

# **Warren Woods Ad-Hoc Committee Meeting**

**09/01/16**

**22 Eliot Street (Former 4H Offices)**

In Attendance: Carl Hakansson, Ed Hart, Mike Herbert (Late Arrival), Tricia Kendall, Larry Kniveton, Steve Mitchell, Elizabeth Whitham, Greg Wands & Cliff Wilson

Meeting called to order by Chair Wilson at 6:36 PM. There was no citizen participation.

- 1) Review and discussion of 08/08/16 meeting minutes. Motion to approve by Ed Hart, 2nd by Larry Kniveton. Vote 8-0-1.
- 2) Discussion of 22 Eliot Street property. Ed Hart reviewed the condition of building. Ed agreed to create list of prioritized action items for repair, replacement and improvements. The Committee discussed a process for the approval of work at 22 Eliot Street. Carl reviewed the relationship with the Conservation Commission and discussed that ConCom has approved work at 22 Eliot Street provided that the Commission is kept aware of all work projects. The Committee discussed making the 1st floor ADA compliant. Ed provided an inside tour of the house. The Committee discussed a variety of possible projects including exterior painting, re-roofing, deck repair/replacement and the need for a dumpster.
- 3) Discussion on a Warren District and the use of gift monies from The Green Company and Mass Audubon. The Committee discussed the creation of a specific revolving account. Steve Mitchell made a motion that the WW Adhoc Committee through the Chair recommend to the Board of Selectmen that a revolving account be created and designated as The Warren District Fund. Second by Ed Hart. Vote 9-0.

- 4) The Committee discussed the status of other buildings in the Chestnut Street area. We are waiting for a Warren Center barn estimate from barn restorer, Ian Harper. The Town is currently expecting from Framingham State University an appraisal for the Hall house and barn. The Committee also discussed a vision, the uses and issues of sustainability for 22 Eliot Street.
- 5) The Committee discussed the current status of the Valentine Barn. The Zoning Board is moving forward with an approval with conditions for the 133 West Union Street project. Discussion on a plan if barn becomes available—How would the Town accommodate the dismantle process, funding and the storage until ready for re-construction. The Committee decided to provide a list of comments and concerns to the Zoning Board through the Chair.
- 6) The Committee discussed a next meeting date. The next agenda will include a possible reorganization discussion. There was a discussion on procuring project estimates and procurement law—Do the anticipated projects require that the Town pay prevailing wages. Michael will determine the appropriate procurement laws. Carl and Tricia will obtain additional quotes.
- 7) Next Meeting: TBD
- 8) Meeting adjourned at 8:25 PM. Motion by Steve, 2nd by Ed. vote 9-0

Agenda Documents:

- 1) 22 Eliot Street 1st Floor Dimensional Drawing

