. The first night meeting is May 4th and the second meeting for the regular general articles will be held on May 25th.

Steven Morgan appeared before the Board and raised points addressed at the CIC meeting, including Articles the CIC put forth for Town Meeting.

Tax Relief

Michael Herbert explained that he has worked with Rich Ball from the Assessor's Office to try to spread the word about Tax Relief. They decided that having Rich go to the Senior Center to explained the program would be helpful. Rich will be at the Community Center on March 28 and will continue to do outreach there on a regular basis.

Town Manager Forum Recap

Michael Herbert explained that he held a Town Manager Forum on Saturday which was attended by a small group. Michael explained that some great questions came up and Michael explained the next forum would be held in 3 months.

Board Reports

Carl Hakansson

Nothing

Rob Scherer

Rob updated the board on the bike trail. He thanked David Manugian for his assistance looking at the area of the High School to find the best way to carry the path thru that area.

Yolanda Greaves

Steve Mitchell

Joe Magnani

Adjournment

Yolanda Greaves made a motion to adjourn. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.



BOARD OF SELECTMAN
MINUTES
April 6, 2016 – 7:00 PM
Town Hall

Vision Statement – The Town of Ashland will be a prosperous and fiscal sound community with a full range of housing, business, cultural, educational and recreational opportunities in a safe and attractive environment for residents and visitors.

Call Meeting to Order

Joe Magnani called the meeting to order at 7:00 PM. Present at the meeting were Chair Joe Magnani, Vice-Chair Steve Mitchell, Yolanda Greaves, Rob Scherer, Carl Hakansson and Town Manager Michael Herbert.

Joe Magnani announced that the meeting was being taped and broadcast live on WACA.

Joe Magnani led the Pledge of Allegiance.

Citizen's Participation

George Dorsey, 37 Captain Ames Circle, state that he would like to express his displeasure regarding the posted no parking signs that have been placed along Chestnut Street. Board members explained that there is a Traffic Study Committee that they will relay this message to.

Denise Schwerzler, 4 Lakeview Terrace, is looking for support for the Animal Control Officer and rangers who will enforce the dog leash law. Joe explained that he was advised today that the environmental police were in the area today advising people that did not have their dogs on a leash of the law.

Mark Schwerzler, 4 Lakeview Terrace, expressed concern with the vehicle parking along Spring Street. He explained with the warm weather approaching he would like to draw attention to the issue before an accident happens and asked for more ticketing and towing in the area.

Judy Margulies, America Blvd., thanked the Board of Selectmen for putting on the agenda tonight the appointment of the open seat on the Board of Health.

Scheduled Appointments

Legal Update

Lisa Mead, Town Counsel, updated the Board on the status of the items that town counsel have been working on since the last update; Ameresco funding issue, the conservation commission encroachment issues at Warren Woods, litigation with Fusion v. the Town of Ashland, RTD development agreement, Fafard sewer easement, Robert Hill Way low income tax credit, Spinnazola v. the Town of Ashland, 133 W. Union St., Open Meeting Law complaints, D&D Mulch settlement, Winter St. bridge project, water band enforcement, Town Meeting warrant articles, Cadillac Paint property, 466 Chestnut St. land donation to the Conservation Commission, and town acquisition of the Girl Scout property.

CPC Warrant Article Review

Beth Rosenblum explained the CPC warrant articles and she outlined which articles are combined into one consent articles and how the funding is determined.

Municipal Aggregation Update

Michael Herbert explained that the town recently signed a contract with Verde Energy USA to enter into a municipal electrical aggregation services on behalf of the town for a 1-year time period.

Mark Capadona from Colonial Power explained that the mailing has been completed and that anyone that does not want to participate can opt out. Mark Capadona explained that if at any point the rate from Eversource drops below the Verde price residents can opt out of Verde and go back to Eversource.

Philip Williams, Energy Manager explained that he had many questions once the mailing was sent out, but said once he explained the program, residents were grateful for the savings.

Water Policy Committee Warrant Article Review

Wayne Bates, 66 Strobis Lane, Chairperson of the Water Policy Committee, explained that the Water Policy Committee was given a charge to look at additional water sources. Mr. Bates explained that the Water Policy Committee has placed 3 warrant articles as a result of the review they completed.

Jeff Lemay, Summit Lane, member of the Water Policy Committee stated the committee is trying to control the behavior of irrigating property, not the equipment being used.

Acceptance of Minutes

Yolanda Greaves made a motion to accept the regular session Board of Selectmen minutes of March 2, 2016, as presented. This motion was seconded Rob Scherer by with a unanimous vote of 5-0-0.

Selectman Appointments

Board of Health

Mark Dassoni, Myrle Cunis and Jon Fetherston completed Talent Bank Forms seeking to fill the current vacancy on the Board of Health. This appointment will expire on May 17th when the next town election will take place.

Myrle Cunis, 14 Wenzell Road, explained that she completed the talent bank form because she wanted to help out the community, but she would like to withdraw her form, given Jon Fetherston is also interested and has prior experience.

Mark Dassoni explained that he is interested is serving on the committee to help build a team that works together. Mark said if he is not selected to fill this vacancy, he would like to be considered as an alternate.

Jon Fetherston, 98 Heritage Ave., explained that he hopes his many strengths and prior experience on the Board of Health would be beneficial to the current Board of Health committee.

Charlie Lagassey, 85 Howe Street, said that he would like to support Jon Fetherston, because he feels that continuity on the board would be helpful.

KG Narayana, member of the Board of Health wanted to stress that the Board has continued to be productive even with their differences.

Judy Margulies stated that she leaves the decision up to the Board of Selectmen and supports whatever decision the Board makes.

Steve Mitchell made a motion to appoint Jon Fetherston to the Board of Health effective April 6, 2016 to May 17, 2016. This motion was seconded by Yolanda Greaves with a unanimous vote of 5-0-0.

Cultural Council

Tonya Yaskovich would like to fill the vacancy on the Cultural Council. Tonya explained that she is looking for a way to get involved in the community and she thought this would be a great opportunity.

Steve Mitchell made a motion to appoint Tonya Yaskovich to the Ashland Cultural Council with a term to expire on April 6, 2019. This motion was seconded by Yolanda Greaves with a unanimous vote of 5-0-0.

Town Manager Appointments

Assistant Town Manager

Michael Herbert reported that he is appointing Jennifer Ball as Assistant Town Manager, and that Jennifer will be starting on April 19, 2016.

Michael Herbert explained that the town received about 30 applicants for this vacancy and he wanted to be sure that he appointed someone that could bring a different skill set than what he has. Michael mentioned that the Assistant Town Manager will work on project management and grant writing. He would also like the incumbent to work on developing a Health and Human Service Department.

Jennifer Ball said that she is very excited to come back to local government. Jennifer explained that she is currently working in emergency management and really misses some of the passion she had when she working for the City of Lowell.

Human Resource Director

Michael Herbert reported that he is appointing Gregory Enos as Human Resource Director. Michael explained that Greg will be starting on April 19, 2016.

Greg Enos said that he is currently the Assistant Town Administrator of the Town of Whitman. Greg said that he has developed many personnel policies, he has been involved with negotiations and is very excited to be given the opportunity to development the town's Human Resource Department.

Yolanda Greaves made a motion to appoint Jennifer Ball and Greg Enos and waive the 15-day waiting period with regards to these appointments. This motion was seconded by Rob Scherer with a unanimous vote of 5-0-0.

Old / New Business

Enterprise Fund Budgets

Michael Herbert presented 3 different options with regards to the water and sewer enterprise funds. Michael explained that some of the capital items listed are not going to create additional problems by deferring the items, but feels that the Board should look at addressing the booster pump at Independence Lane.

Stephen Morgan, Capital Improvement Committee member explained that the items being discussed have not been reviewed by the CIC and he would like the Board to send this item back to the CIC prior to the Board taking any action.

Yolanda Greaves made a motion to direct the Town Manager to present a 0% increase for both the water and sewer enterprise funds in the budget to be reviewed after town meeting in the fall. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Steve Mitchell made a motion to extend the meeting past 10:00 pm. This motion was seconded by Yolanda Greaves with a unanimous vote of 4-1-0 (Hakanasson)

Disband Cadillac Paint Working Group

Michael Herbert explained that there has been some discussion on open meeting law violations and when investigated it appears that there really is no current working. Ed Hart has been working on this issue, but as an individual not as a member of a group.

Yolanda Greaves made a motion to disband the Cadillac Paint Working Group. This motion was seconded by Steve Mitchell and thanked Ed Hart and everyone else that has worked on this with a unanimous vote of 5-0-0

Annual Town Meeting Speaking Roles

The Board members reviewed the warrant articles and made decisions on who will speak to each warrant articles.

BAA Grant Review

BAA Grants will be reviewed and decided at the April 20, 2016 meeting.

Board of Selectmen Naming Policy

Yolanda Greaves made a motion to accept the revised Policy statement as presented. This motion was seconded by Rob Scherer with a unanimous vote of 5-0-0.

2016 Boston Marathon Runners Breakfast

Susan Robie explained that the Board of Selectmen will be hosting a breakfast for the TOA runners on Saturday April 16, 2016 from 9:00 am to 11:00 at TJ Spirits.

Town Manager Reports

Goals and Objectives

Michael Herbert presented the Board with a complete and detailed list of Goals and Objectives. Michael mentioned that he will provide the Board with quarterly updates.

Yolanda Greaves made a motion to accept and approve the Town Manager Goals and Objectives as presented. This motion was seconded by Carl Hakanasson with a unanimous vote of 5-0-0.

Rail Transit District Forum

Michael Herbert recapped the meeting from last Thursday on the RTD. Michael explained that as a result of the meeting they have obtained a consultant that will assist with addressing some of the concerns and is waiting to hear back from EPA on some other questions that had been raised.

Michael mentioned that many of the concerns involved the blasting and as a result he spoke with Chief Boothby and he suggested hiring a professional to be onsite during the blasting.

Housing Production Plan Update

Joe Magnani reported the Department of Housing and Community Development approved the Ashland Housing Production Plan from February 11, 2016 to February 10, 2021.

Economic Development Update

Michael Herbert reviewed many of the ways that Beth Reynolds has reached out to the business community. Michael explained that the town was recognized as BIO Ready, which is great for the community.

Triboard Meeting Recap and Budget

Michael Herbert said that he and Brittany Iacaponi presented a budget that outlined 2 scenarios encompassing a budget with and without the override passing.

Citizen Academy

Michael Herbert explained that he has been working with Judith Sallet to run a yearlong program that will be a "Citizen Academy". Michael is hoping to have a class that will start in September.

Space Update

Michael explained that with the creation of an HR Office the Finance Director / Accounting Department have been relocated in the basement. Veteran's Service Officer will be relocated to the Community Center.

Board Reports

Carl Hakansson

Carl wanted to know if someone could flunk out of the Citizen's Academy.

Carl gave a shout out to Dona Walsh with her involvement with the bomb scare.

Rob Scherer

Rob e-mailed about the meeting on May 11th and he wants to know if the Board passed the resolution of Chapter 70.

Yolanda Greaves

Yolanda commended everyone that was involved in moving the children during the bomb scare at the High School and congratulation to everyone that was involved.

Yolanda participated in the Five Town Special Olympics event that was held at the High School last Friday. She said it was a great event and nice to see.

Yolanda will attend the MPO Meeting in Boston to advocate for the Rte. 126 project. The town is scheduled for 2020, but to avoid getting bumped, attendance at the meeting is important to make sure we are on track.

Yolanda announced that the Washington Street Players from Holliston will be presented the Fantastics April 22nd, 23rd, 29th, 30th and May 1st. Rich Greaves will be performing.

Steve Mitchell

Steve reported that tomorrow morning the Lions will be hosting their monthly Senior Breakfast at 9am at the Community Center.

Steve stated that the Lions Food Drive was a great success, because people were very generous.

Steve attended the Mass Farmer's Market Annual Workshop.

Steve reminded everyone that the Boston Marathon will take place on Monday April 16th.

Joe Magnani

Joe gave a shout out to everyone that assisted with bomb scare and he congratulated the High School students on their behavior.

Joe announced there is an Override Forum tomorrow night at the Ashland Selectmen's office 6pm-8pm.

Joe announced on May 23 the Lions Club is hosting a golf tournament.

Joe gave a shout out to DPW for job well done with the recent snow storm.

Joe congratulated his granddaughter on her recent graduation.

Adjournment

Yolanda Greaves made a motion to adjourn. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.



**TOWN OF ASHLAND, MASSACHUSETTS
OFFICE OF THE BOARD OF SELECTMAN**

AND THE TOWN MANAGER

101 Main Street, 01721-1191
(508) 881-0100
(508) 881-0114 (fax)

Anthony Schiavi, *Town Manager, Ext 7911*
Michael Herbert, *Assistant Town Manager/Finance Director, Ext 7901*
Susan K. Robie, *Executive Assistant, Ext. 7921*

BOARD OF SELECTMEN
Joseph J. Magnani, *Chairman*
Steve Mitchell, *Vice Chairman*
Yolanda Greaves, *Clerk*
Rob Scherer, *Selectman*
Carl Hakansson, *Selectman*

June 11, 2015

Re: Notification of Appointment-Town Counsel

Attorney Lisa Mead
Blatman, Bobrowski, Mead & Talerman, LLC
30 Green Street
Newburyport, MA

Dear Attorney Mead,

The Board of Selectman has exercised its authority to appoint you to the Ashland Counsel. Your appointment was presented to the Board of Selectman on June 3, 2015 and will become effective on July 1, 2015 expire on June 30, 2016.

Congratulations on your appointment.

Sincerely,

ANTHONY E. SCHIAVI

Anthony E. Schiavi
Town Manager

cc: Tara Ward, Town Clerk
Susan Robie, Executive Assistant
Bill Browne

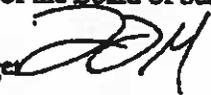
BLATMAN, BOBROWSKI, MEAD & TALERMAN, LLC
ATTORNEYS AT LAW

30 GREEN STREET
NEWBURYPORT, MA 01950
PHONE 978.463.7700
FAX 978.463.7747

Concord Office
9 DAMONDELL SQUARE, SUITE 404
CONCORD, MA 01742
PHONE 978.371.2226
FAX 978.371.2296

Mills Office
730 MAIN STREET, SUITE 2B
MILLS, MA 02054
PHONE 508.376.8480
FAX 508.376.8440

LISA L. MEAD
Lisa@bbmatlaw.com

TO: Joe Magnani, Chair, Members of the Board of Selectmen
FR: Lisa L. Mead, Town Counsel
CC: Michael Herbert, Town Manager 
DA: April 15, 2016
RE: Town Counsel Appointment

Reference is made to the above captioned matter. In that connection, this firm has enjoyed serving the Town of Ashland since 2007 as Town Counsel. We would be honored to receive an appointment to continue our work with the Town. I have attached last year's appointment. Prior to that the firm had received a three-year appointment. Please let me know if you have any further questions.



Town of Ashland MASSACHUSETTS

Mary Mortensen, Chairman
Charlie Legassey, Vice-Chairperson
Jon Fotherston, Clerk

Board of Health
101 Main Street
Ashland, MA 01721
Tel: (508) 881-0100 x 681
Fax: (508) 881-0102

Mark Oram, M.P.H. Agent/Director
Adam Elbert, Member
Ed Hart, Member

August 27, 2015

Public Health Nurses Job Description

PUBLIC HEALTH NURSE

ASHLAND BOARD OF HEALTH

The Town of Ashland (population 16,393) seeks a highly qualified, skilled professional to join the Board of Health as the Public Health Nurse. Working under the administrative direction of the Board of Health Agent/Director, Department Head Manager and Town Manager and the policy direction of the Board of Health, the Public Health Nurse performs a variety of professional technical work in the coordination, implementation and planning of the town's public health nursing services. The successful candidate is responsible for the overall administration of the department public health nursing requirements ensuring compliance with the mandates of federal, state and local ordinances, regulations and Board of Health policies. Prepares the department public health vaccination clinics, regional homeland security programs wellness clinics, including blood pressure clinics; conducts communicable disease review and follow up utilizing electronic surveillance programs; assesses community public health needs to determine program development; implements health and education programs and public nursing matters. Conducts research, prepares and provides documentation for Board of Health meetings. Coordinates and meets with community health and administrative staff; meets with federal, state and local public health officials. Knowledgeable with federal, state and local public health regulations and has a working knowledge of public health nursing issues.

Required Minimum Qualifications:

Bachelor's Degree in Nursing, BSN, preferred. Must possess a driver's license.

Salary Range: Negotiable, hourly rate at 4 to 6 hours per week.

To Apply: A Town of Ashland application form is available at the Board of Health Office, 101 Main Street, Ashland MA 01721.

Application Deadline: Open Until Filled

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

NANCY CLEARY, RN

50 Kosmas Street, Marlborough, MA 01752 • (c) 774 245 2717

SUMMARY

Registered Nurse and Public Health Official with 40+ years of experience in healthcare. Skilled in providing comprehensive nursing services in home health and clinic programs including assessment, diagnosis, teaching, counseling and preventive services to individuals and families within the community.

PROFESSIONAL EXPERIENCE

Board of Health, Marlboro, MA
Public Health Nurse

1988 – 2016

Annual Flu and Vaccine Clinics:

Independently planned, facilitated and managed oversight of Flu and Vaccine clinics for City of Marlboro; inclusive of Emergency Dispensing Sites (EDS), City Schools, City Employees, and home visits to the elderly and disabled.

Weekly vaccine clinic at the Board of Health (BOH) office:

Provide state supplied childhood vaccines as well as Flu, Pneumonia and Tetanus vaccines.

Responsibilities Included:

- Ordering vaccines, both privately purchased and state supplied
- Soliciting and securing annual Physician's vaccine orders
- Order and maintain Emergency Medication as required per Physician orders
- Monitor vaccine expiration dates and transfer to another Massachusetts Department of Public Health (MDPH) Medical Facility when close to the expiration date
- Managed MA Immunization Information System (MIIS) - Central repository to order, track, maintain and secure proprietary vaccine documents and order vaccines
- Contracted with Commonwealth Medicine to ensure insurance reimbursement for Flu and Pneumonia vaccines.

MAVEN (Massachusetts Virtual Epidemiologic Network):

Responsible for daily oversight and management of confidential website (For Reportable Diseases) Boards of Health are responsible for providing investigation of 81 Reportable Diseases including but not limited to TB, Foodborne illness, Hepatitis, Measles, Meningitis, Pertussis, etc.

TB: Public Health Nurses (PHN) are Case Managers for TB cases. This includes daily home visits to a new case for Directly Observed Therapy (DOT), where the PHN must observe the case taking the TB medications. Education of these cases is important to ensure case compliance. Also TB testing of the case's family and other close contacts is done as soon as possible after the case is diagnosed. The PHN works closely with the TB clinic where the case is seen and maintains confidential reports and Nurses Notes.

Recently, provided case management to a Multidrug Resistant (MDR) case for approximately 2 years. This included monitoring many medication changes, and dealing with many social and emotional issues which these medications caused.

Provide TB testing to high risk individuals as needed.

Provide instruction to School Nurses to read TB tests and provide other TB information as needed.

Recreational Camps for Children:

Inspections by PHN include checking vaccine and Physical Exam records for each camper, medication management and other requirements in the Inspection Report. Marlboro has had up to 15 camps per year, in the past.

Other Responsibilities Include:

1. Medical information for School Nurses and Marlboro residents
2. Provided coverage of the Senior Center Blood pressure Clinic
3. Providing monthly reports to the Board
4. Medical Reserve Corps Services include coverage of shelters during emergencies
5. Attending Conferences for TB, Vaccines, Infectious Diseases for educational purposes

CERTIFICATIONS, LICENSES and AWARDS

Registered Nurse, State of Massachusetts – Expiration Date 11/03/2016

CPR, AED Certifications – expiration Date – 3/2017

Medical Reserve Corps Volunteer

Special Recognition: World TB Day

TB Honor Role Award Winner: Massachusetts Department of Public Health

March 2015

Previous Experience: 1981 to 1988 Employed at Framingham Union Hospital (Currently Metrowest Medical Center, Framingham, MA) as a surgical nurse.

			2015	2016	2017
			ACTUAL	ATM BUDGET	PROJECTION
Total 01162 - Elections			27,138	19,900	29,400
01163 - Board of Registrars					
	52450	Contracted Services	6,783	6,800	7,140
	54150	Postage/Stamps/Reg Mail			
	55800	Misc. Supplies	590	650	650
Subtotal - Expenses			7,373	7,450	7,790
Total 01163 - Board of Registrars			7,373	7,450	7,790
Finance					
01135 - Town Accountant					
	Object Code	Position Control #/Category			
	51100	Permanent Positions	81,958	84,000	80,000
	51400	Longevity	1,100		
Subtotal - Personnel			83,058	84,000	80,000
	52450	Contracted Services	34,000	34,000	37,000
	54200	Office Supplies	118		
	57300	Dues & Membership	0	200	400
	57400	Training/Conf./Courses	225	1,500	2,500
Subtotal - Expenses			34,343	35,700	39,900
Total 01135 - Town Accountant			117,401	119,700	119,900
01141 - Assessors					
	51100	Permanent Positions	158,719	165,443	165,331
	51400	Longevity	3,900	3,900	3,900
Subtotal - Personnel			166,815	169,343	169,231
	52420	Computer/Sftwr Maint Con	3,200	2,600	5,475
	52450	Contracted Services	0	5,500	11,200
	57300	Dues & Membership	300	300	300
	57400	Training/Conf./Courses	1,588	1,000	1,900
	57401	Revaluations		0	24,950
Subtotal - Expenses			5,088	9,400	43,825
Total 01141 - Assessors			171,903	178,743	213,056
01145 - Treasurer and Collector					
	51100	Permanent Positions	255,179	264,814	192,358
	51400	Longevity	5,700	4,600	1,000
Subtotal - Personnel			250,888	269,414	193,358
	52300	Note & Bond Fees	1,500	4,900	4,900
	52200	Advertising Services	502	1,000	1,000

			2015	2016	2017
			ACTUAL	ATM BUDGET	PROJECTION
Total 01139 - Telecommunications			71,022	53,000	53,000
01151 - Town Counsel					
	53040	Professional Legal Services	188,227	190,000	190,000
Subtotal - Expenses			188,227	190,000	190,000
Total 01151 - Town Counsel			188,227	190,000	190,000
01155 - Management Information Systems					
	51100	Sal Permanent Position	79,188	94,890	316,000
	51400	Longevity	1,100	1,100	3,200
Subtotal Personnel			80,288	95,990	319,200
	52450	Contracted Services	62,798	127,250	133,650
	58500	Purchases of Equipment	26,558	20,000	22,125
Subtotal - Expenses			89,356	147,250	155,775
Total 01151 - Management Information Systems			169,644	243,240	474,975
01161 - Town Clerk					
	51100	Sal Permanent Position	126,641	127,105	128,710
	51400	Longevity	2,200	2,200	2,500
Subtotal Personnel			128,841	129,305	131,210
	52410	Maint. Service Contracts		125	126
	52450	Contracted Services	4,986	4,780	5,250
	54150	Postage/Stamps/Reg Mail			
	54200	Office Supplies			
	54560	Dog Licensing Supplies	675	1,306	1,500
	57100	In-State Travel	78	180	185
	57300	Dues & Membership	395	305	450
	57400	Training/Conf./Courses	828	1,000	1,030
Subtotal - Expenses			6,961	7,696	8,541
Total 01161 - Town Clerk			135,802	137,001	139,751
01162 - Elections					
	51200	Part-Time positions	18,842	13,950	20,000
Subtotal Personnel			18,842	13,950	20,000
	52450	Contracted Services	7,800	4,400	7,500
	54150	Postage/Stamps/Reg Mail			
	54200	Office Supplies			
	55800	Misc. Supplies	290	1,500	1,750
	57100	Travel Expenses	207	50	150
Subtotal Expenses			8,296	5,950	9,400

			2015	2016	2017
			ACTUAL	ATM BUDGET	PROJECTION
01123 - Board of Selectmen					
	Object Code	Position Control #/Category			
	51100	Salaries - Permanent Positions	314,837	311,643	373,769
	51400	Longevity	2,600	2,600	2,800
	51440	Other Incentive			13,200
Subtotal - Personnel			317,437	314,243	389,769
	52200	Advertising Services	1,343	2,500	1,500
	54000	Supplies			
	52450	Contracted Services	26,900	60,000	45,000
	54400	Auto Parts & Supplies	0	700	-
	54600	Reference Books/Material	0	250	
	57100	Travel			
	57300	Dues & Memberships	13,026	9,900	7,150
	57400	Training/Conf./Courses	3,715	4,300	5,000
	57401	Allowances	0	0	7,800
Subtotal - Expenses			44,983	77,650	66,450
Total 01123 - Board of Selectmen			362,420	391,893	456,219
01124 - Human Resources					
	Object Code	Position Control #/Category			
	51100	Salaries - Permanent Positions	0	0	141,500
	51400	Longevity			2,500
Subtotal - Personnel			0	0	141,500
	57400	Training/Conf./Courses			7,500
Subtotal - Expenses			0	0	7,500
Total 01124 - Human Resources			0	0	149,000
01138 - Central Purchasing					
	52450	Contracted Services	7,966	8,000	8,000
	54150	Postage/Stamps/Reg Mail	29,757	29,000	29,000
	54160	Printing	338	3,000	500
	54200	Office Supplies	15,218	23,000	21,800
	58420	Office Equipment	1,000	1,000	1,000
Subtotal - Expenses			54,279	64,000	60,300
Total 01123 - Central Purchasing			54,279	64,000	60,300
01139 - Telecommunications					
	52450	Contracted Services			
	53410	Telephone Expense	71,022	53,000	53,000
Subtotal - Expenses			71,022	53,000	53,000

Town of Ashland, MA
General Fund Budget Overview

Other Sources			
Animal Control Bylaw	25,000	25,000	
Other Funds			
General Government Revolving/Other	217,649	191,249	155,000
Line Item Transfers ATM			
Enterprise Funds - Transfer to General Fund	511,744	605,000	394,059
QECB Subsidy Payments		60,000	60,000
Community Preservation Funds - Debt	770,900	756,150	740,037
Overlay Surplus		200,000	-
Free Cash	1,297,940		
Reserved Bond Premium			
Prior Year Encumbrances	430,088		
Stabilization Fund	450,836		
Total Other Funds	3,704,157	1,837,399	1,349,096
TOTAL REVENUE	53,774,005	53,400,938	54,830,013
Appropriated Expenses			
General Government	12,280,079	9,749,692	10,508,057
Ashland Public Schools	25,411,983	26,445,264	27,506,890
Keefe Tech	1,595,414	1,506,509	1,405,137
Non-Excluded Debt Service	-	1,772,779	1,683,568
Excluded Debt Service	-	1,957,612	1,750,367
Capital Outlay	726,173	748,267	748,267
Benefits & Insurance	8,486,651	8,819,647	8,728,217
Reserve Fund	-	400,000	450,000
Snow & Ice	735,521	285,200	285,200
Total Appropriated Expenses	49,235,821	51,684,970	53,065,703
Overlay		245,000	245,000
Offset - School Lunch			
Offset - School Choice	230,733	156,819	212,748
Offset - Library Aid	15,492	20,651	20,583
State Assessments & Charges	67,266	64,745	64,745
Transportation Authorities	110,818	112,424	112,424
Annual Charges Against Receipts	14,359	13,802	13,802
School Choice Sending Tuition	96,518	74,829	91,418
Charter School Sending Tuition	987,272	1,027,698	1,003,590
Encumbrances	700,476		
Warrant Articles - Free Cash Transfers to Other Funds	1,103,249		
TOTAL ALL EXPENSES	52,562,005	53,400,938	54,830,013
Surplus (Deficit)	1,212,001	(0.00)	0.00

Town of Ashland, MA
General Fund Budget Overview

Tax Levy	2015 Final	2016 ATM Budget	2017 Budget
Prior Year Levy	35,141,908	36,554,361	38,227,209
2.5% Increase	878,548	913,859	955,680
New Growth	533,905	492,719	710,000
TOTAL TAX BASE	36,554,361	37,960,939	39,892,889
Excluded Debt	1,943,733	1,957,612	1,750,367
LEVY LIMIT	38,498,094	39,918,551	41,643,256
Actual Levy Used	38,480,628		41,643,256
Actual Collections on FY15 Levy	37,948,361		
Actual Collections on Prior Tax Levies	499,099		
State Aid			
Education - Distributions & Reimbursements			
Chapter 70	5,517,160	5,567,040	5,729,510
Charter Tuition Reimbursement	75,956	89,085	84,238
Offsets - Reserved for Direct Expenditure			
School Lunch			
School Choice Receiving Tuition	230,733	156,819	212,748
General Government - Distributions & Reimbursements	5,823,849	5,812,944	6,026,496
Unrestricted General Govt Aid	1,203,315	1,246,634	1,246,634
Veterans Benefits	41,803	40,621	40,621
Exemptions - VBS & Elderly	50,308	50,308	50,308
State Owned Land	72,034	72,034	72,034
General Government - Reserved for Direct Expenditure			
Public Libraries	15,492	20,175	20,583
Total State Aid	7,206,802	7,242,716	7,456,676
Local Receipts			
Local Receipts	4,215,112	4,192,272	4,160,486
Local Receipts - Meals Tax	200,474	210,000	220,500
Total Local Receipts	4,415,586	4,402,272	4,380,986

Town of Ashland, MA
General Fund Forecast

*48,000
20,400
To reserve*

Tax Levy	2018	2019	2020	2021	2022
Prior Year Levy	39,892,889	41,340,211	42,823,717	44,344,310	45,902,917
2.5% Increase	997,322	1,033,505	1,070,593	1,108,608	1,147,573
New Growth	450,000	450,000	450,000	450,000	450,000
TOTAL TAX BASE	41,340,211	42,823,717	44,344,310	45,902,917	47,500,490
Excluded Debt	1,727,357	1,691,312	1,657,744	1,535,305	1,495,090
LEVY LIMIT	43,067,568	44,515,029	46,002,053	47,438,222	48,995,580
Actual Levy Used					
State Aid					
Education - Distributions & Reimbursements					
Chapter 70	5,786,805	5,844,673	5,903,120	5,962,151	6,021,773
Charter Tuition Reimbursement	84,238	84,238	84,238	84,238	84,238
Offsets - Reserved for Direct Expenditure					
School Choice Receiving Tuition	212,748	212,749	212,750	212,751	212,752
General Government - Distributions & Reimbursements	6,083,791	6,141,660	6,200,108	6,259,140	6,318,763
Unrestricted General Govt Aid	1,259,100	1,271,691	1,284,408	1,297,252	1,310,225
Veterans Benefits	40,621	40,621	40,621	40,621	40,621
Exemptions - VBS & Elderly	50,308	50,308	50,308	50,308	50,308
State Owned Land	72,034	72,034	72,034	72,034	72,034
General Government - Reserved for Direct Expenditure					
Public Libraries	20,583	20,583	20,583	20,583	20,583
Total State Aid	7,526,437	7,596,897	7,668,062	7,739,938	7,812,533
Local Receipts					
Local Receipts	4,202,090	4,244,111	4,286,552	4,329,418	4,372,712
Local Receipts - Meals Tax	222,705	224,932	227,181	229,453	231,748
Total Local Receipts	4,424,795	4,469,043	4,513,734	4,558,871	4,604,460
Other Funds					
General Government Revolving/Other	122,000	78,053	75,000	75,000	75,000
Enterprise Funds - Transfer to General Fund	397,999	401,979	405,999	410,059	414,160
Receipt Reserved - QECB	60,000	60,000	60,000	60,000	60,000
Community Preservation Funds - Debt	723,225	704,925	686,625	669,462	655,605
Total Other Funds	1,303,224	1,244,957	1,227,624	1,214,521	1,204,765
TOTAL REVENUE	56,322,026	57,825,927	59,411,473	60,951,553	62,617,338
Appropriated Expenses					
General Government	10,770,758	11,040,027	11,316,028	11,598,929	11,888,902
Ashland Public Schools	28,538,398	29,608,588	30,718,910	31,870,870	33,066,027
Keefe Tech	1,433,240	1,461,905	1,491,143	1,520,965	1,551,385
Non-Excluded Debt Service	1,490,103	1,450,343	1,416,800	1,272,932	1,253,775
Excluded Debt Service	1,727,357	1,691,312	1,657,744	1,535,305	1,495,090
Capital Outlay	750,000	750,000	750,000	750,000	750,000
Benefits & Insurance	9,164,628	9,622,860	10,104,003	10,609,203	11,139,663
Reserve Fund	450,000	450,000	450,000	450,000	450,000
Snow & Ice	285,200	285,200	285,200	285,200	285,200
Total Appropriated Expenses	54,609,684	56,360,235	58,189,827	59,893,403	61,880,042
Overlay	245,000	245,000	245,000	245,000	245,000
Offset - School Choice	212,748	212,748	212,748	212,748	212,748
Offset - Library Aid	20,583	20,583	20,583	20,583	20,583
State Assessments & Charges	66,040	67,361	68,708	70,082	71,484
Transportation Authorities	114,672	116,966	119,305	121,691	124,125
Annual Charges Against Receipts	14,078	14,360	14,647	14,940	15,239
School Choice Sending Tuition	93,246	95,111	97,014	98,954	100,933
Charter School Sending Tuition	1,003,590	1,003,590	1,003,590	1,003,590	1,003,590
TOTAL ALL EXPENSES	56,379,642	58,135,953	59,971,422	61,680,991	63,673,743
Surplus (Deficit)	-57,616	-310,026	-559,948	-729,438	-1,056,405

		2015 ACTUAL	2016 ATM	2017		
		TOTAL	BUDGET TOTAL	PROJECTED	\$/CHANGE	%/CHANGE
01123	TOWN MANAGER	362,420	391,893	456,219	64,326	16.41%
01138	CENTRAL PURCHASING	54,279	64,000	60,300	(3,700)	-5.78%
01139	TELECOMMUNICATIONS	71,022	53,000	53,000	-	0.00%
01151	TOWN COUNSEL	188,227	190,000	190,000	-	0.00%
01155	DATA PROCESSING	169,644	243,240	474,975	231,735	95.27%
01161	TOWN CLERK	135,802	137,001	139,751	2,751	2.01%
01162	ELECTIONS/TOWN MEETING	27,138	19,900	29,400	9,500	47.74%
01163	BOARD OF REGISTRARS	7,373	7,450	7,790	340	4.56%
01182	ECONOMIC DEVELOPMENT	-	-	94,000	94,000	
01180	HUMAN RESOURCES	-	-	149,000	149,000	
SUBTOTAL: ADMINISTRATION		1,015,906	1,106,484	1,654,435	547,951	49.52%
01135	TOWN ACCOUNTANT	117,401	119,700	119,900	200	0.17%
01141	ASSESSORS OFFICE	171,903	178,743	213,056	34,313	19.20%
01145	TREASURER	269,961	303,874	228,518	(75,356)	-24.80%
SUBTOTAL: FINANCE		559,266	602,317	561,474	(40,843)	-6.78%
01170	COMMUNITY DEVELOPMENT & HEALTH	-	5,100	7,500	2,400	47.06%
01171	CONSERVATION COMMISSION	63,580	85,859	73,200	(12,659)	-14.74%
01172	OPEN SPACE COMMITTEE	370	450	450	-	0.00%
01175	PLANNING BOARD	108,336	134,520	137,616	3,096	2.30%
01241	INSPECTION SERVICES DEP	207,153	194,874	189,061	(5,813)	-2.98%
SUBTOTAL: DEVELOPMENT SERVICES		379,439	420,803	407,827	(12,976)	-3.08%
01210	POLICE DEPT.	2,789,842	3,041,558	3,151,403	109,845	3.61%
01220	FIRE DEPARTMENT	2,215,445	2,321,238	2,423,414	102,176	4.40%
SUBTOTAL: PUBLIC SAFETY		5,005,286	5,362,796	5,574,817	212,021	3.95%
01510	BD. OF HEALTH	132,532	140,743	150,432	9,689	6.88%
01543	VETERAN'S SERVICES	81,432	88,330	89,105	775	0.88%
01544	COA/REC/YOUTH & FAM SERVICES	261,268	257,637	281,077	23,440	9.10%
01610	PUBLIC LIBRARY	311,386	334,360	341,461	7,101	2.12%
SUBTOTAL: HEALTH AND HUMAN SERVICES		786,619	821,069	862,074	41,005	4.99%
01192	PUBLIC BLDGS&PROP MAINT	425,469	417,090	438,373	21,283	5.10%
01421	DPW ADMINISTRATION	69,460	78,670	107,643	28,973	36.83%
01422	HIGHWAY CONST & MAINT	351,996	398,232	436,519	38,287	9.61%
01423	SNOW & ICE REMOVAL	735,521	285,200	285,200	-	0.00%
01424	HWY-STREETLIGHTING	58,900	40,000	41,200	1,200	3.00%
01429	HWY COMBINED FUEL ACCOU	148,064	151,000	151,000	-	0.00%
01491	CEMETERY, PARKS & TREES	201,635	180,431	197,694	17,263	9.57%
SUBTOTAL: PUBLIC WORKS		1,991,045	1,550,623	1,657,630	107,006	6.90%
01300	SCHOOL DEPARTMENT	25,411,983	26,445,264	27,506,890	1,061,626	4.01%
01399	KEEFE TECH VOC SCHOOL	1,595,414	1,506,509	1,405,137	(101,372)	-6.73%
SUBTOTAL: EDUCATION		27,007,397	27,951,773	28,912,027	960,254	3.44%
01710	TOTAL DEBT	3,278,039	3,730,391	3,433,935	(296,456)	-7.95%
	EXCLUDED DEBT	1,696,782	1,772,779	1,683,568	(89,211)	
	NON EXCLUDED DEBT	1,520,547	1,957,612	1,750,367	(207,245)	
01930	CAPITAL PROJECTS	726,173	748,267	748,267	-	0.00%

For information purposes - Capital Projects to be funded under 01930 appropriation:

Police Administrative Office	24,000
Improvements at Mindess	100,000
Fire Engine Lease	86,392
Cruisers	100,000
Ambulance Lease	55,183
Mini-Excavator	30,000
School HVAC Upgrades	15,000
School Vehicle Replacement	45,000
School Snow Plow	5,000
School Variable Frequency Drives	4,000
School Water Main Repair - Mindess	10,000
School Hot Water Heater Replacement - Mindess	85,000
School Snow Guard - Mindess	15,000
School Door Frame Replacements - Pittaway	12,000
SCBA Upgrades	20,000
School Underground Storage Tank Removal - Mindess	35,000
Highway Road Maintenance	20,000
School Replace Storage Tank Covers -Warren	10,000
Library Furniture Replacement	10,000
TASERS	17,500
Comm Ctr AC Unit	6,500
DPW Break Room Improvements	5,000
KidSpot Mulch Replacement	8,000
School Computer Replacement	29,500

01911	EMPLOYEE RETIREMENT	2,206,657	2,283,740	2,464,185	180,445	7.90%
01912	WORKERS COMPENSATION	100,473	140,000	150,000	10,000	7.14%
01913	UNEMPLOYMENT COMPENSATI	52,796	110,000	110,000	-	0.00%
01914	EMPLOYEE HEALTH FRINGES	5,318	2,800	16,000	13,200	471.43%
01915	GROUP HEALTH INSURANCE	5,472,434	5,672,134	5,357,059	(315,075)	-5.55%
01945	OTHER INSURANCE	648,973	610,973	630,973	20,000	3.27%
Subtotal: BENEFITS & INSURANCE		8,486,651	8,819,647	8,728,217	(91,430)	-1.04%
01960	C.O.L.A. TO DISTRIBUTE	-	170,800	75,000	(95,800)	-56.09%
01132	RESERVE FUND	-	400,000	450,000	50,000	12.50%
TOTAL GENERAL FUND		49,235,821	51,684,970	53,065,703	1,380,734	6.37%
6000	WATER ENTERPRISE	2,584,419	2,943,010	2,809,347	(133,663)	-4.54%
6100	SEWER ENTERPRISE	5,211,527	5,637,357	5,713,413	76,056	1.35%
6200	TRASH COLLECTION	1,195,382	1,162,650	1,202,293	39,643	3.41%
6300	FIELD MANAGEMENT	69,870	95,225	89,900	(5,325)	-5.59%
6400	CABLE ACCESS	-	-	320,500	320,500	
TOTAL ALL FUNDS		58,297,019	61,523,212	63,201,156	1,677,945	0.99%

		2015 ACTUAL	2016 ATM	2017		
		TOTAL	BUDGET TOTAL	PROJECTED	\$/CHANGE	%/CHANGE
01123	TOWN MANAGER	362,420	391,893	456,219	64,326	16.41%
01138	CENTRAL PURCHASING	54,279	64,000	60,300	(3,700)	-5.78%
01139	TELECOMMUNICATIONS	71,022	53,000	53,000	-	0.00%
01151	TOWN COUNSEL	188,227	190,000	190,000	-	0.00%
01155	DATA PROCESSING	169,644	243,240	474,975	231,735	95.27%
01161	TOWN CLERK	135,802	137,001	139,751	2,751	2.01%
01162	ELECTIONS/TOWN MEETING	27,138	19,900	29,400	9,500	47.74%
01163	BOARD OF REGISTRARS	7,373	7,450	7,790	340	4.56%
01182	ECONOMIC DEVELOPMENT	-	-	94,000	94,000	
01180	HUMAN RESOURCES	-	-	149,000	149,000	
SUBTOTAL: ADMINISTRATION		1,015,906	1,106,484	1,654,435	547,951	49.52%
01135	TOWN ACCOUNTANT	117,401	119,700	119,900	200	0.17%
01141	ASSESSORS OFFICE	171,903	178,743	213,056	34,313	19.20%
01145	TREASURER	269,961	303,874	228,518	(75,356)	-24.80%
SUBTOTAL: FINANCE		559,266	602,317	561,474	(40,843)	-6.78%
01170	COMMUNITY DEVELOPMENT & HEALTH	-	5,100	7,500	2,400	47.06%
01171	CONSERVATION COMMISSION	63,580	85,859	73,200	(12,659)	-14.74%
01172	OPEN SPACE COMMITTEE	370	450	450	-	0.00%
01175	PLANNING BOARD	108,336	134,520	137,616	3,096	2.30%
01241	INSPECTION SERVICES DEP	207,153	194,874	189,061	(5,813)	-2.98%
SUBTOTAL: DEVELOPMENT SERVICES		379,439	420,803	407,827	(12,976)	-3.08%
01210	POLICE DEPT.	2,789,842	3,041,558	3,151,403	109,845	3.61%
01220	FIRE DEPARTMENT	2,215,445	2,321,238	2,423,414	102,176	4.40%
SUBTOTAL: PUBLIC SAFETY		5,005,286	5,362,796	5,574,817	212,021	3.95%
01510	BD. OF HEALTH	132,532	140,743	150,432	9,689	6.88%
01543	VETERAN'S SERVICES	81,432	88,330	89,105	775	0.88%
01544	COA/REC/YOUTH & FAM SERVICES	261,268	257,637	281,077	23,440	9.10%
01610	PUBLIC LIBRARY	311,386	334,360	341,461	7,101	2.12%
SUBTOTAL: HEALTH AND HUMAN SERVICES		786,619	821,069	862,074	41,005	4.99%
01192	PUBLIC BLDGS&PROP MAINT	425,469	417,090	438,373	21,283	5.10%
01421	DPW ADMINISTRATION	69,460	78,670	107,643	28,973	36.83%
01422	HIGHWAY CONST & MAINT	351,996	398,232	436,519	38,287	9.61%
01423	SNOW & ICE REMOVAL	735,521	285,200	285,200	-	0.00%
01424	HWY-STREETLIGHTING	58,900	40,000	41,200	1,200	3.00%
01429	HWY COMBINED FUEL ACCOU	148,064	151,000	151,000	-	0.00%
01491	CEMETERY, PARKS & TREES	201,635	180,431	197,694	17,263	9.57%
SUBTOTAL: PUBLIC WORKS		1,991,045	1,550,623	1,657,630	107,006	6.90%
01300	SCHOOL DEPARTMENT	25,411,983	26,445,264	27,506,890	1,061,626	4.01%
01399	KEEFE TECH VOC SCHOOL	1,595,414	1,506,509	1,405,137	(101,372)	-6.73%
SUBTOTAL: EDUCATION		27,007,397	27,951,773	28,912,027	960,254	3.44%
01710	TOTAL DEBT	3,278,039	3,730,391	3,433,935	(296,456)	-7.95%
	EXCLUDED DEBT	1,696,782	1,772,779	1,683,568	(89,211)	
	NON EXCLUDED DEBT	1,520,547	1,957,612	1,750,367	(207,245)	
01930	CAPITAL PROJECTS	726,173	748,267	748,267	-	0.00%

For information purposes - Capital Projects to be funded under 01930 appropriation:

Police Administrative Office	24,000
Improvements at Mindess	100,000
Fire Engine Lease	86,392
Cruisers	100,000
Ambulance Lease	55,183
Mini-Excavator	30,000
School HVAC Upgrades	15,000
School Vehicle Replacement	45,000
School Snow Plow	5,000
School Variable Frequency Drives	4,000
School Water Main Repair - Mindess	10,000
School Hot Water Heater Replacement - Mindess	85,000
School Snow Guard - Mindess	15,000
School Door Frame Replacements - Pittaway	12,000
SCBA Upgrades	20,000
School Underground Storage Tank Removal - Mindess	35,000
Highway Road Maintenance	20,000
School Replace Storage Tank Covers -Warren	10,000
Library Furniture Replacement	10,000
TASERS	17,500
Comm Ctr AC Unit	6,500
DPW Break Room Improvements	5,000
KidSpot Mulch Replacement	8,000
School Computer Replacement	29,500

01911	EMPLOYEE RETIREMENT	2,206,657	2,283,740	2,464,185	180,445	7.90%
01912	WORKERS COMPENSATION	100,473	140,000	150,000	10,000	7.14%
01913	UNEMPLOYMENT COMPENSATI	52,796	110,000	110,000	-	0.00%
01914	EMPLOYEE HEALTH FRINGES	5,318	2,800	16,000	13,200	471.43%
01915	GROUP HEALTH INSURANCE	5,472,434	5,672,134	5,357,059	(315,075)	-5.55%
01945	OTHER INSURANCE	648,973	610,973	630,973	20,000	3.27%
Subtotal: BENEFITS & INSURANCE		8,486,651	8,819,647	8,728,217	(91,430)	-1.04%
01960	C.O.L.A. TO DISTRIBUTE	-	170,800	75,000	(95,800)	-56.09%
01132	RESERVE FUND	-	400,000	450,000	50,000	12.50%
TOTAL GENERAL FUND		49,235,821	51,684,970	53,065,703	1,380,734	6.37%
6000	WATER ENTERPRISE	2,584,419	2,943,010	2,809,347	(133,663)	-4.54%
6100	SEWER ENTERPRISE	5,211,527	5,637,357	5,713,413	76,056	1.35%
6200	TRASH COLLECTION	1,195,382	1,162,650	1,202,293	39,643	3.41%
6300	FIELD MANAGEMENT	69,870	95,225	89,900	(5,325)	-5.59%
6400	CABLE ACCESS	-	-	320,500	320,500	
TOTAL ALL FUNDS		58,297,019	61,523,212	63,201,156	1,677,945	0.99%

		2015	2016	2017
		ACTUAL	ATM BUDGET	PROJECTION
	52710 Office Equip Lease			
	52400 Misc Purchased Services			
	53190 Legal Services	13,155	24,000	24,000
	54000 Supplies	3,335	2,000	1,500
	54150 Postage/Stamps/Reg Mail			
	57010 Interest on Refunds	0	1,500	1,500
	57300 Dues & Membership	440	460	460
	57400 Training/Conf./Courses	942	600	1,800
	Subtotal - Expenses	19,874	34,460	35,160
	Total 01145 - Treasurer and Collector	269,961	303,874	228,518
	Community Development and Health			
	01170 - Development Services Administration			
	51100 Permanent Positions		5,100	7,500
	01170-01		5,100	7,500
	Subtotal - Personnel		5,100	7,500
	Total 01170 - Development Services Administration	0	5100	7,500
	01171 - Conservation Commission			
	51100 Permanent Position	61,527	58,509	58,000
	51400 Longevity	1,000	1,100	-
	Subtotal - Personnel	62,527	59,609	58,000
	52450 Contracted Services	0	25,000	13,750
	54600 Reference Books	289		
	57100 Travel Expenses	90	300	300
	57300 Dues & Membership	579	650	650
	57400 Training/Conf./Courses	95	300	500
	Subtotal - Expenses	1,053	26,250	15,200
	Total 01171 - Conservation Commission	63,580	85,859	73,200
	01175 - Planning & Zoning Board of Appeals			
	51100 Permanent Position	90,035	116,320	117,666
	51400 Longevity	1,200	0	-
	Subtotal - Personnel	91,235	116,320	117,666
	52200 Advertising Services	774	1,500	2,000
	52450 Contracted Services	15,480	15,000	15,450
	54110 Mapping/Blue Print Supplies	847	0	-
	54600 Reference Books/Material		200	500
	55800 Misc. Supplies			
	57300 Dues & Membership		1,000	1,250
	57400 Training/Conf./Courses		500	750
	Subtotal - Expenses	17,101	18,200	19,950

			2015	2016	2017
			ACTUAL	ATM BUDGET	PROJECTION
Total 01175 - Planning & Zoning Board of Appeals			108,336	134,520	137,616
01172 - Open Space & Recreation					
	55800	Misc. Supplies	320	400	400
	57300	Dues & Membership	50	50	50
Subtotal - Expenses			370	450	450
Total 01172 - Open Space and Recreation			370	450	450
01241 - Inspectional Services					
	51100	Permanent Positions	117,523	131,814	107,342
		01241-01	58,000	58,000	65,000
		01241-02	17,300	15,600	
		01241-03	42,223	42,645	42,342
	51190	Other Salaries	86,981	60,000	75,000
	51400	Longevity	1,400	1,400	1,400
Subtotal - Personnel			205,904	193,214	183,742
	54200	Office Supplies	31	450	465
	54400	Auto Parts & Supplies	56	100	105
	54600	Reference Books/Material	0	225	250
	57100	In-State Travel	248	200	500
	57300	Dues & Membership	325	225	500
	57400	Training/Conf./Courses	590	460	3,500
Subtotal - Expenses			1,249	1,660	5,320
Total 01241 - Inspectional Services			207,153	194,874	189,061
01182 - Economic Development					
	51100	SALARY - PERMANENT POSITION		0	72,000
	52200	ADVERTISING SERVICES		0	3,000
	52450	CONTRACTED SERVICES		0	15,000
	54600	REFERENCE BOOKS/MATERIALS		0	
	55800	MISCELLANEOUS SUPPLIES		0	300
	57300	DUES & MEMERSHIPS		0	3,500
	57400	TRAINING/CONF./COURSES		0	200
Total 01182 - Economic Development			0	0	94,000

		2015	2016	2017
		ACTUAL	ATM BUDGET	PROJECTION
01210 - Police				
	Position Control #/Category			
	51100 Permanent Positions	1,932,687	2,044,647	2,059,998
	51310 O.T. to Cover Vacation	68,998	129,169	130,599
	51320 O.T. to Cover Sick/Personal	58,610	92,967	102,000
	51330 Regular O.T. Police	66,006	65,868	67,840
	51340 O.T. to Cover Court Time	20,457	32,221	38,345
	51400 Longevity & Fringes	21,150	20,400	24,600
	51410 Shift Differential	35,540	43,896	47,261
	51420 Holiday Pay	85,460	98,000	103,645
	51430 O I C	12,588	3,962	2,617
	51440 Other Incentive	188,346	196,350	196,250
	51441 Quinn Bill	84,088	75,952	96,327
	51810 O.T. to Cover In Service	43,635	49,629	51,592
	51820 O.T. to Cover Other Training	35,994	15,465	30,518
	51900 Uniform Exp/Allowance	20,588	16,725	29,575
	Subtotal - Personnel	2,674,148	2,885,251	2,981,167
	52410 Maint. Service Contracts	800	3,050	3,142
	52420 Computer/Sftwr Maint Con	20,449	30,275	31,183
	52450 Contracted Services	8,298	20,473	23,787
	52720 Radio Equip Repair/Parts	10,768	10,500	10,500
	53410 Telephone Expense		0	-
	54120 Photo Supplies/Film	3,482	2,950	3,039
	54150 Postage/Stamps/Reg Mail	322	1,500	1,500
	54200 Office Supplies	833	2,111	2,111
	54400 Auto Parts & Supplies	27,149	25,200	26,700
	54490 Firearms Supplies	9,958	12,302	14,194
	54550 Animal Food/Supplies	1,186	6,400	1,500
	54600 Reference Books/Material	1,942	2,650	2,650
	55800 Misc. Supplies	2,896	2,825	2,825
	55850 Food - Prisoner	1,254	3,300	3,300
	57100 In-State Travel	863	2,720	2,720
	57300 Dues & Membership	8,795	7,620	9,120
	57400 Training/Conf./Courses	15,329	20,431	30,000
	57800 Other Misc. Expenses	1,370	2,000	1,966
	Subtotal - Expenses	115,694	156,307	170,236
Total 01210 - Police Department		2,789,842	3,041,558	3,151,403

		2015	2016	2017	
		ACTUAL	ATM BUDGET	PROJECTION	
01220 - Fire Department					
	Object Code	Position Control #/Category			
	51100	Permanent Positions	1,339,674	1,447,163	1,496,812
	51220	Call FireFighters	8,428	21,000	21,634
	51300	O.T. & Recall/Beeper	199,156	150,000	153,000
	51310	O.T. to Cover Vacation	151,314	145,000	147,900
	51320	O.T. to Cover Sick/Personal	125,235	110,000	112,200
	51400	Longevity & Fringes	22,823	20,080	19,300
	51420	Holiday Pay	49,427	52,364	53,411
	51440	Other Incentives Pay	91,742	98,000	108,900
	51450	Education Incentive Pay	6,574	9,470	8,070
	51460	Training Incentive	25,562	55,000	75,000
	51470	Detail Pay			
	51900	Uniform Exp/Allowance	22,063	23,000	24,300
	52100	Utilities Expenses			
	Subtotal - Personnel		2,041,998	2,131,077	2,220,528
	52410	Maint. Service Contracts	7,820	17,511	19,500
	52420	Computer/Sftwr Maint Con	3,925	2,500	2,500
	52450	Contr Svcs/Bldg Repairs	31,718	28,000	29,000
	52710	Office Equip Leas	1,413	2,400	2,400
	52720	Radio Equip Repair/Parts	530	2,000	4,000
	53410	Telephone Expense		0	-
	54120	Photo Supplies/Film	0	250	500
	54150	Postage/Stamps/Reg Mail	49	400	500
	54200	Office Supplies	512	1,200	1,236
	54220	Fire Equipment/Maint of	48,595	50,000	53,000
	54230	Fire Alarm Equip/Maint	6,339	6,500	8,000
	54300	Maintenance Supplies	1,651	3,000	3,000
	54400	Auto Parts Supplies			-
	54600	Reference Books/Material	329	500	750
	54750	E.M.S. Supplies	16,065	14,400	15,100
	55800	Misc. Supplies	1,451	2,000	2,000
	57000	Other Charges	1,986	2,000	2,000
	57300	Dues & Membership	500	1,000	1,900
	57400	Training/Conf./Courses	4,185	1,500	2,500
	58000	Capital Outlay		0	-
	58500	Purchases of Equipment	44,779	55,000	55,000
	58514	Ambulance License	1,600		
	Subtotal - Expenses		173,447	190,161	202,886
	Total 01220 - Fire Department		2,215,445	2,321,238	2,423,414

		2015	2016	2017
		ACTUAL	ATM BUDGET	PROJECTION
COA/Recreation/Youth and Family Services				
01544 - COA/Recreation/Youth and Family Services				
	Object Code	Position Control #/Category		
	51330	Permanent Positions	251,726	286,242
	51400	Longevity	4,170	4,570
	Subtotal - Personnel		255,896	290,812
	52450	Contracted Services	2,743	6,200
	52451	Meals on Wheels		-
	53410	Telephone Expense		-
	54200	Office Supplies		-
	54400	Auto Parts & Supplies	911	1,000
	55800	Misc. Supplies	496	750
	57100	In-State Travel	457	590
	57300	Dues & Membership	766	885
	57400	Training/Conf./Courses	0	400
	Subtotal - Expenses		5,372	9,825
	Offset - Revolving & Grant Funds			-43,000
Total 01544 - COA/Recreation/Youth and Family Services			261,268	257,637
01510 - Board of Health				
	Object Code	Position Control #/Category		
	51130	Permanent Positions	112,385	122,243
	51400	Longevity	1,400	2,700
	Subtotal - Personnel		113,785	124,943
	52450	Contracted Services	11,797	9,500
	52500	Purch Nursing Services	6,925	10,000
	53410	Telephone Expense		-
	55800	Misc. Supplies	25	100
	57100	In-State Travel		-
	57300	Dues & Membership		100
	57400	Training/Conf./Courses		100
	Subtotal - Expenses		18,747	19,800
	Offset - Grants and Revolving			-4,000
Total 01510 - Board of Health			132,532	140,743
01610 - Library				
	Object Code	Position Control #/Category		
	51130	Permanent Positions	241,414	255,241
	51130	Part Time Wages		4,769
	51140	Longevity	4,220	4,175
	Subtotal - Personnel		245,634	264,185
	54150	Postage/Stamps/Reg Mail	117	117
				121

		2015	2016	2017
		ACTUAL	ATM BUDGET	PROJECTION
	54200 Office Supplies	1,200	1,200	1,236
	52710 Equipment Lease	1,988	2,196	2,262
	54600 Reference Books/Material	47,447	51,062	55,000
	57000 Other Charges		0	-
	57300 Dues & Membership	15,000	15,300	15,300
	57400 Training/Conf./Courses		300	300
	Subtotal - Expenses	65,752	70,175	74,218
	Total 01610 - Library	311,386	334,360	341,461
	01543 - Veterans Services			
	55800 Misc. Supplies			
	57000 Other Charges	24,395	25,830	26,605
	54200 Memorial Da Expenses	2,310	2,500	2,500
	57350 Veterans Benefit Payments	54,728	60,000	60,000
	Subtotal - Expenses	81,432	88,330	89,105
	Total 01543 - Veterans Services	81,432	88,330	89,105
	Public Works & Buildings			
	01192 - Public Buildings			
	Object Code	Position Control #/Category		
	51130 Permanent Positions	120,360	149,990	135,953
	51400 Longevity	2,000	2,000	2,000
	Subtotal - Personnel	122,360	151,990	137,953
	52100 Utilities Expenses	240,645	200,000	206,000
	52450 Contracted Services	42,786	60,000	70,120
	54300 Maintenance Supplies	17,462	20,000	21,500
	54400 Auto Parts & Supplies	352	1,800	2,000
	55800 Misc. Supplies	1,746	800	800
	57100 Travel Expenses	119		
	Subtotal - Expenses	303,109	282,600	300,420
	Offsets - Grants & Revolving		-17,500	
	Total 01192 - Public Buildings	425,469	417,090	438,373
	01421 - Public Works Administration			
	Object Code	Position Control #/Category		
	51100 Permanent Positions	67,990	66,147	88,842
	51400 Longevity	825	1,050	890
	Subtotal - Personnel	68,815	67,197	89,732
	52450 Contracted Services	0	0	-
	57100 In-State Travel	41	880	1,000
	57200 Purchase of Services		4,000	4,120
	57300 Dues & Membership	559	528	544
	57400 Training/Conf./Courses	45	6,065	6,247
	58000 Safety Equipment			6,000

			2015	2016	2017
			ACTUAL	ATM BUDGET	PROJECTION
Subtotal - Expenses			645	11,473	17,911
Total 01421 - Public Works Administration			69,460	78,670	107,643
01422 - Public Works Highway					
	Object Code	Position Control #/Category			
	51130	Permanent Positions	237,836	246,816	278,989
	51300	Overtime & Recall/Beeper	17,943	12,997	13,257
	51350	Beeper Allowance	3,321	3,500	3,570
	51400	Longevity	2,000	1,560	1,591
	51900	Uniform Expenses/Allowance	2,800	6,080	6,202
Subtotal - Personnel			263,900	270,953	303,609
	52000	Purchase of Services	1,436	3,000	3,090
	52100	Utilities Expenses	40	-	-
	52410	Maint. Service Contracts	2,213	3,295	3,394
	52450	Contracted Services	46,320	59,660	63,262
	52720	Radio Equip Repair/Parts	456	400	412
	53410	Telephone Expense		959	988
	54000	Supplies			-
	54150	Postage/Stamps/Reg Mail	524	150	155
	54200	Office Supplies	797	612	630
	54300	Maintenance Supplies	122	900	927
	54400	Auto Parts & Supplies	10,572	25,820	26,595
	54430	Sign Supply-Road/Traffic	2,108	4,000	4,120
	54450	Tools/Hardware	158	4,400	4,532
	54710	Concrete	0	2,800	2,884
	54720	Asphalt	8,641	7,484	7,709
	54730	Gravel, Loam, Mulch	1,824	2,625	2,704
	55800	Misc. Supplies	11,335	10,894	11,221
	57300	Dues & Membership	260	80	82
	57400	Training/Conf./Courses	1,291	200	206
Subtotal - Personnel			88,096	127,279	132,910
Total 01422 - Highway			351,996	398,232	436,519
01491 - Cemetery Parks & Trees					
	Object Code	Position Control #/Category			
	51130	Permanent Positions	167,008	163,931	181,639
	51300	Overtime & Recall/Beeper	3,709	3,500	3,570
	51400	Longevity	1,300	2,740	1,800
	51900	Uniform Expenses/Allowance	2,000	2,600	2,795
Subtotal - Personnel			174,017	172,771	189,804
	52000	Purchase of Services	388	1,170	1,205
	52410	Maintenance Service Contract	100	-	-
	52450	Contracted Services	15,435	1,270	1,308
	54150	Postage/Stamps/Reg Mail		300	309
	54200	Office Supplies		120	124
	54400	Auto Parts & Supplies	7,838		-

			2015	2016	2017
			ACTUAL	ATM BUDGET	PROJECTION
	54420	Cem & Park Supplies	1,380	200	206
	54450	Tools/Hardware	152	500	515
	54460	Trees/Shrubs-Replacement	715	2,000	2,060
	55800	Misc. Supplies	808	1,250	1,288
	57300	Dues & Membership	200	100	103
	57400	Training/Conf./Courses	602	750	773
	58500	Purchases of Equipment			
Subtotal - Expenses			27,618	7,660	7,890
Total 01491 - Cemetery Parks & Trees			201,635	180,431	197,694
01423 - Snow and Ice Removal					
	Object Code	Position Control #/Category			
	51100	Permanent Positions			
	51300	Overtime	129,898	24,800	24,800
Subtotal - Personnel			129,898	24,800	24,800
	51350	Beeper Allowance	10,593	4,400	4,400
	52450	Contracted Services	341,572	80,000	80,000
	54000	Supplies			
	54400	Auto Parts & Supplies	30,520	15,000	15,000
	54950	Sand, Salt, Etc.	200,011	125,000	125,000
	55800	Misc. Supplies	8,443	5,000	5,000
	58500	Purchases of Equipment	14,485	31,000	31,000
Subtotal - Expenses			605,623	260,400	260,400
Total 01423 - Snow and Ice Removal			735,521	285,200	285,200
01424 - Streetlighting					
	Object Code	Position Control #/Category			
	52000	Purchase of Services	0	0	
	52100	Utilities Expenses	58,900	40,000	41,200
Subtotal - Expenses			58,900	40,000	41,200
Total 01424 - Streetlighting			58,900	40,000	41,200
01429 - Combined Fuel Account					
	Object Code	Position Control #/Category			
	54800	Gasoline	66,939	75,000	75,000
	54880	Diesel	79,975	75,000	75,000
	55800	Misc. Supplies	1,150	1,000	1,000
Subtotal - Expenses			148,064	151,000	151,000
Total 01429 - Combined Fuel Account			148,064	151,000	151,000
Education					
01300 - Ashland Public Schools					
	Object Code	Position Control #/Category			

			2015	2016	2017
			ACTUAL	ATM BUDGET	PROJECTION
	51170	Salaries Instructional		21,626,595	22,336,630
Subtotal - Personnel			0	21,626,595	22,336,630
	52100	Utilities Expenses		4,818,669	5,170,260
Subtotal - Expenses			0	4,818,669	5,170,260
Total 01300 - Ashland Public Schools			25,411,983	26,445,264	27,506,890
01399 - Keefe Tech Assessment					
	Object Code	Position Control #/Category			
	56910	Vocational School Assessment	1,595,414	1,506,509	1,405,137
Subtotal - Expenses			1,595,414	1,506,509	1,405,137
Total 01399 - Keefe Tech Assessment			1,595,414	1,506,509	1,405,137
Debt Service & Capital					
01710 - Debt Service					
	Object Code	Position Control #/Category			
		Non-Excluded Principal		1,173,470	1,202,370
		Non-Excluded Interest		599,309	481,198
		Adjustments			
		Excluded Principal		1,430,790	1,314,530
		Excluded Interest		526,822	435,837
Total 01710 - Debt Service			3,278,039	3,730,391	3,433,935
01930 - Capital					
	Object Code	Position Control #/Category			
			726,173	748,267	748,267
Total 01930 - Capital			726,173	748,267	748,267
Benefits and Insurance					
01911 - Employee Retirement					
	Object Code	Position Control #/Category			
	51700	Fringe Ben/ County Retire	2,206,657	2,283,740	2,464,185
Total 01911 - Employee Retirement			2,206,657	2,283,740	2,464,185
01912 - Workers Compensation					
	Object Code	Position Control #/Category			
	51710	Workers Comp Insurance	100,473	140,000	150,000
Total 01912 - Workers Compensation			100,473	140,000	150,000
01913 - Unemployment Compensation					
	Object Code	Position Control #/Category			

		2015	2016	2017	
		ACTUAL	ATM BUDGET	PROJECTION	
51720	Unemployment Comp Ins	52,796	110,000	110,000	
Total 01913 - Unemployment Compensation		52,796	110,000	110,000	
01914 - Employee Health Fringes					
	Object Code	Position Control #/Category			
	51730	Physicals, Etc.	5,025	800	14,000
	52500	Purch. Nursing Services			
	55800	Misc. Supplies			
	57400	Training/Conf./Courses	293	2,000	2,000
Total 01914 - Employee Health Fringes		5,318	2,800	16,000	
01915 - Group Health Insurance					
	Object Code	Position Control #/Category			
	51700	Health Insurance - Town	1,031,820		1,008,000
	51705	Health Insurance - School	3,877,546		3,609,125
	51702	Health Insurance Walver	40,746		100,000
	51706	Medicare Part B Penalty	13,513		16,200
	51709	OPEB Contribution	0	10,000	62,500
	51708	HRA Fees/Reimbursements	47,739		
	51715	Mitigation Payment			75,000
	51740	F.I.C.A.	439,508	419,056	465,654
	51750	Life Insurance	15,003	17,510	14,400
	51751	Long-Term Disability	6,560	9,270	6,180
Total 01915 - Group Health Insurance		5,472,434	5,672,134	5,357,059	
01945 - Other Insurance					
	Object Code	Position Control #/Category			
	57442	Police/Fire Health & Acc Ins	160,200	130,000	130,000
	57460	MIAA Liability Package	488,056	480,000	500,000
	57470	Public Officials Bond	717	973	973
Total 01945 - Other Insurance		648,973	610,973	630,973	
01960 - Salary Contingency			170,800	75,000	
Total 01960 - Salary Contingency		0	170,800	75,000	
Reserves					
01132 - Finance Committee Reserve Fund					
	Object Code	Position Control #/Category			
		Reserve Fund		400,000	450,000
Total 01132 - Finance Committee Reserve Fund		0	400,000	450,000	

		2015 ACTUAL	2016 ATM	2017		
		TOTAL	BUDGET TOTAL	PROJECTED	\$/CHANGE	%/CHANGE
01123	TOWN MANAGER	362,420	391,893	456,219	64,326	16.41%
01138	CENTRAL PURCHASING	54,279	64,000	60,300	(3,700)	-5.78%
01139	TELECOMMUNICATIONS	71,022	53,000	53,000	-	0.00%
01151	TOWN COUNSEL	188,227	190,000	190,000	-	0.00%
01155	DATA PROCESSING	169,644	243,240	474,975	231,735	95.27%
01161	TOWN CLERK	135,802	137,001	139,751	2,751	2.01%
01162	ELECTIONS/TOWN MEETING	27,138	19,900	29,400	9,500	47.74%
01163	BOARD OF REGISTRARS	7,373	7,450	7,790	340	4.56%
01182	ECONOMIC DEVELOPMENT	-	-	94,000	94,000	
01180	HUMAN RESOURCES	-	-	149,000	149,000	
SUBTOTAL: ADMINISTRATION		1,015,906	1,106,484	1,654,435	547,951	49.52%
01135	TOWN ACCOUNTANT	117,401	119,700	119,900	200	0.17%
01141	ASSESSORS OFFICE	171,903	178,743	213,056	34,313	19.20%
01145	TREASURER	269,961	303,874	228,518	(75,356)	-24.80%
SUBTOTAL: FINANCE		559,266	602,317	561,474	(40,843)	-6.78%
01170	COMMUNITY DEVELOPMENT & HEALTH	-	5,100	7,500	2,400	47.06%
01171	CONSERVATION COMMISSION	63,580	85,859	73,200	(12,659)	-14.74%
01172	OPEN SPACE COMMITTEE	370	450	450	-	0.00%
01175	PLANNING BOARD	108,336	134,520	137,616	3,096	2.30%
01241	INSPECTION SERVICES DEP	207,153	194,874	189,061	(5,813)	-2.98%
SUBTOTAL: DEVELOPMENT SERVICES		379,439	420,803	407,827	(12,976)	-3.08%
01210	POLICE DEPT.	2,789,842	3,041,558	3,151,403	109,845	3.61%
01220	FIRE DEPARTMENT	2,215,445	2,321,238	2,423,414	102,176	4.40%
SUBTOTAL: PUBLIC SAFETY		5,005,286	5,362,796	5,574,817	212,021	3.95%
01510	BD. OF HEALTH	132,532	140,743	150,432	9,689	6.88%
01543	VETERAN'S SERVICES	81,432	88,330	89,105	775	0.88%
01544	COA/REC/YOUTH & FAM SERVICES	261,268	257,637	281,077	23,440	9.10%
01610	PUBLIC LIBRARY	311,386	334,360	341,461	7,101	2.12%
SUBTOTAL: HEALTH AND HUMAN SERVICES		786,619	821,069	862,074	41,005	4.99%
01192	PUBLIC BLDGS&PROP MAINT	425,469	417,090	438,373	21,283	5.10%
01421	DPW ADMINISTRATION	69,460	78,670	107,643	28,973	36.83%
01422	HIGHWAY CONST & MAINT	351,996	398,232	436,519	38,287	9.61%
01423	SNOW & ICE REMOVAL	735,521	285,200	285,200	-	0.00%
01424	HWY-STREETLIGHTING	58,900	40,000	41,200	1,200	3.00%
01429	HWY COMBINED FUEL ACCOU	148,064	151,000	151,000	-	0.00%
01491	CEMETERY, PARKS & TREES	201,635	180,431	197,694	17,263	9.57%
SUBTOTAL: PUBLIC WORKS		1,991,045	1,550,623	1,657,630	107,006	6.90%
01300	SCHOOL DEPARTMENT	25,411,983	26,445,264	27,506,890	1,061,626	4.01%
01399	KEEFE TECH VOC SCHOOL	1,595,414	1,506,509	1,405,137	(101,372)	-6.73%
SUBTOTAL: EDUCATION		27,007,397	27,951,773	28,912,027	960,254	3.44%
01710	TOTAL DEBT	3,278,039	3,730,391	3,433,935	(296,456)	-7.95%
	EXCLUDED DEBT	1,696,782	1,772,779	1,683,568	(89,211)	
	NON EXCLUDED DEBT	1,520,547	1,957,612	1,750,367	(207,245)	

01930	CAPITAL PROJECTS	726,173	748,267	748,267	-	0.00%
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For information purposes - Capital Projects to be funded under 01930 appropriation:

Police Administrative Office	24,000
Improvements at Mindess	100,000
Fire Engine Lease	86,392
Cruisers	100,000
Ambulance Lease	55,183
Mini-Excavator	30,000
School HVAC Upgrades	15,000
School Vehicle Replacement	45,000
School Snow Plow	5,000
School Variable Frequency Drives	4,000
School Water Main Repair - Mindess	10,000
School Hot Water Heater Replacement - Mindess	85,000
School Snow Guard - Mindess	15,000
School Door Frame Replacements - Pittaway	12,000
SCBA Upgrades	20,000
School Underground Storage Tank Removal - Mindess	35,000
Highway Road Maintenance	20,000
School Replace Storage Tank Covers -Warren	10,000
Library Furniture Replacement	10,000
TASERS	17,500
Comm Ctr AC Unit	6,500
DPW Break Room Improvements	5,000
KidSpot Mulch Replacement	8,000
School Computer Replacement	29,500

01911	EMPLOYEE RETIREMENT	2,206,657	2,283,740	2,464,185	180,445	7.90%
01912	WORKERS COMPENSATION	100,473	140,000	150,000	10,000	7.14%
01913	UNEMPLOYMENT COMPENSATI	52,796	110,000	110,000	-	0.00%
01914	EMPLOYEE HEALTH FRINGES	5,318	2,800	16,000	13,200	471.43%
01915	GROUP HEALTH INSURANCE	5,472,434	5,672,134	5,357,059	(315,075)	-5.55%
01945	OTHER INSURANCE	648,973	610,973	630,973	20,000	3.27%

Subtotal: BENEFITS & INSURANCE		8,486,651	8,819,647	8,728,217	(91,430)	-1.04%
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01960	C.O.L.A. TO DISTRIBUTE	-	170,800	75,000	(95,800)	-56.09%
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01132	RESERVE FUND	-	400,000	450,000	50,000	12.50%
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	TOTAL GENERAL FUND	49,235,821	51,684,970	53,065,703	1,380,734	6.37%
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6000	WATER ENTERPRISE	2,584,419	2,943,010	2,809,347	(133,663)	-4.54%
6100	SEWER ENTERPRISE	5,211,527	5,637,357	5,713,413	76,056	1.35%
6200	TRASH COLLECTION	1,195,382	1,162,650	1,202,293	39,643	3.41%
6300	FIELD MANAGEMENT	69,870	95,225	89,900	(5,325)	-5.59%
6400	CABLE ACCESS	-	-	320,500	320,500	

	TOTAL ALL FUNDS	58,297,019	61,523,212	63,201,156	1,677,945	0.99%
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Town of Ashland, MA
General Fund Budget Overview

Tax Levy	2015 Final	2016 ATM Budget	2017 Budget	
Prior Year Levy	35,141,908	36,554,361	38,227,209	
2.5% Increase	878,548	913,859	955,680	
New Growth	533,905	492,719	710,000	
TOTAL TAX BASE	36,554,361	37,960,939	39,892,889	
Excluded Debt	1,943,733	1,957,612	1,750,367	Per debt schedule
LEVY LIMIT	38,498,094	39,918,551	41,643,256	
Actual Levy Used	38,480,628		41,643,256	
Actual Collections on FY15 Levy	37,948,361			
Actual Collections on Prior Tax Levies	499,099			
State Aid				
Education - Distributions & Reimbursements				
Chapter 7D	5,517,160	5,567,040	5,729,510	
Charter Tuition Reimbursement	75,956	89,085	84,238	
Offsets - Reserved for Direct Expenditure				
School Lunch				
School Choice Receiving Tuition	230,733	156,819	212,748	
General Government - Distributions & Reimbursements	5,823,849	5,812,944	6,026,496	
Unrestricted General Govt Aid	1,203,315	1,246,634	1,246,634	
Veterans Benefits	41,803	40,621	40,621	
Exemptions - VBS & Elderly	50,308	50,308	50,308	
State Owned Land	72,034	72,034	72,034	
General Government - Reserved for Direct Expenditure				
Public Libraries	15,492	20,175	20,583	
Total State Aid	7,206,802	7,242,716	7,456,676	Level funded
Local Receipts				
Local Receipts	4,215,112	4,192,272	4,160,486	
Local Receipts - Meals Tax	200,474	210,000	220,500	
Total Local Receipts	4,415,586	4,402,272	4,380,986	

Town of Ashland, MA
General Fund Budget Overview

Other Sources				
Animal Control Bylaw	25,000	25,000		
Other Funds				
General Government Revolving/Other	217,649	191,249	155,000	Other Sources
Line Item Transfers ATM				
Enterprise Funds - Transfer to General Fund	511,744	605,000	394,059	Per revised indirect cost calculation
QECB Subsidy Payments		60,000	60,000	
Community Preservation Funds - Debt	770,900	756,150	740,037	Per CPA Debt schedule
Overlay Surplus		200,000	-	
Free Cash	1,297,940			
Reserved Bond Premium				
Prior Year Encumbrances	430,088			
Stabilization Fund	450,836			
Total Other Funds	3,704,157	1,837,399	1,349,096	
TOTAL REVENUE	53,774,005	53,400,938	54,830,013	
Appropriated Expenses				
General Government	12,280,079	9,749,692	10,508,057	Reduced
Ashland Public Schools	25,411,983	26,445,264	27,506,890	Reduced
Keefe Tech	1,595,414	1,506,509	1,405,137	FY17 assessment
Non-Excluded Debt Service	-	1,772,779	1,683,568	Per debt schedule
Excluded Debt Service	-	1,957,612	1,750,367	Per debt schedule
Capital Outlay	726,173	748,267	748,267	Level funded
Benefits & Insurance	8,486,651	8,819,647	8,728,217	
Reserve Fund	-	400,000	450,000	Level funded
Snow & Ice	735,521	285,200	285,200	Level funded
Total Appropriated Expenses	49,235,821	51,684,970	53,065,703	
Overlay		245,000	245,000	
Offset - School Lunch				
Offset - School Choice	230,733	156,819	212,748	FY16 assessment
Offset - Library Aid	15,492	20,651	20,583	FY16 assessment
State Assessments & Charges	67,266	64,745	64,745	FY16 assessment
Transportation Authorities	110,818	112,424	112,424	FY16 assessment
Annual Charges Against Receipts	14,359	13,802	13,802	FY16 assessment
School Choice Sending Tuition	96,518	74,829	91,418	FY16 assessment
Charter School Sending Tuition	987,272	1,027,698	1,003,590	FY16 assessment
Encumbrances	700,476			
Warrant Articles - Free Cash Transfers to Other Funds	1,103,249			
TOTAL ALL EXPENSES	52,562,005	53,400,938	54,830,013	
Surplus (Deficit)	1,212,001	(0.00)	0.00	



Town of Ashland, Massachusetts

***Department of Public Works
20 Banderosa Road, 01721-1191***

David M. Manugian, *Director, Ext. 7941*
David S. Miller, *Office Manager, Ext. 7943*
Roy M. Correia, *General Foreman, Ext. 7964*

Phone (508) 881-0120
Fax (508) 881-0112

Date: January 29, 2016
To: Mike Herbert, Town Manager
Brittany Iacaponi, Town Accountant
From: David Manugian, Public Works Director
Re: Proposed FY17 Public Works Budget

Please find attached information related to the public works department fiscal year 2017 (FY17) budget proposal. It includes an overview of the entire FY17 public works operating budget for each department, as well as FY17 capital requests and five year capital projections.

Overview and Activities

FY17 will be a rebuilding year for the Department of Public Works (DPW). The highway department had a large, successful paving year in FY16 and this year there will be minor projects as we save up funds for another large program in FY18 as well as train new employees. The cemetery parks and trees will have a new foreman and continues to integrate its activities with field enterprise responsibilities.

The water department is focused on a few larger projects, including a meter replacement program and potential MWRA connection, and related permitting requirements. The sewer department continues to work on its sewer line inflow and infiltration (I&I) program and plans to leverage MWRA grant funding. At the same time they will be training two new employees.

The field enterprise continues to evolve to maintain the Town's fields while providing revenue through field rentals and accommodating the requests of the Town, schools, and renters.

Staffing

FY16 has seen the departure of five of its 22 employees. These include employees in the office staff (1), water and sewer department (2), highway department (1), and field department (1). While new staff will be hired there is significant training to be done. It is the DPW's understanding that funding for additional highway staff is part of the tier 1 override.

As always, DPW will take the opportunity of new staff to fill existing gaps in skills and service, as well as address new requirements of the Town. Per the town manager's budget guidance, DPW has carried 2% for cost of living adjustments. FY16 Contract adjustments for the laborer's union have just been finalized and so there will be current-year budget In addition there are anticipated step increases for certain employees as well.

Explanation of Budgetary Changes

Per the town manager’s budget guidance, DPW has carried 2% for cost of living adjustments. FY16 contract adjustments for the laborer’s union have just been finalized and so there will be current-year budget adjustments that will ripple through to FY17. In addition there are anticipated step increases for certain employees as well. Given these factors DPW anticipates payroll costs to rise approximately 2.6% for FY17.

For FY17 non-payroll expenditures DPW has assumed a 1.6% budget increase. This reflects level services with increased costs of materials based on the Boston area consumer price index five-year average.

In addition a number of non-core services projects have been requested of the DPW. These projects are summarized separately so that the finance team may choose which ones to fund in an a la carte style.

The table below summarizes the proposed adjustments:

Org	Description	FY12	FY16	FY17 Base	% Incr.	Project Costs
01421	Administration	\$65,331	\$79,567	\$81,521	2.45%	\$6,000
01422	Highway	\$373,906	\$408,668	\$417,966	2.28%	\$104,000
01423	Snow and Ice	\$200,008	\$285,200	\$285,200	0%	
01424	Streetlighting	\$76,233	\$45,950	\$45,950	0%	
01429	Combined Fuel	\$226,672	\$151,000	\$151,000	0%	
01491	Cemetery/ Parks/ Trees	\$203,156	\$186,711	\$191,461	2.54%	\$1,800
60450	Water Enterprise	\$2,517,895	\$3,086,815	\$3,140,478	1.74%	\$451,000
61440	Sewer Enterprise	\$4,756,816	\$5,707,862	\$5,803,040	1.67%	
62430	Rubbish Collection	\$1,155,038	\$1,162,650	\$1,181,509	1.62%	
63490	Field Management	\$0	\$95,225	\$97,225	2.10%	
			\$17,200			
TOTAL			\$11,226,848	\$11,395,348	1.50%	

Strategic Goals

I am available to discuss strategic goals for the DPW in FY17. The goals should be set based on budget and staffing availability.

Department Line Items

DPW understands that the Town has many funding priorities. It is prepared to work within the budget it is provided; at the same time it the responsibility of the Director to describe the services it can provide based on the budget approved. Therefore once the budget summary has been approved DPW can provide department line items to reflect the budgetary constraints for the fiscal year.



Town of Ashland, Massachusetts

Department of Public Works
20 Beberston Road, 01721-1191

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David S. Miller, Office Manager, Ext. 7943
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Phone (508) 881-0120
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Org

Project Name	Project Cost	Project Description
01421 DPW Administration		
Department-wide Safety Gear	\$6,000.00	To purchase new safety gear based on new employees and new requirements
01422 Highway Construction and Maintenance		
Chestnut Street Guard Rail	\$25,000.00	Guard rail on Chestnut abutting Ashland State Park land
Down Median Beautification	\$10,000.00	Installation of Median Planters
Downtown Sign Installation	\$15,000.00	DPW Help based on Omloop design - removal of old signs, footings for new signs
Main Street Planters	\$4,000.00	Installation of planters on islands down town
Street Safety Committee Budget	\$50,000.00	Funds for streetlight repair, traffic signal repair, and other non-pavement street repairs
01491 Cemetery Parks and Trees		
Downtown Roadway Maintenance	\$1,800.00	Two seasonal employees two days a week for 9 weeks (June 26 - August 27) @ \$12.50 an hour
60450 Water Enterprise		
Drought Management Plan	\$10,000.00	Per MEPA requirements
Independence Lane Booster Pump Station	\$370,000.00	Installation of a booster pump station on Independence Lane
Water Emergency Response Plan	\$6,000.00	Per MEPA requirements
Water Line Looping	\$65,000.00	Looping Harrington and Mutley