



Town of Ashland

MASSACHUSETTS

BOARD OF SELECTMAN MINUTES

January 4, 2017 – 7:00PM
Town Hall

Vision Statement - *The Town of Ashland will be a prosperous and fiscally sound community with a full range of housing, business, cultural, educational, and recreational opportunities in a safe and attractive environment for residents and visitors.*

Mission Statement - *The Ashland Board of Selectmen is dedicated to promoting responsible fiscal management, advocating for sustainable development & growth and providing excellent municipal services which will enhance the quality of life in our diverse community. The Ashland Board of Selectmen is committed to providing clear goals and objectives for Town management and creating effective engagement and public participation with residents, state legislators and other elected officials in order to achieve our mission.*

Call Meeting to Order

Joe Magnani called the meeting to order at 7:00 PM. Present at the meeting were Chair Joe Magnani, Vice-Chair Carl Hakansson, Yolanda Greaves, Rob Scherer, Steve Mitchell, Town Manager Michael Herbert and Assistant Town Manager Jennifer Ball.

Joe Magnani announced that the meeting will be taped and broadcast live on WACA.

Joe Magnani led the Pledge of Allegiance.

Citizen's Participation

Mark Dassoni asked if the Board will allow residents to speak when the Rail Trail District Phase 2 is discussed. Joe Magnani explained that the Board will allow residents to speak. Mark also thanked Beth Reynolds for all her efforts.

Scheduled Hearings/Appearances

Adopt a Hydrant

Mike Torosian explained that the Fire Department will run the Adopt a Hydrant program again. This is the second year the program will run and he hopes residents will opt to participate and clear hydrant near their homes. Prizes will be given away monthly. Additional information about the program is available at the Ashland Fire Department website.

Introduction New Fire Fighters

Chief Boothby thanked all the members of his department that attended the meeting and the Board for their continued support. Chief Boothby explained that he hopes to add two more Fire Fighters in July to allow him to have five people per shift. He mentioned that five members per shift will allow him to operate out of both stations and handle two calls at a time.

Chief Boothby introduced new Fire Fighters Doug Dow and Erich Bouthillette and said that the recruiting process takes time but he is happy with results.

Doug Dow thanked the Board of the opportunity and is excited to work in a new role within the Fire Department.

Erich Bouthillette thanked the Board for the opportunity and is excited to start.

Chief Boothby introduced Nicholas Andexlar who will serve as a dispatcher to replace Doug Dow.

Nicholas Andexlar thanked everyone for the opportunity and looks forward to starting.

The Board recognized and introduced all of the Fire Fighters present at the meeting.

Transfer of License – Warren Conference Center

Joe Magnani opened the hearing by reading the public hearing notice.

Kim Sturnick from Flik International Corp. explained to the Board that she has been the general Manager at the Warren Conference Center for the past five years and is asking that Board to approve the transfer of license.

Yolanda Greaves made a motion to close the public hearing. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Yolanda Greaves made a motion to approve the transfer of license from Compass Group dba The Warren Conference Center to Flik International Corp., as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Rail Transit District Phase 2

Joe Magnani explained that Board is in receipt of a preliminary plan for the Rail Transit District Phase 2 and is going to allow comments, but he wants to remind everyone to continue to follow process including the planning process, so updates are provided and all understand what is going on.

Michael Herbert explained that member staff met today to look over the submission of the preliminary plan, and he explained that just because a submission is done it does not mean the project is going to be developed. Michael Herbert explained that the submission has been received, due to the Town Meeting vote on the Rate of Development Bylaw and they have 7 months to submit a definite plan.

Steve Mitchell asked that the Board include an in-depth review of the agreement to determine where the land owner is out of compliance and the options available to address the compliance issues.

KG Narayana asked how the sewer moratorium will be applied to project and Michael Herbert explained that the moratorium would apply to project.

Cara Tirrell, 3 Hilldale Place, wanted to understand if the preliminary plan submitted includes enough information to be consider a valid submission. Michael Herbert explained that the submission received currently meets the requirements. Cara Tirrell also wanted to know what would happen if the submission was denied by the Planning Board and if an updated submission would fall under the new bylaw. Michael Herbert explained that how the new bylaw will apply to this is still under review. Michael Hebert also said the impact assessments will be done with a tool once there is a definitive plan.

Michael Herbert said the Nyanza Advisory Committee will hopefully be included in the process to raise areas of concern.

Mark Dassoni said that he hopes that the lessons learned during last the process will be applied to the next process.

Peter Potthoff, 50 Wilbur Drive, wants to understand at what part of the process includes aesthetic considerations or is that not part of the process. Michael Herbert explained that aesthetics are part of the site plan process done by the Planning Board. Peter also explained that a buffer zone had been discussed in the past and asked what the buffer is. Yolanda Greaves responded the zoning buffer is 50 feet to 100 feet. Peter explained that he would like to submit to the Board concerns and questions.

Peter Dana, 41 Wilbur Drive, wants to understand who will be responsible for the quality of life vs. the developer's profit. Carl Hakansson explained that unfortunately aesthetics has not been made a priority in the past and that should be looked at with this project moving forward.

Beth Potthoff, 50 Wilbur Drive, wants to understand if the plan submitted includes 55 years and older homes. Michael Herbert explained that the Zoning Agreement requires over 55 housing. Michael Herbert also explained that although the impact on schools is lessen when the 55 and older housing is added, but the impact on public safety increases, so there is still an impact on the community.

Economic Development Year End Review

Beth Reynolds has been here officially for 1 year and outlined the impact she has had on the community. Beth explained that one of the item that she is proud of the list of businesses that have been added to the website and it is constantly being updated. Beth also explained that communication is high on her priority list and continues to work with staff and business alike to ensure that the communication piece includes marketing and social media.

Beth Reynolds mentioned that one the items that she is most proud of is the Corner Spot and the fact that she raised over \$38,000.00 and is slated to open in June. Beth also said that developing a Community Calendar, which allows one central location to find out what is going on in the community is another achievement.

Yolanda Greaves asked how the additional funds raised will be used. Beth explained that a budget was developed and additional items will be added now that funding allows those items, including insulating the store front and potentially adding additionally lighting and Wi-Fi.

Joe Magnani wanted to know if there has been any consideration to security at the Corner Spot and Beth said that she would look into that.

Yolanda Greaves mentioned that a BAA Grant had been provided to allow Beth to hold meet and greets and would like to know what the funding source can be used moving forward.

Steve Mitchell Massachusetts Municipal Association (MMA) is holding a conference in a few weeks and best practices are being discussed to take steps to create a brand or marketing. Beth said marketing is always on her mind and she would like to work with realtors to get the word out to those looking to move into town. Beth is working with the MetroWest Visitors Bureau and they are working to brand the region and she hopes to include Ashland onto that effort.

Consent Agenda

- Declare Surplus Fire Department Engine 4 – 2003 Ford F-550 1FDAF57P53ED49662.
- Accept the resignation of Charles Legassey from the Board of Health.
- Accept the Regular Session Minutes of November 2, 2016 and November 16, 2016.
- Accept the Gifts and Donations Youth and Family Services for the Food Pantry including food, clothing, gift cards, household items and Christmas Trees from various individuals and a organizations, Council on Aging donations including gift cards, and funds, Council on Aging gift cards and funds for seniors, Animal Control funds donation, and Economic Development Corner Spot funds donation.
- Reappointment - Brian Forestal – Zoning Board of Appeals – Term to expire 8/31/17
- Appointment – Nicholas Andexlar Fire Department – Dispatcher – (request to waive the 15-day waiting period), MetroWest Veterans District Membership Records Access Officers – Karen Johnson - School Department, Janice Neitz – Police Department and Evelyn Corbett – Fire Department (Request to waive the 15-day waiting period)
- Reappointment - Ashland Roadway Safety Committee — Joseph Magnani, Jr., Chief Scott Boothby, Sheila Page, Sgt. Edward Burman, Izzy Assencoa, Dona Walsh and Doug Small with an expiration date of August 31, 2017.
- Reappointment -MetroWest Regional Transit Authority – Ed Burman to a term that will expire on August 31, 2017.

Steve Mitchell made a motion to approve the consent agenda as presented. This motion was seconded by Yolanda Greaves with a unanimous vote of 5-0-0.

Old / New Business

BAA Grant – Friends of the Ashland Library

Steve Mitchell explained that the grant application submission by Friends of the Ashland Library for \$2,500.00 during the fall grant round had been over looked and they are looking to see how the Board would like to move forward with this.

Carl Hakansson made a motion to send that application back to the subcommittee for consideration. This motion was seconded by Rob Scherer with a unanimous vote of 5-0-0.

Long Acre, Inc. dba Stone's Public House – Change of Manager

Joe Magnani explained that an application was resubmission by Stone's Public House because the original was not typed as required by the ABCC.

Yolanda Greaves made a motion to approve the revised application for the Change of Manager for Long Acre, Inc. dba Stone's Public House, as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Letter of Support – Cordaville Road Bridge

Board members discussed the condition of the bridge at Cordaville Road and the funding needs for repairs.

Yolanda Greaves made a motion to approve and send the letter to Director Gulliver regarding the Cordaville Road Sudbury River Bridge in Ashland with the changes as discussed. This motion was seconded by Carl Hakansson with a unanimous vote of 5-0-0.

Town Manager Appointments

Tree Warden – Appoint Rajitha Rurimetla as Tree Warden and Doug Small as Assistant Tree Warden. Request to waive the 15-day waiting period for this appointment.

Yolanda Greaves made a motion to waive the 15-day waiting period with regards to the Town Manager's appointment of the Tree Warden. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Town Manager Reports

Committee Handbook

Michael Herbert explained that he has been working on a Committee Handbook that will include the Board of Selectmen's policy and procedures and a Code of Conduct. Michael is developing a final draft that is applicable to all boards and committees

Budget Update

Michael Herbert explained that Brittany Iacaponi, Finance Director, has created a budget season calendar and the budget will be presented at the next meeting in a draft form. Michael would like to have the final budget presented at the second meeting in February.

Board members wanted to be sure that the budget includes all the communication needed between boards and staff and that process includes input, if needed.

Steve Mitchell suggested that the Board host a meeting and invite all the committees that are appointed by the Board, so they can provide a brief update on what they are working on.

Board Reports

Carl Hakansson

Nothing

Rob Scherer

Rob would like to have staff come in routinely to give an update.

Steve Mitchell

Steve mentioned that the Town put a moratorium on recreational marijuana and he wants to be sure there are regulations in place when needed.

Steve said the Mid-Winter Farmers Market will be held on February 11th.

Yolanda Greaves

Yolanda reported that the MetroWest Regional Collaborative in December hosted a TIP meeting not only did they talk about the bridge, but also discussed supporting the Rte. 126 project and that other communities in the area are also getting support.

Yolanda attended the MAPC and MARPA dinner at Wellesley College.

Yolanda also attended the ribbon cutting for Purple Ink and Pet Concierge.

Joe Magnani

Joe explained that he and other Board members attended a meeting in Holliston concerning regionalization for specific departments including equipment and manpower. Five communities Medway, Holliston, Hopkinton, Millis and Ashland were included. For the next meeting, Ashland, will be the host community.

This agenda is subject to change and includes those items reasonably anticipated by the Chair to be discussed at the meeting. Not all agenda items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

JOB #: 56727

PROJECT TYPE: BANNER

REVISION DATE: 11.17.16

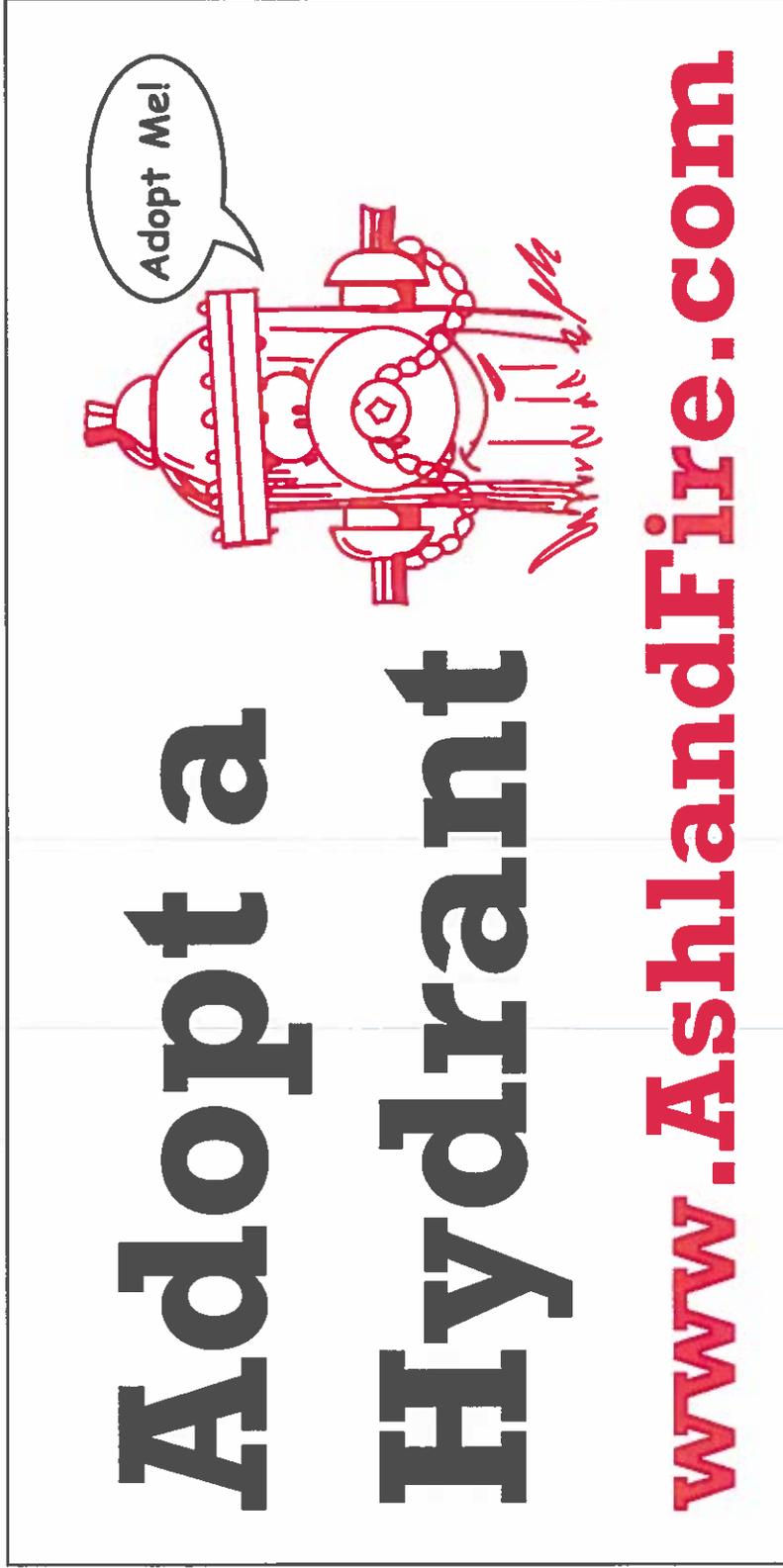
QUANTITY: 2

PROOF DATE: 11.17.16

REVISION #:

1

72"



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280 WORCESTER RD.

FRAMINGHAM, MA 01702

508.875.7446 P 508.875.7470 F

**Douglas Brian Dow
6113 Homestead Blvd
Westborough, MA 01581**

Objective

Seeking full time firefighting position with the Town of Ashland.

Education

Massachusetts Fire Fighting Academy
Stow, MA
Firefighter I/II

March, 2005

American Medical Response
Natick, MA
EMT-B

December, 2002

Joseph P. Keefe Technical High School
Framingham, MA

May, 2002

Experience

Call Firefighter/EMT-B
Town of Ashland

December, 2003-Present

Responding to emergency and non-emergency incidents for the town of Ashland and surrounding communities.

Fire Alarm Operator/EMD
Town of Ashland

July, 2005-Present

Dispatching of apparatus and personnel to emergency and non-emergency incidents. Managing control point operations for Fire District 14 and assisting 22 cities and towns with mutual aid requests or other specialized needs.

The Commonwealth of Massachusetts
Bureau of Forest Fire Control
Fire Laborer I

May, 2003-July, 2005

Seasonal position for staffing of the Sudbury Fire Tower for wildland fire detection during dry conditions and suppression in Middlesex County. Providing mutual aid assistance to fire departments in Middlesex County during wildland fire season.

Certifications

EMT-B Certification No E863666 valid through 04/01/2018

BLS for the Healthcare Provider valid through 03/31/2018

EMD valid through 03/31/2018

Firefighter I/II obtained June, 2006

Federal Firefighter Type 2 obtained May, 2015

Erich W. Bouthillette
120 Conant Road
Melrose, Massachusetts 02176

EMPLOYMENT

Firefighter / Paramedic / E-911 Dispatcher **Years Employed 2002-Present**
NORTHBRIDGE FIRE DEPARTMENT NORTHBRIDGE, MASSACHUSETTS

- Weekly check of trucks, SCOT air packs, and other equipment.
- Attend various classes offered by the Massachusetts Fire Academy.
- Daily and Weekly check of Ambulances and EMS equipment.
- Maintain certifications and enhancement of skills.
- Fight structural, wild land and vehicle fires.

Firefighter / Paramedic / E-911 Dispatcher **Years Employed 1994-2010**
HOLLISTON FIRE DEPARTMENT HOLLISTON, MASSACHUSETTS

- District 14 Dive Team member
- EMT since April, 1999 to present on E-911 system
- Weekly check of trucks, SCOT packs, and other equipment.
- Attend biweekly meetings and drills.
- Attend various classes offered by the Massachusetts Fire Academy.
- Weekly / Monthly check of Ambulances and EMS equipment.
- Maintain certifications and enhancement of skills.
- Fight structural, wild land and vehicle fires.

Assistant Emergency Management Director **Years Employed 2000-Present**
HOLLISTON FIRE DEPARTMENT HOLLISTON, MASSACHUSETTS

Carpenter **Years Employed 1998-2002**
BRENDON PROPERTIES/
NEW ENGLAND MANAGEMENT AND REALTY CORP. SOUTHBOROUGH, MASSACHUSETTS

Responsible for residential and commercial construction tasks, landscaping and operating of various types of heavy machinery. Oversee the maintenance and up keep of the company's vehicles. Address and resolve concerns of homeowners and vendors as well as the completion of punch list items.

Paralegal **Years Employed 1996-1998**
LAW OFFICE OF JOSEPH SHIELDS, ESQ. FRAMINGHAM, MASSACHUSETTS

Researched and investigated legal issues for litigated cases. Prepared briefs and other legal documents. Scheduled and interviewed clients.

Automotive/Truck Repair Technician **Years Employed 1994-1995**
SPILLER'S AUTOMOTIVE HOLLISTON, MASSACHUSETTS

Responsible for the diagnosis and repair(s) of customer's vehicles. Repairs ranged from changing a light bulb to the removal and replacement of engines. Performed regular maintenance of automobiles and trucks including changing fluids, filters and completing general safety inspections.

EDUCATION

Emergency Medical Technician-Paramedic **Year Attended 2004**
EMTS, INC WHITMAN, MASSACHUSETTS

Emergency Medical Technician-Basic **Year Attended 1999**
DOVER FIRE DEPARTMENT-JIM PIERSIAK-INSTRUCTOR DOVER, MASSACHUSETTS



Town of Ashland

MASSACHUSETTS

BOARD OF SELECTMEN LICENSING BOARD

Transfer of License

- ✓ Monetary Transmittal Form
- ✓ Transfer of License Application
- ✓ Beneficial Interest – Individual
- ✓ Cori Authorization Form
- ✓ Vote of the Corporate Board
- ✓ Proof of Citizenship for the proposed Manager of Record
- ✓ Business Structure Documents
- ✓ Purchase and Sale Agreement
- ✓ Supporting Financial Records
- ✓ Legal right to Occupy
- ✓ Floor Plan
- ✓ Abutter's Notification
- ✓ Advertisement
- ✓ Alcohol Policy Signoff (all employees acknowledge the receipt of the policy)
- ✓ Hours of Operation
- ✓ Tips Certification – (required for anyone working with alcoholic beverages)

Available Licenses

All Alcohol Restaurant – 4 Wine and Malt Restaurant – 2
All Alcohol Retail Store – 0 Wine and Malt Retail Store – 2



Town of Ashland, Massachusetts

*Office of the Board of Selectmen
and Town Manager
101 Main Street, 01721-1191
(508) 881-0100 Ext 7
(508) 881-0171 (fax)*

*Michael Herbert, Town Manager, Ext 7911
Jennifer Ball, Assistant Town Manager, Ext 7901
Susan K. Robie, Executive Assistant, Ext. 7921
Diane Mortensen, Personnel and Financial Assistant, Ext. 7933*

BOARD OF SELECTMEN
*Joseph J. Magnani, Jr., Chairman
Carl Hakansson, Vice Chairman
Yolanda Greaves, Clerk
Steve Mitchell, Selectman
Rob Scherer, Selectman*

LEGAL NOTICE Town of Ashland

Notice is hereby given that the Board of Selectmen will conduct a hearing regarding an application to transfer an All Alcoholic Restaurant License.

Flik International Corp.
529 Chestnut Street
Ashland, MA 01721

A public hearing will be held on the matter at the Ashland Town Hall, 101 Main Street Ashland, MA on Wednesday January 4, 2017 at 7:25 P.M.

Parties wishing to be heard on this matter should appear at the time and place indicated above. Interested parties who are unable to attend the hearing may submit written comments to the Selectmen's Office, Town Hall 101 Main Street, Ashland, MA 01721 or by e-mailing Susan Robie at srobie@ashlandmass.com.

Joseph J. Magnani Jr., Chairman
Board of Selectmen



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
 www.mass.gov/abcc

APPLICATION FOR A RETAIL ALCOHOLIC BEVERAGES LICENSE

Please complete this entire application, leaving no fields blank. If field does not apply to your situation, please write N/A.

1. NAME OF PROPOSED LICENSEE (Business Contact)

This is the corporation or LLC which will hold the license, not the individual submitting this application. If you are applying for this license as a sole proprietor, not an LLC, corporation or other legal entity, you may enter your personal name here.

2. RETAIL APPLICATION INFORMATION

There are two ways to obtain an alcoholic beverages license in the Commonwealth of Massachusetts, either by obtaining an existing license through a transfer or by applying for a new license.

Are you applying for a new license New Transfer or the transfer of an existing license?

If transferring, please indicate the current ABCC license number you are seeking to obtain:

If applying for a new license, are you applying for this license pursuant to special legislation?

Yes No Chapter Acts of

If transferring, by what method is the license being transferred?

3. LICENSE INFORMATION / QUOTA CHECK

City/Town On/Off-Premises

TYPE	CATEGORY	CLASS
<input type="text" value="\$12 Restaurant"/>	<input type="text" value="All Alcoholic Beverages"/>	<input type="text" value="Annual"/>

4. APPLICATION CONTACT

The application contact is required and is the person who will be contacted with any questions regarding this application.

First Name: Middle: Last Name:

Title: Primary Phone:

Email:

5. OWNERSHIP Please list all individuals or entities with a direct or indirect, beneficial or financial interest in this license.

An individual or entity has a direct beneficial interest in a license when the individual or entity owns or controls any part of the license. For example, if John Smith owns Smith LLC, a licensee, John Smith has a direct beneficial interest in the license.

An individual or entity has an indirect beneficial interest if the individual or entity has 1) any ownership interest in the license through an intermediary, no matter how removed from direct ownership, 2) any form of control over part of a license no matter how attenuated, or 3) otherwise benefits in any way from the license's operation. For Example, Jane Doe owns Doe Holding Company Inc., which is a shareholder of Doe LLC, the license holder. Jane Doe has an indirect interest in the license.

A. All individuals listed below are required to complete a Beneficial Interest Contact - Individual form.
 B. All entities listed below are required to complete a Beneficial Interest Contact - Organization form.
 C. Any individual with any ownership in this license and/or the proposed manager of record must complete a CORI Release Form.

Name	Title / Position	% Owned	Other Beneficial Interest
Adrian Meredith	CFO and Director	0	0
C. Palmer Brown	Executive VP and Director	0	0

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGES LICENSE

5. OWNERSHIP (continued)

Name	Title / Position	% Owned	Other Beneficial Interest
Jennifer McConnell	Exec. VP, Secretary, General Counsel	0	0
Scott Davis	President	0	0
Daniel Thomas	Treasurer	0	0
Deborah Delano	Assistant Secretary-Tax	0	0
Kristin Briotte	Assistant Secretary	0	0

6. PREMISES INFORMATION

Please enter the address where the alcoholic beverages are sold.

Premises Address

Street Number: Street Name: Unit:

City/Town: State: Zip Code:

Country:

Description of Premises

Please provide a complete description of the premises, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage.

Floor Number	Square Footage	Number of Rooms
Basement (WCC)	1,088	Maple Room, 80 capacity
1st Floor (WCC)	2,051	4 rooms
1st Floor (HL)	4,634	3 rooms
2nd Floor (HL)	2,486	1 room
3rd Floor (HL)	714	1 room
1st Floor (WCCI)		17 guest rooms

**Please see attached

Patio/Deck/Outdoor Area Total Square Footage

Indoor Area Total Square Footage

Number of Entrances

Number of Exits

Proposed Seating Capacity

Proposed Occupancy

Occupancy of Premises

Please complete all fields in this section. Documentation showing proof of legal occupancy of the premises is required.

Please indicate by what right the applicant has to occupy the premises Landlord Name

Lease Beginning Term Landlord Phone

Lease Ending Term Landlord Address

Rent per Month

Rent per Year

If leasing or renting the premises, a signed copy of the lease is required.

If the lease is contingent on the approval of this license, and a signed lease is not available, a copy of the unsigned lease and a letter of intent to lease, signed by the applicant and the landlord, is required.

Please indicate if the terms of the lease include payments based on the sale of alcohol: Yes No

Rider to Question 5

Richard J. Rossitch, Assistant Secretary, 0%, 0%

Rick Postiglione, CEO, 0%, 0%

David Glenn, Compliance Officer, 0%, 0%

Compass Group USA, Inc., Shareholder, 100%

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGES LICENSE

7. BUSINESS CONTACT

The Business Contact is the proposed licensee. If you are applying as a Sole Proprietor (the license will be held by an individual, not a business), you should use your own name as the entity name.

* Please see last page of application for required documents based on Legal Structure *

Entity Name: FEIN:

DBA: Fax Number:

Primary Phone: Email:

Alternative Phone: Legal Structure of Entity

Business Address (Corporate Headquarters) Check here if your Business Address is the same as your Premises Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Mailing Address Check here if your Mailing Address is the same as your Premises Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Is the Entity a Massachusetts Corporation? Yes No

If no, is the Entity registered to do business in Massachusetts? Yes No

If no, state of incorporation

Other Beneficial Interest

Does the proposed licensee have a beneficial interest in any other Massachusetts Alcoholic Beverages Licenses? Yes No *If yes, please complete the following table.*

Name of License	Type of License	License Number	Premises Address
Flik International Corp.	§12 On Premises	LB134014	500 Terminal E., Logan Airport, Aer Lingus Airlines
Flik International Corp.	§12 On Premises	LB99482	500 Terminal E., Logan Airport, Lufthansa Airlines

Prior Disciplinary Action: N/A

Has any alcoholic beverages license owned by the proposed licensee ever been disciplined for an alcohol related violation?

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGES LICENSE

8. MANAGER CONTACT

The Manager Contact is required and is the individual who will have day-to-day, operational control over the liquor license.

Salutation First Name Middle Name Last Name Suffix

Social Security Number Date of Birth

Primary Phone: Email:

Mobile Phone: Place of Employment

Alternative Phone: Fax Number

Citizenship / Residency / Background Information of Proposed Manager

<p>Are you a U.S. Citizen? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Have you ever been convicted of a state, federal, or military crime? <input type="radio"/> Yes <input checked="" type="radio"/> No If yes, attach an affidavit that lists your convictions with an explanation for each</p> <p>Have you ever been Manager of Record of a license to sell alcoholic beverages? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>If yes, please list the licenses for which you are the <u>current</u> or <u>proposed</u> manager:</p> <div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>Flik International Corp., 529 Chestnut St., Ashland, MA</p> </div>	<p>Do you have direct, indirect, or financial interest in this license? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>If yes, percentage of interest <input type="text"/></p> <p>If yes, please indicate type of Interest (check all that apply):</p> <table border="0"> <tr> <td><input type="checkbox"/> Officer</td> <td><input type="checkbox"/> Sole Proprietor</td> </tr> <tr> <td><input type="checkbox"/> Stockholder</td> <td><input type="checkbox"/> LLC Manager</td> </tr> <tr> <td><input type="checkbox"/> LLC Member</td> <td><input type="checkbox"/> Director</td> </tr> <tr> <td><input type="checkbox"/> Partner</td> <td><input type="checkbox"/> Landlord</td> </tr> <tr> <td><input type="checkbox"/> Contractual</td> <td><input type="checkbox"/> Revenue Sharing</td> </tr> <tr> <td><input type="checkbox"/> Management Agreement</td> <td><input type="checkbox"/> Other</td> </tr> </table>	<input type="checkbox"/> Officer	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Stockholder	<input type="checkbox"/> LLC Manager	<input type="checkbox"/> LLC Member	<input type="checkbox"/> Director	<input type="checkbox"/> Partner	<input type="checkbox"/> Landlord	<input type="checkbox"/> Contractual	<input type="checkbox"/> Revenue Sharing	<input type="checkbox"/> Management Agreement	<input type="checkbox"/> Other
<input type="checkbox"/> Officer	<input type="checkbox"/> Sole Proprietor												
<input type="checkbox"/> Stockholder	<input type="checkbox"/> LLC Manager												
<input type="checkbox"/> LLC Member	<input type="checkbox"/> Director												
<input type="checkbox"/> Partner	<input type="checkbox"/> Landlord												
<input type="checkbox"/> Contractual	<input type="checkbox"/> Revenue Sharing												
<input type="checkbox"/> Management Agreement	<input type="checkbox"/> Other												

Please indicate how many hours per week you intend to be on the licensed premises

Employment Information of Proposed Manager

Please provide your employment history for the *past 10 years*

Date(s)	Position	Employer	Address	Phone
11/11-present	General Manager	Flik International Corp.	529 Chestnut St., Ashland, MA	
2006-2011	Director of Catering	Legal Sea Foods, Inc.	1 Seafood Way, Boston, MA	

Prior Disciplinary Action of Proposed Manager

Have you ever been involved directly or indirectly in an alcoholic beverages license that was subject to disciplinary action? If yes, please complete the following:

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGES LICENSE

9. FINANCIAL INFORMATION

Please provide information about associated costs of this license.

Associated Costs

A. Purchase Price for Building/Land	<input type="text"/>
B. Purchase Price for any Business Assets	<input type="text"/>
C. Costs of Renovations/Construction	<input type="text"/>
D. Purchase Price of Inventory	<input type="text"/>
E. Initial Start-Up Costs	<input type="text"/>
F. Other (Please specify)	6000
G. Total Cost (Add lines A-F)	6000

Total cost is for license and legal fees.

Please note, the total amount of Cash Investment (top right table) plus the total amount of Financing (bottom right table) must be equal to or greater than the Total Cost (line G above).

Please provide information about the sources of cash and/or financing for this transaction

Source of Cash Investment

Name of Contributor	Amount of Contribution
<input type="text"/>	<input type="text"/>
Total:	6000

Source of Financing

Name of Lender	Amount	Does the lender hold an interest in any MA alcoholic beverages licenses?	If yes, please provide ABCC license number of lender
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total:	<input type="text"/>		

10. PLEDGE INFORMATION

Are you seeking approval for a pledge? Yes No

Please indicate what you are seeking to pledge (check all that apply)

- License Stock / Beneficial Interest Inventory

To whom is the pledge is being made:

Does the lender have a beneficial interest in this license? Yes No

Does the lease require a pledge of this license? Yes No

ADDITIONAL SPACE

The following space is for any additional information you wish to supply or to clarify an answer you supplied in the application.

If referencing the application, please be sure to include the number of the question to which you are referring.

Description of the Premises: Warren House is a two story building, 5 meeting rooms and common areas totaling 4,100 square feet, 9 entrances and 11 exits; Hayden Lodge is a three story building with 2 meeting rooms, main dining room, loft area and 2 patios totaling 10,200 square feet, 6 entrances and 8 exits; The Inn is a three story building with lobby, deck, 2 patios, and 1 meeting room totaling 6,000 square feet. The Inn also has 49 guest rooms with 308 square feet in each and a fitness room with 308 square feet, 8 entrances and 10 exits; The Tent is 3,200 square feet.

APPLICANT'S STATEMENT

I, Jennifer McConnell the: sole proprietor; partner; corporate principal; LLC/LLP member
Authorized Signatory

of Flik International Corp., hereby submit this application for Transfer of Retail Alcoholic Beverage License Application
Name of the Entity/Corporation Transaction(s) you are applying for

(hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statement and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises does not violate any requirement of the ABCC or other state law or local ordinances;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the Application information as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of, the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.

Signature: J. McConnell

Date: 11/29/14

Title: Executive Vice President, Secretary and General Counsel

OFFICER'S CERTIFICATION

I, Jennifer McConnell, Executive Vice President, Secretary and General Counsel, of Flik International Corp., do hereby certify the appointment of Kimberley Sternick as the premises manager for the following location:

Flik International Corp.
Warren Conference Center and Inn
529 Chestnut Street
Ashland, MA 01721

I further authorize the filing of a Retail Alcoholic Beverages License Application to transfer license number 004000034 for the above referenced premises.



By Jennifer McConnell

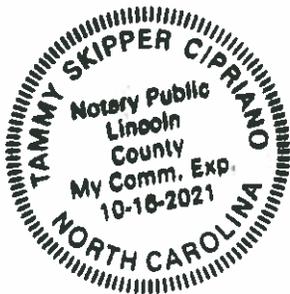
Title: Exec. VP, Secretary and General Counsel

Sworn to before me on this
29th day of November 2016.



Notary Public

SEAL





COMPGR0-02

SEQUEIRARR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis of North Carolina, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 37230-5191	CONTACT Willits Towers Watson Certificate Center NAME: _____ PHONE (A/C, No, Ext): _____ FAX (A/C, No) _____ E-MAIL ADDRESS: certificates@willits.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED Flik International Corp. A division of Compass Group USA, Inc. 2400 Yorkmont Road Charlotte, NC 28217	INSURER A: National Union Fire Insurance Company of Pittsburgh 19445	NAIC #
	INSURER B: ACE Property & Casualty Insurance Company 20699	
	INSURER C: New Hampshire Insurance Company 23841	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab. GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		3796744	09/30/2016	09/30/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Self Ins. Phy Damage		2935950	09/30/2016	09/30/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		XOO G27738631	09/30/2016	09/30/2017	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N / A	014112063	09/30/2016	09/30/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000
A	Garage keepers		2935950	09/30/2016	09/30/2017	1,500,000
C	Business Auto		2935951	09/30/2016	09/30/2017	See Attached

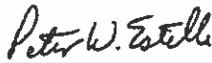
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 SIR applies as respect to General Liability per terms and conditions of this policy.

The umbrella policy follows the primary insurance coverage captioned above subject to the policy terms and conditions.

Location: 529 Chestnut Street, Ashland, MA 01721.

CERTIFICATE HOLDER

CANCELLATION

The Commonwealth of Massachusetts 239 Causeway Street Boston, MA 02114	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

ADDITIONAL COVERAGE SCHEDULE

COVERAGE	LIMITS
POLICY TYPE: Compass - MA Auto CARRIER: New Hampshire Insurance Company POLICY TERM: 9/30/2016 – 9/30/2017 POLICY NUMBER: 2935951	Auto Liability – MA Any Auto Self-Ins. Phy Damage \$2,000,000 Combined Single Limit
POLICY TYPE: Compass - VA Auto CARRIER: National Union Fire Insurance Company of Pittsburgh POLICY TERM: 9/30/2016 – 9/30/2017 POLICY NUMBER: 2935953	Auto Liability – VA Any Auto Self-Ins. Phy Damage \$2,000,000 Combined Single Limit
POLICY TYPE: Excess Business Auto Liability CARRIER: National Fire and Marine Insurance Company POLICY TERM: 9/30/2016 – 9/30/2017 POLICY NUMBER: 42-XSF-302909-01	Any Auto \$3,000,000 Combined Single Limit
POLICY TYPE: Compass - Liquor (Compass) CARRIER: National Union Fire Insurance Company of Pittsburgh POLICY TERM: 9/30/2016 – 9/30/2017 POLICY NUMBER: 3796740	Liquor Liability \$1,000,000 Each Common Cause \$10,000,000 Aggregate SIR applies as respect to Liquor Liability per terms and conditions of this policy.

Compass Group USA, Inc.

Policy Term: 09/30/2016 to 09/30/2017

Workers' Compensation and Employers Liability Policies

<u>Coverage</u>	<u>Policy Number</u>	<u>Carrier</u>	<u>WC Coverage</u>	<u>EL Limits</u>
Work Comp/EL	014112053	New Hampshire Insurance Company NAIC 23841-001 Policy Covers States of: AL, AR, CO, CT, DC, DE, GA, HI, IA, ID, IN, KS, LA, MD, MI, MN, MO, MS, MT, NE, NM, NV, NY, OK, OR, RI, SC, SD, TN, TX, WV	Per Statute	\$2,000,000 Bodily Injury by Accident - Each Accident \$2,000,000 Each Employee Bodily Injury by Disease \$2,000,000 Policy Limit Bodily Injury by Disease
Work Comp/EL	014112070	New Hampshire Insurance Company NAIC 23841-001 Policy Covers States of: AK, AZ, IL, KY, NC, NH, NJ, PA, UT, VA, VT	Per Statute	\$2,000,000 Bodily Injury by Accident - Each Accident \$2,000,000 Each Employee Bodily Injury by Disease \$2,000,000 Policy Limit Bodily Injury by Disease
Work Comp/EL	014112065	New Hampshire Insurance Company NAIC 23841-001 Policy Covers States of: MA, WI, Stop Gap Coverage: ND, OH, WA, WY	Per Statute	\$2,000,000 Bodily Injury by Accident - Each Accident \$2,000,000 Each Employee Bodily Injury by Disease \$2,000,000 Policy Limit Bodily Injury by Disease
Work Comp/EL	014112069	American Home Assurance NAIC Policy Covers State of CA	Per Statute	\$2,000,000 Bodily Injury by Accident - Each Accident \$2,000,000 Each Employee Bodily Injury by Disease \$2,000,000 Policy Limit Bodily Injury by Disease
Work Comp/EL	014112064	Illinois National Insurance Company NAIC 23817-001 Policy Covers State of FL	Per Statute	\$2,000,000 Bodily Injury by Accident - Each Accident \$2,000,000 Each Employee Bodily Injury by Disease \$2,000,000 Policy Limit Bodily Injury by Disease
Work Comp/EL	014112066	New Hampshire Insurance Company NAIC 23841-001 Policy Covers State of ME	Per Statute	\$2,000,000 Bodily Injury by Accident - Each Accident \$2,000,000 Each Employee Bodily Injury by Disease \$2,000,000 Policy Limit Bodily Injury by Disease
Work Comp/EL	006583098	National Union Fire Insurance Company NAIC Policy Covers State of OH	Per Statute	\$2,000,000 Bodily Injury by Accident - Each Accident \$2,000,000 Each Employee Bodily Injury by Disease \$2,000,000 Policy Limit Bodily Injury by Disease

Economic Development Year End Review

Submitted by Beth Reynolds, Economic Development Director

Accomplishments

- Created a Business Directory on Website listing all Ashland businesses, contact information and category.
- Created business resource collateral piece for small businesses to stay connected.
- Created bi-monthly newsletter for businesses to stay engaged.
- Ashland received Bronze status as a Bio Ready Community from the Massachusetts Biotechnology Council.
- Monthly Business Meet and Greet were created to bring businesses together for networking with other business owners and town government officials. BAA Grant funds allow for these events.
- Set up free business counseling opportunity for any Ashland business to meet with a SCORE representative.
- Rolled out The Corner Spot initiative which raised over \$38,000, exceeding the goal of \$25,000 which MassDevelopment will match. The Corner Spot is slated to open June through October with pop up businesses and a park for residents to enjoy.
- Created a Development Guide for any new business or developers to serve as a quick guide in planning for future development.
- Increased social media presence (twitter & Facebook) throughout the year. Facebook followers increased over 20% in 2016.
- Implemented ribbon cuttings for new businesses in Ashland in cooperation with the Ashland Business Association.
- Developed a Community Calendar housed on the Ashland website to strengthen community outreach.

To: Susan Robie
From: Lt. Matthew J. Boland
Subject: Surplus request for Ashland Fire Department 2003 Ford F-550 Engine 4
Date: December 12th 2016

Dear Susan,

I am writing this letter on behalf of Chief Boothby in regards to our current 2003 Ford F-550 VIN # ED49662 that is assigned as our Engine 4, which is currently out of service at our Cedar Street Station. We have deemed the equipment to be obsolete to our current operational needs. The current maintenance costs are excessive for needed repairs now as well as future repairs that are foreseeable if the truck remains in our possession. Therefore, we are requesting that at the earliest convenience the town administrators will recognize this equipment as surplus and at such time the department will have it properly removed from our inventory. Thank you for your time on this matter.

Sincerely,

Lt. Matthew J. Boland



Town of Ashland, Massachusetts

101 Main Street, 01721-1191

(508) 881-0100

(508) 231-1503 (fax)

Town Clerk Ext 601

Town Accountant Ext 601

Treasurer/Collector Ext 621

Board of Assessors Ext 631

MIS Ext 691

Inspection Services Ext 641

Planning Ext 651

Board of Health Ext 681

Conservation Ext 656

Date: December 7, 2016

To Whom It May Concern:

This letter is to inform you that the Ashland Town Clerk has received written notice of the resignation of the following person:

Name: CHARLES L. LEGASSEY

a member of BOARD OF HEALTH

Board, Commission or Committee Name

December 7, 2016

Effective Date of Resignation

As per the Town Code Section 8-36, Notification of Appointed Vacancy to Appointing Authority, [Added 10-18-00 ATM, Art. 27, approved Acts of 2002, Ch. 53 and Annual Town Election 5-7-02]:

"In the event of a vacancy on a board, commission or committee, the Town Clerk, upon notification of such vacancy, shall, within ten (10) days of notification of such vacancy, notify in writing the designated appointing authority of the vacancy."

As per the Town Code Section 8-4a, "Should the appointing authority fail to fill a vacancy on a board, commission or committee within forty-five days of having been notified in writing by the Town Clerk of said vacancy, the Board of Selectmen shall then become the appointing authority and shall make such appointment(s) within forty five (45) days thereafter."

Please note that a copy of the letter from CHARLES L. LEGASSEY has been included for your records. Name

- ✓ Cc: Town Manager/Board of Selectmen
- ✓ Chairperson of the Board, Committee or Commission

RECEIVED
TOWN CLERK
ASHLAND, MA
2016 DEC -7 AM 10:02
7/11/16

December 7, 2016

Tara Ward
Town Clerk, Town of Ashland
Town Hall
101 Main Street
Ashland, MA 01721

Re: Resignation from Board of Health

Dear Tara,

A recent decision on my part to enter into a new phase of my life will result in my wife and me relocating out of state. I will now need to direct all of my time and energies to the transition ahead. Therefore it is with regret that I submit this letter of resignation from my position on the Board of Health effective this day December 7, 2016.

I want to thank the many public associates in the Town of Ashland that I have been privileged to work with over the nearly 30 years of my involvement in the town whether it was through my local employment, volunteerism or residency. I am truly blessed with many good memories and friendships developed from these interactions. I wish everyone the best for their futures.

Sincerely,



Charles L. Legassey,
Vice Chair, Ashland Board of Health

cc Board of Health



Town of Ashland

M A S S A C H U S E T T S

BOARD OF SELECTMAN MINUTES November 2, 2016 – 7:00 PM Town Hall

Vision Statement – *The Town of Ashland will be a prosperous and fiscal sound community with a full range of housing, business, cultural, educational and recreational opportunities in a safe and attractive environment for residents and visitors.*

Mission Statement - *The Ashland Board of Selectmen is dedicated to promoting responsible fiscal management, advocating for sustainable development & growth and providing excellent municipal services which will enhance the quality of life in our diverse community. The Ashland Board of Selectmen is committed to providing clear goals and objectives for Town management and creating effective engagement and public participation with residents, state legislators and other elected officials in order to achieve our mission.*

Call Meeting to Order

Joe Magnani called the meeting to order at 7:00 PM. Present at the meeting were Chair Joe Magnani, Vice-Chair Carl Hakansson, Yolanda Greaves, Rob Scherer, Steve Mitchell, Town Manager Michael Herbert and Assistant Town Manager Jennifer Ball.

Joe Magnani announced that the meeting was be taped and broadcast live on WACA TV.

Joe Magnani led the Pledge of Allegiance.

Executive Session

Joe Magnani made a motion to go into Executive Session pursuant to G.L. 30A sec 21(a) the Board move into executive session to consider the minutes related to Board of Selectmen meetings of May 11, 2016, May 16, 2016 and July 12, 2016. This motion was seconded by Steve Mitchell with a roll call vote of 5-0-0.

Citizen's Participation

Mark Dassoni explained that he feels early voting was good for the town. He thanked everyone working on the sewer project.

Michael Herbert explained that 30% of our voters have voted. Steve Mitchell explained that the Governor is requesting that each community try to keep polls open on Friday until 5:00 pm; the town's polling location is scheduled to close at noon.

Consent Agenda

Accept Regular Session Minutes September 21, 2016 and October 5, 2016, Executive Session Minutes May 11, 2016, May 16, 2016 and July 12, 2016.

Special Event Request – Pop Warner Toll Road is scheduled for November 5th from 9:00 am to 1:00 pm at the intersection of Main and Union Street.

Steve Mitchell made a motion to approve the other consent items as presented. This motion was seconded by Yolanda Greaves with a unanimous vote of 5-0-0.

Scheduled Appointments

Hanto – Modification of Entertainment License

Joe Magnani read the legal notice to open the public hearing. Steve Mitchell recused himself from the hearing prior to the hearing starting.

Andrea McCarthy from Jerry Effren Office representing Hanto outlined the current license that the establishment's owner holds and the challenges he has had since receiving the entertainment license. Andrea distributed a report from the company that completed sound testing and also presented evidence that sound proofing had been done as required.

Joe Magnani clarified that the requested time frame for the entertainment license is Sunday through Saturday to allow for a full license.

Officer Karpouzis explained that supervisors of the Police Department have been trained on the new sound meter, but he has not and therefore cannot speak to the use of the meters.

Duncan Sullivan, 13 Metropolitan Ave. has lived there for a year and said that he does not have an issue with the volume of the music.

Sean Barrett, 13 Metropolitan Ave. has lived there for 2 years and he said regulating the does not have any issue with allowing the changes that are being requested.

Jim Hanna, 65 Eliot St. said he feels that the band should be responsible for controlling the decibel levels.

Janet Gamache, 10 Metropolitan Ave. explained that the last time she called the Police Department it took 40 minutes for them to arrive and at that point the music was no longer playing. Janet is not looking ruin the business, she just wants to have a quiet neighborhood.

Chuck Dabritz, 368 Union St. said that he has been complaining about this issue since the license was issued. Chuck explained that he does not want to live near a night club and feels the Board is giving more consideration to business than the neighbors.

Nathan Miles, 8 Metropolitan Ave. explained that he loves the neighborhood and he would like to remain there. Nathan said that certain nights the music is loud, but other nights it is not that bad. He is requesting that Board continue to impose some restrictions on the license.

Alice Miles, 8 Metropolitan Ave. said that the walls in her bathroom vibrate at times when the music is loud and wants to understand whose responsibility it is to control the sound. She feels that calling the Police every time there is an issue is not the best use of our Police Department.

Joe Magnani reminded everyone that they should not hesitate to contact the Police. He explained that not making the call makes it look as if the noise is no longer an issue.

Michael Herbert explained the abutters were informed at the last meeting that they would have an opportunity to address the noise issues at tonight's meeting. Michael also raised questions concerning the information on page 3 in the noise report that stated the noise occasional heard from the outside the measurement location at 10 Metropolitan Ave. could not be solely attributed to the music from Hanto.

Robert Drake, 366 Union St. explained that he is a patron of Hanto, and he was a soundman for a band years ago, so he is familiar with sound measuring. Robert also mentioned that he has had an issue with

patrons urinating on his lawn. Robert is requesting that the Board require a detail officer on the nights that they have entertainment.

Yolanda Greaves asked how having a band affects his business. Andrea said that Ray has worked hard to build his business and she said that having a band brings patrons in. Ray explained that he hired a sound proofing company in May, but the installation was not completed until approximately sometime in July.

Yolanda Greaves asked Henry Chan how many bands are scheduled for November, which Henry explained 3 are scheduled for 3 Saturdays and 4 are booked for the weeks in December.

The Board stated that they need additional time to understand the sound report presented tonight, to research the noise and zoning bylaws and determine how the bylaws apply to the sound report and the complaints.

Andrea McCarthy stated that the zoning bylaw is not applicable to the entertainment license request.

Janet Gamache, 10 Metropolitan Ave., said that in the past when she called the Police she had been told that it is not their job to enforce noise complaints.

Alice Miles, 8 Metropolitan Ave., said that she is just looking for the situation to end, and extending the license to seven days will worsen the problems.

Yolanda Greaves made a motion to suspend the hearing until Wednesday November 16th at 7:15 pm and that the applicant supply revised reports from Cavanaugh Tocci addressing the town's bylaws. This motion was seconded by Carl Hakansson with a vote of 4-0-1 (Mitchell).

Old / New Business

Yolanda Greaves made a motion to move forward in the agenda to Selectmen appointments. This motion was seconded by Steve Mitchell with unanimous vote of 5-0-0.

Towing Regulations

Joe Magnani explained that a towing regulation has been developed, in order to address parking issues in various areas of town. Joe asked that Ashland based towing businesses are given consideration.

Michael Herbert explained that the regulation has been created with input from many, including members of the Board, Chief Davis, Lisa Mead and the Michael Herbert.

Steve Mitchell wants to be sure additional streets where parking is prohibited are added to the street listing.

Rob Scherer wants to be sure a process is put in place to handle complaints and issues related to the regulation.

Distribution of Invitational Entry Forms BAA

Susan Robie explained that the town will receive 22 Invitational Entry Forms from the BAA. Susan also stated that last year the town distributed 10 numbers to NORD and then gave preference to residents and employees before offering them to the public.

Steve Mitchell made a motion to distribute the 2017 numbers as they were in the prior year, including allowing NORD 10, and that all recipients raise \$3,000.00 in exchange for the entry form. This motion was seconded by Yolanda Greaves with a unanimous vote of 5-0-0.

Special Town Meeting

Wayne Bates explained that at the last Board of Selectmen meeting the Water Policy Committee discussed the changes that they were recommending for the Special Town Meeting. The Board asked for a few changes and based on that the Water Policy Committee met last night and incorporated the changes and Wayne presented the new language that would be part of the warrant, such as exemptions for municipal and beautification projects in Ashland.

Michael Herbert reviewed the warrant articles and explained the purpose of each of the articles.

Yolanda Greaves made a motion to close and post the Special Town Meeting Warrant of November 28, 2016 subject to the Town Manager completing details of Article 6. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Michael Herbert is hoping to host a Town Manager Forum on either November 21st or 22nd.

Land Stewardship Update

Carl Hakansson explained that on an annual basis the Land Stewardship Committee comes before the Board for an appropriation from the Warren Woods mitigation fund for the stewardship projects at Warren Woods. Carl explained how the last infusion was used and reported that not all of the appropriated funds were spent and there is a balance of \$438.46.

Carl Hakansson explained that after Jerry Bunker passed away the Land Stewardship wanted to commemorate his commitment and did so with a granite bench in his memory.

State Park Update

Michael Herbert explained that changes at DCR have impacted the progress towards addressing concerns affecting Ashland State Park. Michael said that problems still exist related to unleashed dogs, ground maintenance, motorized boating and parking, and the town will continue to work towards finding solutions.

Donations

Joe Magnani explained that the Council on Aging has received donations for the Parkinson's Exercise Program and for the Volunteer Coordinator position. Michael Herbert explained that this is the last year that this group will make a donation for the Volunteer Coordinator, as they feel the position should be funded by the town.

Steve Mitchell made a motion to accept the gift from the Friends of the Council on Aging, which is \$3,000.00 for Parkinson's Exercise Class and \$2,000.00 for the Volunteer Coordinator Position. This motion was seconded by Yolanda Greaves with a unanimous vote of 5-0-0.

Joe Magnani explained that Beth Reynolds has been fundraising for the Corner Spot and has received donations in the amount of \$21,740.00.

Joe Magnani made a motion to accept the 10 donations totaling \$21,470.00 for the Corner Spot. This motion was seconded by Yolanda Greaves with a unanimous vote of 5-0-0.

Yolanda Greaves made a motion to continue past 10:00 pm. This motion was seconded by Carl Hakansson with a unanimous vote of 5-0-0.

Carl Hakansson explained that he has been working with the current building owner of 200 Homer Ave. to install a sign that says "Home of Telechron Building: 1926-1993", and he is looking to have the town accept the donations received for this purpose from the building owner, the Hakansson and Mitchell families.

Robert Scherer made a motion to accept the gifts in the amount of \$14,000.00 for the Telechron project and the money will be added to the special revenue account. This motion was seconded by Steve Mitchell with a vote of 4-0-1 (Greaves).

Robert Scherer made a motion to donate \$2,900.00 from the Selectmen's Gift Account for the Telechron Sign Project. This motion was seconded by Steve Mitchell with a vote of 4-1-0 (Greaves).

Selectman Appointments

CPC Appointment

Devin Cashman explained that he has lived in Ashland for 4 years and is looking for a way to give back to the community and feels that participating on the committee will be a great way of doing that.

Steve Mitchell asked Devin what attracted him to Ashland. Devin said he moved here for the great schools and community.

Yolanda Greaves asked what attracted Devin to serving on CPC and he responded that he has seen the great things that the committee does and would love to be part of it.

Yolanda Greaves made a motion to appoint Devin Cashman to the Community Preservation Committee with a term that will expire on 8/31/17 and thanked him for stepping up. This motion was seconded by Carl Hakansson with a unanimous vote of 5-0-0.

Conservation Commission

Jeff Lingham is looking to serve on the Conservation Commission and he would also like to serve as their appointee to the Nyanza Advisory Committee. He explained that he has lived in Ashland since 1981 and has a passion for the Commission.

Yolanda Greaves asked Jeff what keeps him serving the town and Jeff responded that the changes that have happened and the building projects keeps him focused.

Yolanda Greaves made a motion to appoint Jeff Lingham to the Conservation Committee with a term that will expire 8/31/17. This motion was seconded by Carl Hakansson with a unanimous vote of 5-0-0.

Nyanza Advisory Committee

Yolanda Greaves made a motion to appoint Jeff Lingham to the Nyanza Advisory Committee as the Conservation Commission with a term that will expire 8/31/17. This motion was seconded by Carl Hakansson with a unanimous vote of 5-0-0.

Zoning Board of Appeals

Yolanda Greaves made a motion to appoint Smriti Choudhery to the ZBA with a term that will expire 8/31/17. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Town Manager's Appointments

Library Assistant

Michael Herbert announced that he is appointing Lucie Carley as Library Assistant to fill vacancy due to the retirement of Ellen Silver. He is requesting that he Board waive the 15-day waiting period so that she can start on Tuesday November 8th.

Joe Magnani thanked Ellen Silver for her years of service.

Yolanda Greaves made a motion to accept the Town Manager's appointment of Lucie Carley as Library Assistant and for the Board to waive the 15 day waiting period as requested by the Town Manager. This motion was seconded by Rob Scherer with a unanimous vote of 5-0-0.

DPW

Michael Herbert explained that he is appointing Robert Muri as a Heavy Equipment Operator for DPW.

Carl Hakansson said that Robert Muri is from Ashland and he is happy that he going to join our DPW.

Town Manager Reports

Town Meeting Budget Articles

Michael Herbert reviewed the budget and explained that the town is currently close to meeting its 10% goal for the stabilization fund. He also said that free cash has been certified at \$1,995,331.00 and this is the earliest it has ever been certified.

Michael mentioned that the town is looking to add a new intake person, a part-time public records position in the IT Department, to increase the legal budget and add additional funding to Economic Development.

National Citizens Survey Results

Jenn Ball presented the report developed as a result of the citizen survey. She mentioned that the town was extremely fortunate to have a great response, which exceeded the average. The town sent out 2,700 surveys across the five precincts and received a response rate of 33%. Overall the responses received were positive and indicated that most residents rely on the website as the primary source for information.

Board Reports

Carl Hakansson

Carl thanked his fellow Board members for their donation for the Telechron sign.

Carl said that he was invited to speak to a Cub Scouts troop den campfire and talked to them about Devil's Den and Warren Woods.

Rob Scherer

Rob said that the Upper Charles Committee will be interviewing consultants tomorrow and Monday.

Steve Mitchell

Steve explained that he had attended the ribbon cutting for businesses that had opened recently.

Steve also mentioned that the Lions would be hosting the Senior Breakfast tomorrow morning and the Council on Aging monthly meeting at the Community Center.

Steve congratulated Senator Karen Spilka on receiving the Abigail Adams award.

Steve said that a Banner sub-committee meeting was be held on Monday and the BAA Grant recommendation had been sent to the Chair.

Yolanda Greaves

Yolanda explained that she had attended the ribbon cuttings for the 2 new businesses and mentioned that John Dudley has done a great job on his building.

Yolanda said that she would be attending the Liaison Meeting on Friday morning.

Yolanda attended the 495 MetroWest Partnership Awards.

Yolanda also explained that she had attended a Girl Scouts meeting and really enjoyed the experience.

Yolanda said that early voting has been well received and will continue until Friday.

Yolanda thanked DPW for hanging the flags in town and said that it looks great.

Lastly, Yolanda will be attending the MetroWest regional collaborative meeting at the Holliston Town Hall on Thursday.

Joe Magnani

Joe thanked everyone for everything they do and he mentioned that he attended one of the ribbon cuttings and welcomes the new business.

Joe also stated that 260 children participate this year's Halloween Parade.

Adjournment

Yolanda Greaves made a motion to adjourn. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.



Town of Ashland

M A S S A C H U S E T T S

BOARD OF SELECTMAN MINUTES November 16, 2016 – 7:00 PM Town Hall

Vision Statement – *The Town of Ashland will be a prosperous and fiscal sound community with a full range of housing, business, cultural, educational and recreational opportunities in a safe and attractive environment for residents and visitors.*

Mission Statement - *The Ashland Board of Selectmen is dedicated to promoting responsible fiscal management, advocating for sustainable development & growth and providing excellent municipal services which will enhance the quality of life in our diverse community. The Ashland Board of Selectmen is committed to providing clear goals and objectives for Town management and creating effective engagement and public participation with residents, state legislators and other elected officials in order to achieve our mission.*

Call Meeting to Order

Joe Magnani called the meeting to order at 7:00 PM. Present at the meeting were Chair Joe Magnani, Vice-Chair Carl Hakansson, Yolanda Greaves, Rob Scherer, Steve Mitchell, Town Manager Michael Herbert and Assistant Town Manager Jennifer Ball.

Joe Magnani announced that the meeting was be taped and broadcast live on WACA TV.

Coleman Magnani led the Pledge of Allegiance.

Citizen's Participation

Mark Dassoni, 49 Hawthorne Road congratulated Beth Reynold and Jenn Ball on meeting the fundraising goal for the Corner Spot.

K.G. Narayana thanked members and students from Framingham State University for holding an Indian Culture Night and making a donation to him, which he in turn presented a check in the amount of \$350.00 for the Ashland Food Pantry. K.G. Narayana explained that he understands some feel that the Board of Health is a dysfunctional committee and he said that he has done some research and he finds that simply is not true. K.G. presented the Board with his findings.

Scheduled Appointments

Tax Classification Hearing

Yolanda Greaves made a motion to open the Tax Classification Hearing and explained the purpose of the hearing was to discuss setting the tax rate. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Richard Ball, Town Assessor, explained that the Town of Ashland has a single tax rate and the Board of Assessors is recommending that the town continue with a single rate for the upcoming year. Rich said they are recommending a tax rate of \$16.71 for FY17, which has been submitted to the state and pending their approval.

Yolanda Greaves made a motion to suspend the Tax Classification Hearing until the LA-5 is complete. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Hanto – Modification of Entertainment License

Joe Magnani made a motion to open the hearing on the modification of the entertainment and suspend the hearing until the Tax Classification Hearing is over.

Yolanda Greaves made a motion to suspend the Hanto Hearing until after the Tax Classification Hearing. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

The Board reopened the Hanto Hearing.

Andrea McCarthy the attorney representing Hanto explained that the noise expert has reworked the report that had been submitted at the last meeting and resubmitted it to the Board as requested.

Joe Magnani asked Andrea McCarthy if she would agree to extend the hearing until the next meeting, so that the additional information submitted could be reviewed. He explained that the data was just received and not all Board members have had a chance to review it.

Attorney McCarthy stated that the current entertainment license needs to be renewed by the end of December. Andrea also asked that the Board disregard the brief meter reading recently taken by the Ashland Police, given the officer operated the meter without prior training.

Yolanda Greaves made a motion to suspend and continue the Hanto Hearing until December 7, 2017 at 7:30 pm. This motion was seconded by Rob Scherer with a vote of 4-0-1 (Mitchell).

Alice Miles, 8 Metropolitan Ave. wants to be sure the data recorded and reviewed by both the town and the expert are done in such a way that is comparable.

IT Update

Paul Carpenter, IT Director, explained the consolidation of the IT Department and how they prioritized what needed to be done. Paul mentioned that the Data Center is housed at the school and they have put security precaution in place to protect the data. The Ashland domain has been created, which makes the way the town conducts its business so much more efficient. Paul reported that IT is also working on testing out a mobile app to access most features of the town's website from mobile devices.

Yolanda Greaves asked that key committee meetings are included on the calendar as soon as they are scheduled and not wait until they are posted.

Michael Hebert mentioned that a lot of IT's work is done in the background, such as the server virtualization and move to fiber connectivity through the town which supports live streaming.

Betsy Emberley – BAA Update

Betsy Emberley explained the programs that have resulted from receiving BAA Grant funds. She explained that they are being recognized by the state for these programs and they will be sharing the events with others. Betsy explained that many of the programs were as a result of collaborations with other groups.

Consent Agenda

- Approve Regular Session Minutes from October 19, 2016.
- Request \$2,500.00 from the Selectmen's Gift Account for the Annual Employee Recognition.
- Appoint Daniel Roman to the Water Policy Committee to a term that will expire on 8/31/17.
- Appoint Kyle Ahlers to the Sustainability Committee with a term that will expire 8/31/17.

- Approve the 2017 Board of Selectmen Meeting Schedule.
- Waive the 15-day waiting period for the Town Manager's appointment of Randy Krupnick and Brandon Moller to DPW as Light Equipment Operators and Katie Landry Library Page.

Yolanda Greaves made a motion to move the consent agenda as presented. This motion was seconded by Carl Hakansson with a unanimous vote of 5-0-0.

Old / New Business

BAA Grant Submissions

Yolanda Greaves asked for the rationale for giving the grant to the Ashland Center for Entrepreneurship. Steve Mitchell said it was tied to the town's objective to support start up commercial entities.

Yolanda Greaves made a motion to approve the BAA grant funding presented and thanks to the sub-committee for their work. This motion was seconded by Carl Hakansson with a unanimous vote of 5-0-0.

Response to the October 14, 2016 OML Complaint

Michael Herbert explained that the Attorney Mead has created a response to the Open Meeting Law Complaint dated October 14, 2016. Steve Mitchell mentioned that he feels had the complainant asked the questions there would have been no reason to file a complaint.

Yolanda Greaves made a motion to approve the filing and response as presented by Attorney Mead to the Open Meeting Law Complaint of October 14, 2016. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Skate Park Update

Joe Magnani explained that relocating the Skate Park has been a discussion for some time. He explained that he has received quotes that range from \$38,000 to \$51,000. Joe Magnani said that a couple of the sites have been discussed, but everyone involved feels that the area next to the Pavilion on Summer Street would be the ideal location.

Yolanda Greaves asked the Board if they thought fundraising would be a good option for this. Board member agreed that fundraising is great option.

Quiet Zone Update

Michael Herbert explained that this project was being managed by different staff members, but to date many of those individuals are no longer employed with the town. Michael mentioned that he had reached out to the consultant that had been working on the project for an update and it seems at this point the \$1 million estimate for construction exceeds the funding available. Michael said he has reached out to Karen Spilka to see if there is funding to assist us with this project. He is hoping to find out about available funding by the end of January, so we can apply for funds.

Chris Gazard, 21 Park Rd., explained that there are regulation in place that do not allow the community to make changes to the train whistles. He mentioned that the length of the whistles blows and the decibel are all predetermined.

Discuss Speaking Assignments for Special Town Meeting

Michael Herbert explained the process will include reviewing each of the Warrant Articles and will determine who will be speaking to introduce each of them. The Board made the assignments as follows:

1. Routine Reports – Open Space and Recreation and Charter Review
2. Free Cash Allocations – Rob Scherer
3. Property Tax Exemption – Joe Magnani

4. Creation of the Receipt Reserve Account – Steve Mitchell
5. FY17 Appropriation – Steve Mitchell
6. Purchase of Property – Yolanda Greaves
7. MWRA I/I Assistance – Rob Scherer
8. Change Water Use Bylaw – Yolanda Greaves
9. MWRA Supplemental Connection Bylaw – Yolanda Greaves
10. MWRA Connection and Entrance Fee Approval – Rob Scherer. Potentially postpone until the spring.
11. Marijuana Moratorium – Steve Mitchell
12. Change in Height Restrictions – Planning Board

MBTA Access Road – Memorandum of Understanding

Carl Hakansson made a motion to approve the MOU as presented. This motion was seconded by Yolanda Greaves with a unanimous vote of 5-0-0.

Town Manager's Appointments

Michael Herbert explained that he is appointing Sheila Page as the Town Planner and he is not requesting the waiver of the 15-day waiting period, as she is currently working in the Town of Needham. Sheila start date in Ashland is December 12th.

Sheila Page explained that she is excited for the opportunity and looks forward to working with the Board.

Joe Magnani asked if she has any experience with rail trail design. Sheila Page explained that she has worked on walking trails and was part of a rail trail in another community as well.

Board members explained that they are trying to work collectively on strategic planning and they are excited to have her on-board.

Town Manager Reports

Grant

Michael Herbert explained that the Police Department has received a grant of \$95,000 that will be used to help pay for the Mental Health Clinician Program.

Town Manager's Newsletter

Michael Herbert explained the Town Manager's newsletter will be used to update the community on infrastructure projects and their timelines and community events. Michael said subscribing to the newsletter can be done via the town website.

Election Update/Review

Michael Herbert explained that early voting was a success and that it was a challenge for our Town Clerk's Office and he thanked the staff for the great job they did. Michael Herbert explained that as a result they found that some improvements are needed to improve the process running the early votes through the ballots boxes on November 8th. The Board suggested dedicating a staff resource and a voting machine to process the early votes.

Reorganization for Human Services and Community Programs

Jenn Ball explained that Michael Herbert asked her to look into the services provided and to see if there is a better way to coordinate efforts to deliver services in a more cohesive way. Jenn mentioned that the new structure will provide one full-time point of contact and the funding for this position will be covered by a grant for the first year.

Jenn said that the current staff is excited and has a lot of great idea, and that she is working on creating a job description prior to moving forward with hiring.

Board Reports

Carl Hakansson

Carl thanked Chris Gazard for the reminder regarding the Quiet Zone effort and the details he was able to provide the Board.

Rob Scherer

Rob thanked Yolanda for running for a great campaign for State Rep. Rob also said that he would like to invite Jack Lewis to a future meeting.

Steve Mitchell

Steve mentioned the Farmer Market indoor market will take place on Saturday at the Middle School.

Steve said the Ashland Lion Club and Ashland Greater Lions Club are sponsoring the Speech Contest scheduled for December 10th at 10 am at the Community Center and it is open to students in grades 9th to 12th.

Steve gave a shout out to Cathy Rooney and Meaghan Walter for putting together the Audubon Workshop.

Yolanda Greaves

Yolanda Greaves made a motion to continue past 10:00 pm. This motion was seconded by Steve Mitchell with a unanimous vote of 5-0-0.

Yolanda attended the MetroWest Collaborative meeting and the topic was the MPO and the TIPS programs.

Yolanda attended the Jake Silver fundraiser last night at Firefly's and over 300 people attended.

Yolanda attended the PJ Ferrier fundraiser the week before and said it was well attended.

Yolanda congratulated Jack Lewis on his win.

Joe Magnani

Joe said Steve Uliss reported that the fundraiser at Firefly's raised just shy of \$15,000.

Joe thanked his grandson Coleman for leading the Pledge of Allegiance.

Joe reported that the Town Manager Forum will take place tomorrow night at 7:00 pm here at Town Hall.

Adjournment

Yolanda Greaves made a motion to adjourn. This motion was seconded by Carl Hakansson with a unanimous vote of 5-0-0.

GIFTS & DONATIONS TRACKER

DONATION/GIFTS	ORGANIZATION OR INDIVIDUAL	DATE GIVEN	VALUE	PURPOSE	RESTRICTED , Y/N?	DEPT.
games/toys	Dara Weinberger	11/7/2016	25.00	food pantry	Y	YFS
10 Thanksgiving baskets	Deb and Bob Martel/Deb MacKay and friends	11/17/2016	250.00	food pantry	Yes	YFS
5 turkeys	Nicholas Jenkins-Dunkin Donuts Corporation	11/17/2016	90.00	food pantry	Y	YFS
food donation	Boy Scout/Girl Scout Food Drive	11/12/16	\$2000?	food pantry	Y	YFS
food donation	Kidde Fenwal	11/17/16	Unk	food pantry	Y	YFS
bag of winter coats, boots, toiletri	Tracy Terry	11/18/16	Unk	food pantry	Y	YFS
food donation	Casey Ostreicher/APD food drive at Shaw's	11/19/16	\$1000s	food pantry	Y	YFS
AFF paid for thanksgiving meals to cat/dog food	Ashland Emergency Fund	11/21/16	2,028.10	food pantry	Y	YFS
2 Butterball Turkeys	Metrowest Humane Society	11/21/16	350	food pantry	Y	YFS
food donation	Kim and Warren Wales	11/21/16	40	food pantry	Y	YFS
food donation	Ashland Federated Church	11/21/16	500	food pantry	Y	YFS
food donation	Meghan Clark/Ashland Preschool	11/22/16	500	food pantry	Y	YFS
3 bags of food	New Creations	11/21/16	75	food pantry	Y	YFS
2 bags of food	Mrs. Cuntis	11/22/16	25	food pantry	Y	YFS
\$15. gift cert. for Butterball turkey	Delfy Tamones	11/22/16	15	food pantry	Y	YFS
food donation	Connect community church	11/17/16		food pantry	Y	YFS
food donation	Sonja Kreh	11/18/16		food pantry	Y	YFS
Toiletries	Tim Temple	11/18/16		food pantry	Y	YFS
food donation	anonymous	11/22/16		food pantry	Y	YFS
food donation	anonymous	11/22/16		food pantry	Y	YFS
food donation	New Creations	11/30/16		food pantry	Y	YFS
Holiday Gifts	Trisha Benson	11/30/16		food pantry	Y	YFS
	Tina Burke	12/05/16		Holiday gift drive	Y	YFS
	Carolanne Cassidy, VFW					
	Susan Champagne					
	Meghana Deshpande					
	Karri Fabbri					
	Marybeth Fagan					
	Denise Honey					
	Linda Lowe/ Cookingham Green Condos					
	Tracy Murphy					
	Deepa Shah					
	Diane Smith					
	Caitlin Tirrell					
	Patti Warnetski					
Household Items	Anonomous	12/05/16	\$50	Food Pantry	Y	YFS
Food items	Gina Klay	12/01/16	15	Food Pantry	Y	YFS
4 Market Basket gift cards	Federated Church	11/23/16	\$40.00	Food Pantry	Y	YFS

food donation	Onprocess	11/23/16	\$500	Food Pantry	Y	YFS
food donation	Dan Powers-Mindess School	11/23/16	\$500	Food Pantry	Y	YFS
food donation	Atrius Health	11/28/16	\$650	Food Pantry	Y	YFS
food donation	St. Cecilia's Church	11/28/16	150	Food Pantry	Y	YFS
food donation	May Cumis	11/29/16	25	Food Pantry	Y	YFS
food donation	Martha Turner	11/29/16	40	Food Pantry	Y	YFS
fro yo	Dan Weiner Berry Berry Bon Bon	11/30/16	25	Food Pantry	Y	YFS
Lightbulbs and soap	Sue Gluek	11/30/16	30	Food Pantry	Y	YFS
milk/yoghurt	Irene MacNeil	12/1/16	55	Food Pantry	Y	YFS
3 bags of food	May Cumis	12/5/16	35	Food Pantry	Y	YFS
3 turkeys	St. Vincent de Paul	12/5/16	35	Food Pantry	Y	YFS
5 Christmas trees	Ashland Lions	12/5/16	350	Food Pantry	Y	YFS



TOWN OF ASHLAND, MASSACHUSETTS

OFFICE OF THE BOARD OF SELECTMAN

AND THE TOWN MANAGER

101 Main Street, 01721-1191

(508) 881-0100

(508) 231-1503 (fax)

Michael Herbert, *Town Manager*

Susan K. Robie, *Executive Assistant*

February 5, 2016

Re: Notification of Appointment

Mr. Brian Forestal
25 Holly Lane
Ashland, MA 01721

Dear Mr. Forestal,

The Board of Selectman has exercised its authority to appoint you to the Ashland Zoning Board of Appeals. Your appointment was presented to the Board of Selectman on February 3, 2016 and will expire on August 31, 2016.

Please report to the Town Clerk as soon as possible to be sworn-in. You must be sworn-in before performing any duties after February 3, 2016. The hours of the Town Clerk are as follows; Mon/Tues/Thurs from 8:00 AM to 3:30 PM and Wed from 8:00 AM to 7:00 PM.

Congratulations on your appointment.

Sincerely,

Michael Herbert

Michael Herbert
Town Manager

cc: Tara Ward, Town Clerk
Susan Robie, Executive Assistant
Phil Jack, Chair Zoning Board of Appeals



Town of Ashland, Massachusetts

Office of the Board of Selectmen

101 Main Street, 01721-1191

(508) 881-0100 x. 611

(508) 231-1503 (fax)

TALENT BANK FORM

From time to time, positions become available on committees appointed by the Board of Selectmen. Positions are not always readily available. Each committee or position has a different commitment level that is needed in order to be an effective member. Committees meet on a regular schedule, typically once or twice a month in the evening. Some committees require members to gather and review information outside of the meetings that are held. Committee chairs or staff is able to provide a better understanding as to the commitment that is needed for each position.

Upon receipt, your Talent Bank Form will be reviewed by the Town to determine if a current match exists between your desire to serve and openings that currently exist. Your application will be added to the list of volunteers who have expressed an interest in serving. We thank you for your interest in serving the Town of Ashland and returning this application.

Name BRIAN FORESTAL Home Phone _____
 Address 25 HOLLY LANE Work Phone _____
ASHLAND MA, 01721 Cell Phone 508-231-1503
 E-Mail Address BRIAN@

I am interested in serving the Town in the following positions:

- | | |
|---|--|
| <input type="checkbox"/> Affordable Housing Committee | <input type="checkbox"/> Cable Advisory Committee |
| <input type="checkbox"/> Community Preservation Act Committee | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Keefe Tech School Committee | <input type="checkbox"/> Open Space Committee |
| <input type="checkbox"/> Registrar of Voters | <input type="checkbox"/> Rubbish & Recycling Oversight Committee |
| <input type="checkbox"/> Senior Taxation Committee | <input type="checkbox"/> Town Forest Committee |
| <input type="checkbox"/> Trimount Oversight Committee | <input type="checkbox"/> Youth & Family Services Advisory Board |
| <input checked="" type="checkbox"/> Zoning Board of Appeals | |
| <input type="checkbox"/> Other: _____ | |
- Finance Committee is appointed by the Town Moderator
 Finance Committee

RECEIVED

JAN - 5. 2015

TOWN OF ASHLAND
 TOWN MANAGER
 BOARD OF SELECTMEN

BACKGROUND:

Employer KITCHEN CENTER OF FRAMINGHAM, MA Position PROJECT MANAGER

Education HIGH SCHOOL

Please describe any training/experience you possess LICENSED CONSTRUCTION SUPERVISOR

Please describe other skills and interests _____

INTERESTED IN THE OUTDOORS & COMMUNITY

Please describe your government or community volunteer experience (Ashland or elsewhere)

VOLUNTEER AT CONDO'S ARROWHEAD CIRCLE GROUP.

NEMBA VOLUNTEER

Nicholas M. Andexler

Enfield, Connecticut 06082

Phone:
Email: ..

EDUCATION:

- September 2015-Present: Quinsigamond Community College, 670 West Boylston Street, Worcester, Massachusetts 01606, enrolled in Paramedic Certificate program with expected finish date of February 2017
- September 2011-May 2015: Anna Maria College, 50 Sunset Lane, Paxton, Massachusetts 01612
Graduated with Bachelors in Fire Science
- September 2007-June 2011: Enfield High School, 1264 Enfield Street, Enfield, Connecticut 06082

EXPERIENCE:

- December, 2015-Present Paxton Public Safety Communications, 576 Pleasant Street, Paxton Massachusetts
Telecommunicator
Receive and dispatch routine and emergency calls, complete EMD when necessary, proper documentation, supervise prisoners after booking
- January, 2015- May, 2015 Northampton Fire Department, 26 Carlon Drive, Northampton Massachusetts
Intern
Worked in transferring data from *IMC* to *Emergency Reporting*
- January, 2013 – May, 2013 Oxford Fire Department, 181 Main Street, Oxford, Massachusetts
Intern
Assisted in building a GIS system for the Oxford Fire Department
- July, 2012-Present Spencer EMS, 6 Bixby Road, Spencer, Massachusetts
EMT-Basic
Respond to medical emergencies in Spencer and surrounding communities as part of an ALS crew, general station, equipment and vehicle maintenance
- March, 2012- Present Paxton Fire Department, 576 Pleasant Street, Paxton Massachusetts
Part-Time Firefighter/EMT-B
Respond to fire and medical calls, general station and apparatus maintenance, assist in fire prevention
- May, 2010- August 2011 Astro's Pizza and Restaurant, 1593 King Street, Enfield, Connecticut

Busboy
Responsible for cleaning Tables, dishwashing and food preparation

March, 2009-August 2011

Enfield Fire Department, 200 Phoenix Ave, Enfield, Connecticut
Cadet
Youth organization centered on the fire service

SKILLS AND CERTIFICATIONS:

- Connecticut Firefighter I
- Massachusetts Firefighter II
- Massachusetts EVOC- Advanced
- Connecticut HAZMAT/WMD Awareness/Operational
- Massachusetts EMT-B; E895581, Exp. 04/01/2018
- American Heart Association Health Care Provider CPR; Exp. 11/30/2017
- AHA ACLS Provider; Exp. 3/2018
- AHA PALS Provider; Exp. 5/2018
- FEMA ICS 100,200,700,800
- APCO Institute Public Safety Telecommunicator I
- Vesta Pallas 911 System certified
- PowerPhone EMD certified
- Bilingual: English/Spanish (moderate in speaking, able to read, write and understand)
- Proficient in Microsoft Office, Word, Excel and PowerPoint
- Familiar with several different electronic prehospital care report systems

AWARDS:

- 2015 Graduate Magna Cum Laude from Anna Maria College
- 2011-2015 Dean's Lists Anna Maria College
- 2013-2014 President, Anna Maria College Fire and Emergency Services Association
- 2011- Graduate with Honors from Enfield High School
- 2011- Boy Scouts of America Eagle Scout
- 2011- Outstanding Student Recognition Award- Enfield Rotary Club

PROFESSIONAL REFERENCES:

- Donald Ellis, Captain, Enfield (CT.) Fire Department, (860)625-4678
- Everett Pierce, Director of the Fire Science Program, Anna Maria College, (978)400-6794
- Michael Pingitore, Captain, Paxton (MA.) Fire Department, (508)793-3100



Town of Ashland, Massachusetts

*Office of the Board of Selectmen
and Town Manager*

101 Main Street, 01721-1191

(508) 881-0100 Ext 7

(508) 881-0171 (fax)

Michael Herbert, Town Manager, Ext 7911

Jennifer Ball, Assistant Town Manager, Ext 7901

Susan K. Robie, Executive Assistant, Ext. 7921

Diane Mortensen, Personnel and Financial Assistant, Ext. 7933

BOARD OF SELECTMEN

Joseph J. Magnani, Jr., Chairman

Carl Hakansson, Vice Chairman

Yolanda Greaves, Clerk

Steve Mitchell, Selectman

Rob Scherer, Selectman

January 5, 2017

Norman Khumalo

Chairman

Metrowest Veterans' Services District

1750 Washington Street

Holliston, MA. 01746

Re: District Membership

Dear Mr. Khumalo:

On January 4, 2017 the Board of Selectman, Town of Ashland has voted to continue its membership with the MetroWest Veterans Services District. The board has designated Michael Herbert, Town Manager as Ashland's representative to the District's Board of Directors.

Sincerely,

Joseph J. Magnani Jr.

Chairman



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES
DEPARTMENT OF VETERANS' SERVICES
600 WASHINGTON STREET, 7TH FLOOR
BOSTON, MASSACHUSETTS 02111
TEL: (617) 210-5480 FAX: (617) 210-5755 TTY: (617) 210-5883
WWW.MASS.GOV/VETERANS

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

MARYLOU SUDDERS
SECRETARY, EOHHS

FRANCISCO A. UREÑA
SECRETARY, DVS

August 25, 2016

Norman Khumalo
Chairman
Metrowest Veterans' Services District
1750 Washington Street
Holliston, MA.01746

Re: Metrowest Veterans' Services District

Dear Mr. Khumalo:

On August 24, 2016, The Department of Veterans' Services (DVS) received Metrowest's re-application for continued operation of a veterans' services district for the towns of Holliston, Hopkinton, Medway and Ashland. DVS has completed its sufficiency review of the re-application. Metrowest hereby is granted approval for a period of two years commencing on August 29, 2016, to operate the Metrowest Veterans' Services District under the terms presented in its re-application, and in compliance with all applicable laws, regulations, and directives of DVS. Ongoing examinations and reviews of the operations of Metrowest to date show, by and large, that the district has been adhering to the legal requirements for veterans' services districts, has been meeting DVS's uniform standards, and has been and continues to demonstrate that veterans' benefits and services are being provided to veterans and their eligible dependents residing in the Towns of Holliston, Hopkinton, Medway and Ashland.

This approval is effective for two years and shall expire on August 29, 2018. If you wish to continue to operate the Metrowest Veterans' Services District after this expiration date, then you should submit your re-application for continued veterans' services district status not later than 30 days prior to the expiration date.

Congratulations, again! We look forward to continuing the work with you and your team to provide the nation's best veterans' benefits and services to Massachusetts veterans and their families.

Very truly yours,

Evan Makrinikolas
Director of Compliance
Department of Veterans' Services

cc: John T. Givner Director and Service officer



Town of Ashland, Massachusetts

***Office of the Board of Selectmen
and Town Manager***

101 Main Street, 01721-1191

(508) 881-0100 Ext 7

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Michael Herbert, Town Manager, Ext 7911

Jennifer Ball, Assistant Town Manager, Ext 7901

Susan K. Robie, Executive Assistant, Ext. 7921

Diane Mortensen, Personnel and Financial Assistant, Ext. 7933

BOARD OF SELECTMEN

Joseph J. Magnani, Jr., Chairman

Carl Hakansson, Vice Chairman

Yolanda Greaves, Clerk

Steve Mitchell, Selectman

Rob Scherer, Selectman

January 5, 2017

Michael Herbert
Town Manager
101 Main Street
Ashland, MA 01721

RE: Appointment to the MetroWest Veterans Services District Board of Directors

Dear Mr. Herbert:

I am exercising my authority to appoint you to the MetroWest Veterans Services District Board of Directors. Your appointment was presented to the Board of Selectman on January 4, 2017 and will become effective on April 1, 2017 and will expire November 30, 2017.

Sincerely,

Joseph J. Magnani Jr.
Chairman

Thank you for your efforts in supporting community events and programming and making Ashland a great place to live.

BAA INVITATIONAL NUMBERS GRANT APPLICATION

· If more space is needed attach a separate piece of paper to the application.

GENERAL INFORMATION		
1.	Date	October 14, 2016
2.	Name of organization	Friends of Ashland Library (FAL)
3.	Contact	Betsy Emberley, President
4.	Address	66 Front Street Ashland MA 01721
5.	Telephone	508-361- _____
6.	Star Party Host Telescope Advisor	Len Rabinowitz Lenrabinowitz@ _____
7.	Fax	None
8.	e-mail address	president@friendsoftheapl.com

9.	Name of Project	Star Parties : A Series of Night Sky Viewing Events
10	Amount of request	\$2500

11. Description of Project funds will be used for.

We would like to hold periodic star parties (night sky viewing events) about 6 times per year. These would be both educational and inspirational. We invite people of all ages to learn about astronomy and to provoke a sense of wonder and appreciation for the universe and Earth's fragile place in it. For this we need a good **telescope** and a way to allow maximum viewing which is the **imager**. We'll also need a case for the telescope which we'll fund through other sources, and will be adding accessories such as additional eyepiece filters for solar viewing, and a camera after the series has been established. Below is more information about the equipment we're asking to fund.

Celestron Nexstar Evolution 9.25 Telescope: This is a very good quality scope for viewing purposes. It's portable but has a wide aperture (width of optical tube) and high quality optics. The larger the aperture the more light is gathered so more can be seen. This telescope has built in motors and gears and, uniquely, a built in battery and wifi. After a simple alignment process the scope knows where it is thus making finding objects to view very easy. The telescope can be hand controlled but also can be positioned with an ipad, iphone or android device which really opens up the viewing experience. The astronomy app is included. It is easy and intuitive to use.

\$2199.00

<http://www.celestron.com/browse-shop/astronomy/telescopes/nexstar-evolution-925>

Revolution Imager: This is a device that attaches to the telescope and connects it to a large monitor screen. This allows many people to view at once which is essential for a large party. It can also store and stack light, allowing viewers to see very dim deep space objects like galaxies and nebulae that are not normally visible. **\$299.99**

<http://www.revolutionimager.com/>

12. Who will be responsible for managing the project?

The Friends of Ashland Library with the support of other groups within the town of Ashland. The FAL has both history and experience managing cost-effective, high quality programs for residents of all ages in Ashland.

13. Area and population served.

FAL is proud to serve Ashland residents of all ages and from all corners of town by supporting the library which is a member of the Minuteman Network.

14. How will outcome be measured?

We will measure our success by monitoring program attendance and participant feedback. We will collect feedback verbally, via email and through online surveys.

15. Brief description of organization.

Friends of the Ashland Library (FAL)

FAL is an all-volunteer, non-profit organization that raises funds from:

- Book Sales 3 times a year
- Membership Dues
- Individual and Business Contributions
- Business Sponsorships
- Public and Private Grants

FAL sponsors high-quality programs for all ages at no charge including:

- **Science** – Hands-on, fun science presentations and demonstrations for children.
- **Art** – New exhibits every month (photos, paintings, sculptures) throughout the library.
- **Music** – Sunday afternoon concerts of classical, eclectic, world and jazz music.

- **Film** – Regular showings to suit every interest: current adult, family, foreign and documentary films.
- **Programs for Little Ones** – Puppets, storytelling and music for cooing infants and dancing toddlers.
- **Early Release Day Programs** – Held on every early release day for Grades K-5: science, storytelling, music, live animals and more.

16. Final thoughts/points that should be considered.

The Friends of Ashland Public Library, with several other co-sponsoring groups, recently organized a Star Party with volunteer telescopes that **100** (the maximum we allowed on SignUpGenius) signed up to attend. The majority of these were families, although we were pleased to see that it would be an intergenerational activity.

[Submit Grant Application to srobie@ashlandmass.com](mailto:srobie@ashlandmass.com)



October 28, 2016

Dear Ashland Board of Selectmen,

As the Superintendent of Ashland Public Schools, I am pleased to provide a letter of support for the Friends of the Ashland Library (FAL) grant proposal. I fully support the FAL's continued effort of collaboration with various sectors of our community, including the Ashland Public Schools. This grant proposal specifically will allow the FAL to support our children by:

- Promoting a family friendly activity that ties in with our Family Reconnect Weekends
- It allows families who may not have previously done so, to have exposure to some features of AHS and to enjoy public amenities in non-traditional ways
- The ability to introduce our students and families to the wonderful world of astronomy and hopefully encourage their love of science
- The grant ties in nicely with our *Blueprint for Continuous Student Improvement* by strengthening partnerships with community organizations and families

I would highly encourage the Board to approve this grant for a telescope. By doing so, you will allow the FAL to expand learning opportunities to galaxies far, far away.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Adams', is written over a horizontal line. The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Jim Adams
Superintendent of Schools



October 26, 2016

**Ashland
Open Space
& Recreation
Committee**

Roberta Soolman,
Chairperson

William Child

Martin Ring

Beth Rosenblum

Judith Sallet

Amy Sayed

Cindy Shields

Jeanne Walker

Greg Wands

Ashland Board of Selectmen
101 Main
Ashland, MA 01721

**Re: BAA Grant for Star Parties: A Series of Night Sky Viewing Events
Submitted by the Friends of the Ashland Library**

Dear Board of Selectmen:

On behalf of the Open Space and Recreation Committee (OSRC), I am submitting this letter of support for the BAA grant application for Star Parties: A Series of Night Sky Viewing Events. The OSRC voted unanimously on October 19th to enthusiastically support this project for the following reasons:

- The project is a wonderful event for families and individuals that promotes science as a source of knowledge and recreation woven together with an appreciation of nature and open spaces in town.
- The project has a unique focus on astronomy and the wonders of the sky.
- The project promotes collaboration among the various entities in town who are co-sponsors, specifically the Friends of the Ashland Library, the Ashland Public Library, the Ashland Public Schools, the Board of Selectmen and the OSRC.

As a co-sponsor, the OSRC will help distribute promotional materials and announcements about the Star Parties while also educating participants and the public on the value of open space in Ashland.

We appreciate the opportunity to be involved in this project and wholeheartedly urge that you support it.

Sincerely,

A handwritten signature in blue ink that reads "Roberta Soolman".

Roberta Soolman
Chairperson



Town of Ashland

MASSACHUSETTS

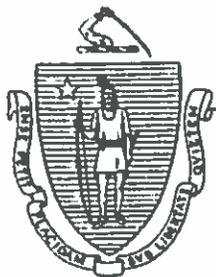
BOARD OF SELECTMEN LICENSING BOARD

Change of Manager Application

- Amendment Application for a Change of Manager
- Applicant's Statement
- Vote of the Corporate Board
- Cori Form
- Driver's License (*copy produced by me or a notary*)
- Proof of Citizenship – Passport, Birth Certificate, Voter Registration, Naturalization Papers.

Available Licenses

All Alcohol Restaurant – 4 Wine and Malt Restaurant – 2
All Alcohol Retail Store – 0 Wine and Malt Retail Store – 2



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

For Reconsideration

RECEIVED
6/27/16
SL

FORM 43
MUST BE SIGNED BY LOCAL LICENSING AUTHORITY

00400032

Ashland

May 18, 2016

ABCC License Number

City/Town

Local Approval Date

TRANSACTION TYPE (Please check all relevant transactions):

- New License
- Transfer of License
- Change of Manager
- Cordials/Liqueurs Permit
- 6-Day to 7-Day License
- New Officer/Director
- Change of Location
- Alteration of Licensed Premises
- Issuance of Stock
- Management/Operating Agreement
- Pledge of License
- Pledge of Stock
- Transfer of Stock
- New Stockholder
- Wine & Malt to All Alcohol
- Change Corporate Name
- Seasonal to Annual
- Change of License Type
- Other _____

Name of Licensee: Long Acre, Inc.

EIN of Licensee: _____

D/B/A: Stone's Public House

Manager: James Ward

ADDRESS: 179 Main Street

CITY/TOWN: Ashland

STATE: MA

ZIP CODE: 01721

Annual
Annual or Seasonal

All Alcohol
Category: (All Alcohol; Wine & Malt; Wine, Malt & Cordials; Wine; Malt)

Restaurant
Type: (Restaurant, Club, Package Store, General On Premises, Etc.)

Granted under Special Legislation? Yes No
If Yes, Chapter _____ Year _____

Complete Description of Licensed Premises:

Sixteen rooms, two floors and a cellar for storage, outside patio area 30 x 40.

MAY 11 2016

Application Filed: April 27, 2016
Date & Time

Advertised: May 4, 2016
Date of Attach Publication

Abutters Notified: Yes No

Licensee Contact Person for Transaction: James Ward

Phone: 508-505-0556

ADDRESS: 22 Walnut Street Apt 13

CITY/TOWN: Framingham

STATE: MA

ZIP CODE: 01721

Remarks: No action was taken on change of manager because the application was hand written. I spoke with Ralph Sacramone who explained that the application need to be reviewed by the board and resubmitted but no hearing is required.
RETURN NO ACTION

The Local Licensing Authorities By:

Joseph J. Maguire Jr.
James Ward
Robert Johnson

Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director

JUN 20 2016

ABCC Remarks:

[Signature]



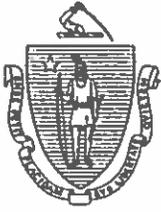
*The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc*

AMENDMENT APPLICATION FOR A CHANGE OF MANAGER

The following documentation is required as a part of your retail license application.

ABCC investigators reserve the right to request additional documents as a part of their investigation.

- Monetary Transmittal Form with \$200 fee**
You can **PAY ONLINE** or include a \$200 check made out to the ABCC
- Change of Manager Amendment Application (this packet)**
- CORI Authorization Form**
For the manager of record AND any individual with direct or indirect interest in the proposed licensee. **This form must be notarized with a stamp***
- Proof of Citizenship for proposed manager of record**
Passport, US Birth Certificate, Naturalization Papers, Voter Registration
- Vote of the Corporate Board**
A corporate vote appointing the manager of record, signed by an authorized signatory for the proposed licensed entity
- Additional Documents Required by the Local Licensing Authority**



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

AMENDMENT APPLICATION FOR A CHANGE OF MANAGER

Please complete this entire application, leaving no fields blank. If field does not apply to your situation, please write N/A.

1. NAME OF LICENSEE (Business Contact)

Long Acre, Inc

ABCC License Number

00400032

City/Town of Licensee

Ashland

2. APPLICATION CONTACT

The application contact is required and is the person who will be contacted with any questions regarding this application.

First Name: James

Middle: R

Last Name: Ward

Title: Employee

Primary Phone: 508-88

Email: manager@stonespublichouse.com

3. BUSINESS CONTACT

Please complete this section ONLY if there are changes to the Licensee phone number, business address (corporate headquarters), or mailing address.

Entity Name: Stone's Public House

Primary Phone: 508

Fax Number: 508-88

Alternative Phone: 508-505

Email: manager@stonespublichouse.com

Business Address (Corporate Headquarters)

Street Number: 179

Street Name: Main St

City/Town: Ashland

State: Ma.

Zip Code: 01721

Country: US

Mailing Address

Check here if your Mailing Address is the same as your Business Address

Street Number:

Street Name:

City/Town:

State:

Zip Code:

Country:

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGES LICENSE

4. MANAGER CONTACT

The Manager Contact is required and is the individual who will have day-to-day, operational control over the liquor license.

Salutation First Name Middle Name Last Name Suffix

Social Security Number Date of Birth

Primary Phone: Email:

Mobile Phone: Place of Employment

Alternative Phone: Fax Number

Citizenship / Residency / Background Information of Proposed Manager

Are you a U.S. Citizen? Yes No

Have you ever been convicted of a state, federal, or military crime? Yes No
If yes, attach an affidavit that lists your convictions with an explanation for each

Have you ever been Manager of Record of a license to sell alcoholic beverages? Yes No

If yes, please list the licenses for which you are the current or proposed manager:

Do you have direct, indirect, or financial interest in this license? Yes No

If yes, percentage of interest

If yes, please indicate type of Interest (check all that apply):

Officer Sole Proprietor
 Stockholder LLC Manager
 LLC Member Director
 Partner Landlord
 Contractual Revenue Sharing
 Management Agreement Other

Please indicate how many hours per week you intend to be on the licensed premises

Employment Information of Proposed Manager

Please provide your employment history for the *past 10 years*

Date(s)	Position	Employer	Address	Phone
4/2010 to 7/2015	Assistant manager	Stone's Public House	179 Main St. Ashland	
7/2015 to present	General Manager	Stone's Public House	179 Main St. Ashland	3
5/2007 to present	Real Estate Agent	REMAX	665 Cochituate Rd. Framingham	

Prior Disciplinary Action of Proposed Manager

Have you ever been involved directly or indirectly in an alcoholic beverages license that was subject to disciplinary action? If yes, please complete the following:

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation
N/A	N/A	N/A	N/A	N/A

ADDITIONAL SPACE

The following space is for any additional information you wish to supply or to clarify an answer you supplied in the application.

If referencing the application, please be sure to include the number of the question to which you are referring.

APPLICANT'S STATEMENT

I, Aidan Burke the: sole proprietor; partner; corporate principal; LLC/LLP member
Authorized Signatory

of Stone's Public House, hereby submit this application for Change of Manager
Name of the Entity/Corporation Transaction(s) you are applying for

(hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statement and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises does not violate any requirement of the ABCC or other state law or local ordinances;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the Application information as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of, the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.

Signature:

Aidan Burke

Date:

12/13/16

Title:

Clerk

**Long Acre, Inc.
Doing Business As
Stone's Public House**

**179 Main Street
Ashland, MA 01721**

Corporate Resolution

I, **Aidan Burke**, Clerk of Long Acre, Inc., a Massachusetts Corporation located at 179 Main Street, Ashland, MA 01721, certify that the following corporate resolution was duly adopted at a meeting held on August 24th, 2015, by vote of majority ownership:

The Board of Directors, acting for and on behalf of the Corporation, hereby authorize the appointment of James Ward as General Manager of Stone's Public House, effective immediately.

SIGNED UNDER THE PENALTIES OF PERJURY, this 15th day of
DECEMBER, 2016.



Aidan Burke, Clerk



Diane Mortensen <dmortensen@ashlandmass.com>

Fwd: Megunko Transit District Preliminary Plkan

1 message

Michael Herbert <mherbert@ashlandmass.com>

Thu, Dec 29, 2016 at 11:41 AM

To: Diane Mortensen <dmortensen@ashlandmass.com>

This should be included in the packet, including Sheila's email.

——— Forwarded message ———

From: Sheila Page <spage@ashlandmass.com>

Date: Tue, Dec 27, 2016 at 4:03 PM

Subject: Megunko Transit District Preliminary Plkan

To: Mark Oram <moram@ashlandmass.com>, Michael Herbert <mherbert@ashlandmass.com>, Mike Crisafulli <mcrisafulli@ashlandmass.com>, Maeghan Walters <mwalters@ashlandmass.com>, Scott Boothby <sboothby@ashlandfire.com>, Keith Robie <krobie@ashlandfire.com>, cdavis@ashlandmass.com, Roy Correia <rcorreia@ashlandmass.com>, Doug Small <dsmall@ashlandmass.com>, Rajitha Purimetla <rpurimetla@ashlandmass.com>

Hi all, the Megunko Transit District LLC has submitted a preliminary subdivision plan. This is a preliminary plan and does not constitute approval of a subdivision. Its purpose is for the Planning Board to discuss the plan and clarify any potential issues that the applicant should consider when developing the definitive subdivision plan.

As you will see there is very little information in the plan - but this submittal freezes the zoning to be used in this subdivision; if... they submit a definitive plan within seven months.

Despite the bare bones submittal the Planning Board is obligated to approve, approve with modification, or disapprove the plan (and they are obligated to distribute to you all and ask for comments). The Planning Board would appreciate any comments/recommendations the prior to the January 12 public discussion on the matter.

Attached is the preliminary plan application and 22 plan sheets which comprise the entire application. Also attached is the proposed overall development plan which the applicant submitted earlier in the fall.

I realize that you have little to go on so perhaps your comments may be recommending specific information be required in the definitive plan. Or that you don't have enough information to evaluate this plan.

The Planning Board appreciates your help in this matter. Let me know if you have any questions. If you would like hard copies...let me know.

Please provide comments by **January 10** at the latest.

Thank you!!

—

Sheila Page

Town Planner

Town of Ashland

101 Main Street

Ashland, MA 01721

508-532-7927

spage@ashlandmass.com

—

Michael D. Herbert

Town Manager

Town of Ashland
101 Main Street
Ashland, MA 01721
[508-532-7911](tel:508-532-7911)
www.ashlandmass.com

3 attachments

-  **PreliminaryPlan_2016November23.pdf**
419K
-  **Phase II Preliminary Plans.pdf**
4454K
-  **C-2035-01-OVERALL SITE EXHBIT 11-16-16.pdf**
5346K

TOWN OF ASHLAND, MASSACHUSETTS
APPLICATION FOR APPROVAL OF A PRELIMINARY PLAN

Date: 11-23-2016

To the Planning Board of the Town of Ashland, Massachusetts:

The undersigned, being the applicant as defined under M.G.L., Chapter 41, Section 81-L, applies for approval of a proposed subdivision shown on a plan entitled: Preliminary Subdivision Plan dated 11-22-16 located off High Street, Megunko Road, NRTA Road, number of lots proposed 6 total acreage of tract 161 Acres (more or less), said applicant hereby submits said plan as a Preliminary Subdivision Plan in accordance with the Rules and Regulations of the Ashland Planning Board and makes application to the Board for approval of said plan shown on the Assessor's Map Sheet 13 Lot 13R & 154.

The undersigned's title to said land is derived from Teels by deed dated May 15, 1873 and recorded in Middlesex South Registry of Deeds, Book 0125953550, Page 0230314 registered in the Registry District of the Land Court, Certificate of Title No.:

Applicant's Name Megunko Transit District LLC
Applicant's Signature [Signature] (Please print)
Applicant's Address: 62 Temple Drive
Alton, NH 03909
Applicant's telephone no. 603-988-1008
e-mail address: Resaymer@Resaymerpa.com

Received by the Town Clerk
Date November 23, 2016
Time 1:28 AM
Signature: [Signature]
Town Clerk

Owner's signature and address if not the applicant or applicant's authorization if not the owner

Owner's e-mail address:



Received by Board of Health if require
Septic Systems - Not Applicable

Date 11-23-16

Signature [Signature]
(For approval of plan)

Map 13 is a preliminary map of the subdivision of land into lots and the location of the roads and basins to be constructed thereon. It is not intended to be a final map and should not be used for any purpose other than to show the general location of the lots and basins. The final map will be prepared after the subdivision has been approved by the Planning Board and the Board of Selectmen.

RECEIVED
TOWN CLERK
2016 NOV 23 AM 9:
True

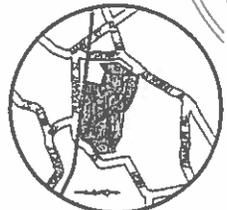
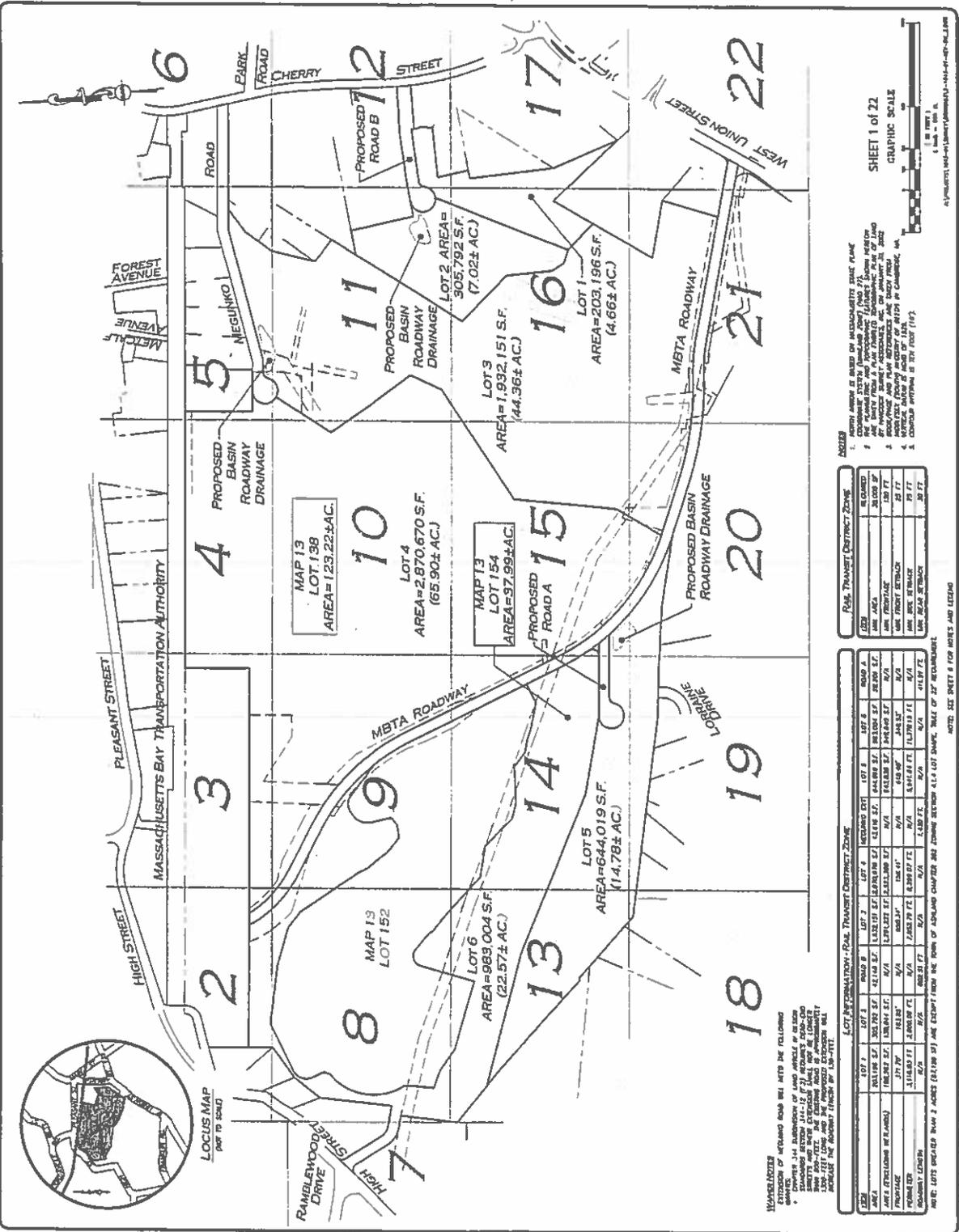
PROJECT: MEGUNCO TRANSPORT DISTRICT LLC
82 TEMPLE DRIVE
ALTON, NH 03809

PRELIMINARY
SUBDIVISION PLAN
ASSESSORS MAP 13 LOTS 138 & 154
AD-04-03, 14

PROJECT NO: 2016-001
DATE: 11/23/16
DRAWN BY: [blank]
SCALE: AS SHOWN

ALLEN & MAJOR ASSOCIATES, INC.
100 COMMERCIAL ST
SUITE 200
ALTON, NH 03809
TEL: 603-852-1111
WWW.ALLENMAJOR.COM

PRELIMINARY SUBDIVISION 1 of 22



Map 13

ITEM	REMARKS
1	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.01
2	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.02
3	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.03
4	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.04
5	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.05
6	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.06
7	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.07
8	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.08
9	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.09
10	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.10
11	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.11
12	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.12
13	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.13
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18	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.18
19	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.19
20	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.20
21	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.21
22	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.22

Map 13

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6	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.06
7	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.07
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20	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.20
21	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.21
22	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.22

Map 13

ITEM	REMARKS
1	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.01
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3	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.03
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19	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.19
20	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.20
21	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.21
22	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.22

Map 13

ITEM	REMARKS
1	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.01
2	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.02
3	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.03
4	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.04
5	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.05
6	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.06
7	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.07
8	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.08
9	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.09
10	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.10
11	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.11
12	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.12
13	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.13
14	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.14
15	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.15
16	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.16
17	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.17
18	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.18
19	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.19
20	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.20
21	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.21
22	CONFORMANCE WITH 2016 ZONING ORDINANCE, SECTION 11.22

NOTE: SEE SHEET 2 FOR NOTES AND LEGEND



MATCH SHEET 5

HIGHWAY 1A
 WASHINGTON STREET

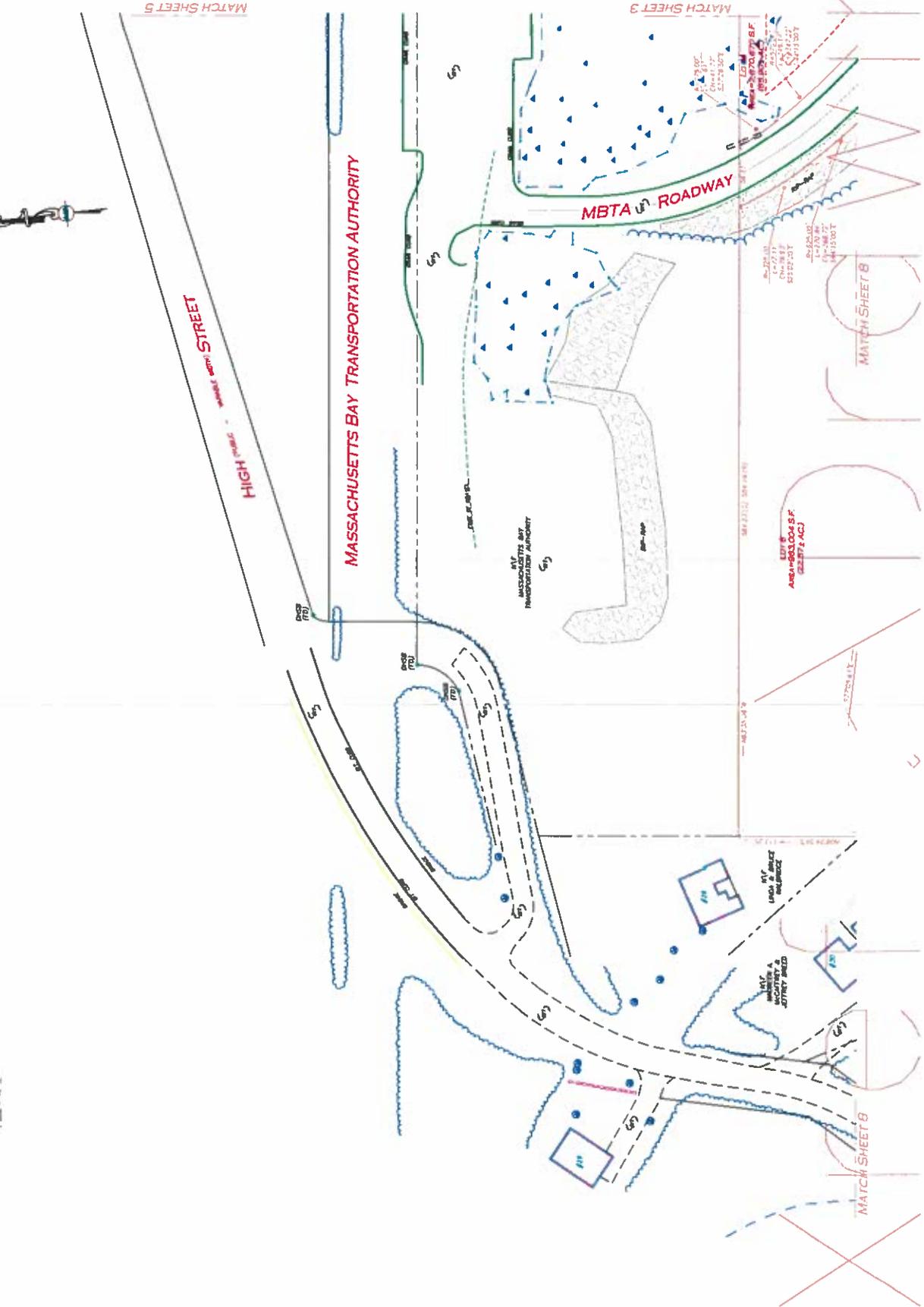
MASSACHUSETTS BAY TRANSPORTATION AUTHORITY

MBTA ROADWAY

MATCH SHEET 3

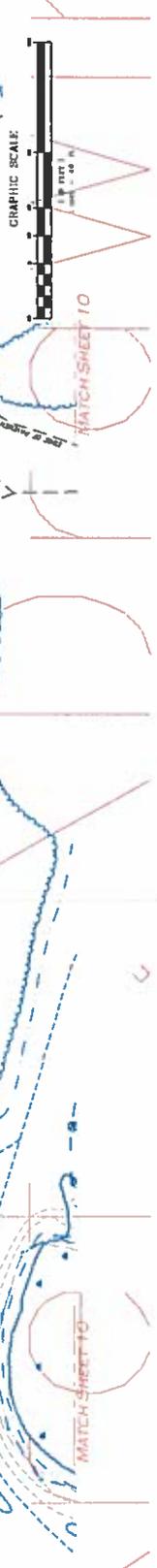
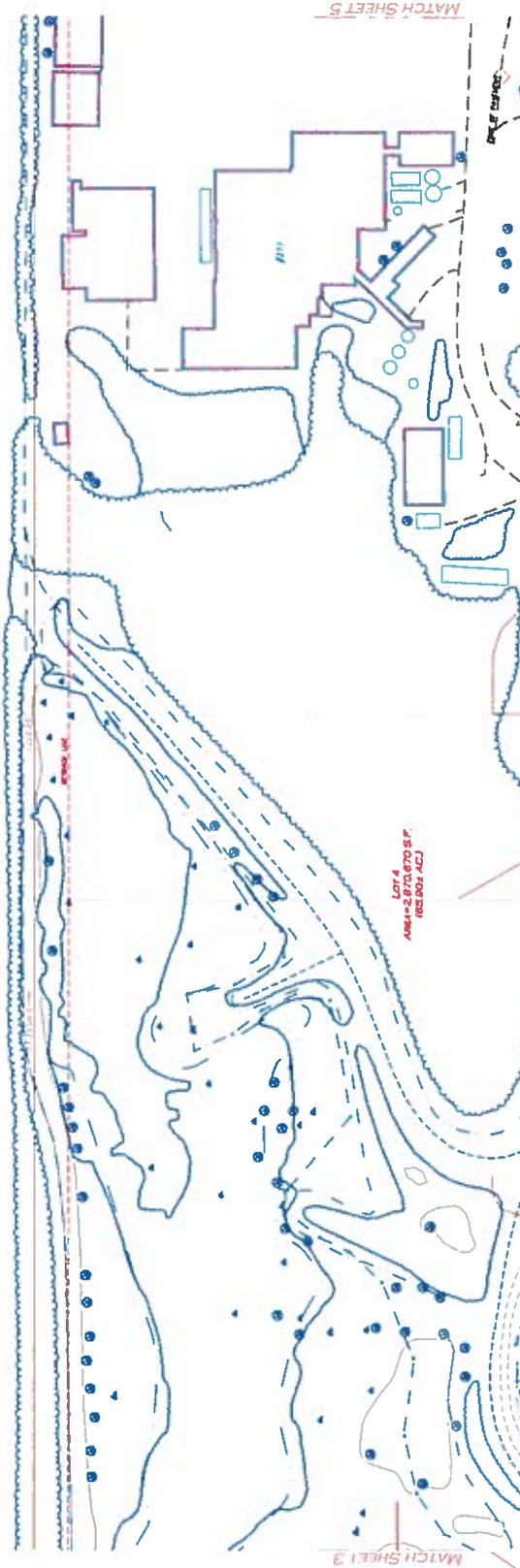
MATCH SHEET B

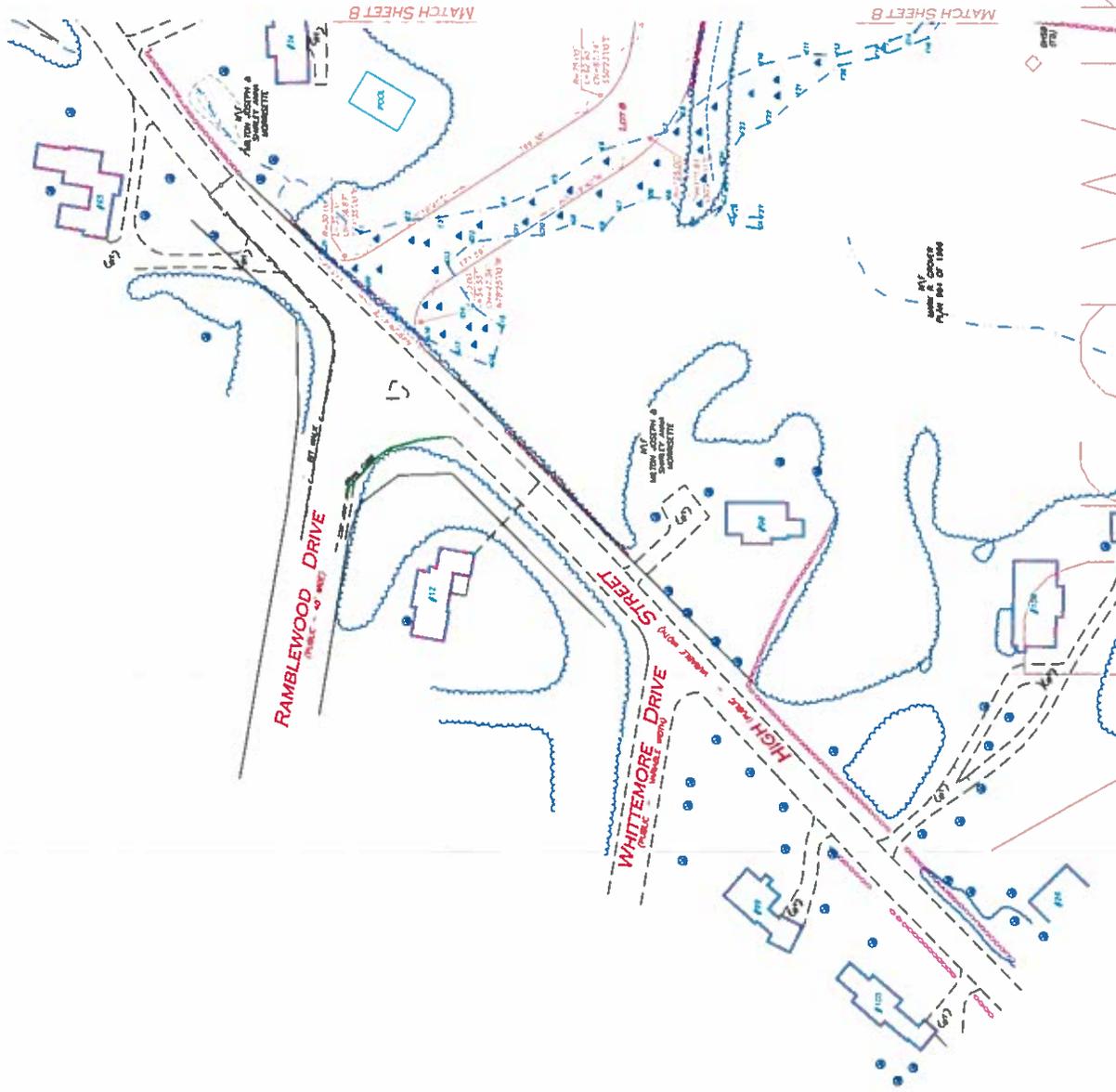
MATCH SHEET B





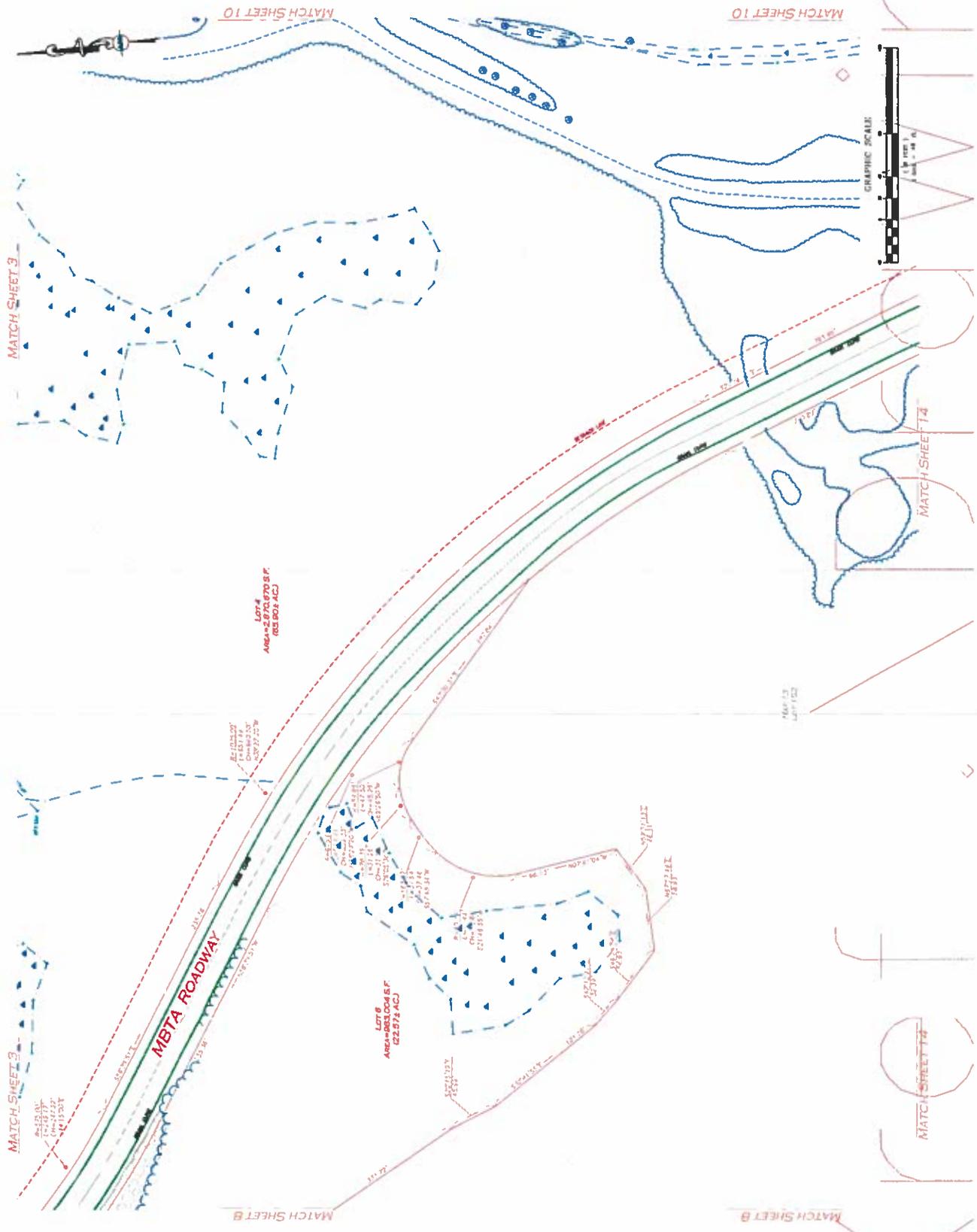
MASSACHUSETTS BAY TRANSPORTATION AUTHORITY





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GRAPHIC SCALE

MATCH SHEET 14

MATCH SHEET B

MATCH SHEET B

MATCH SHEET 3

MBTA ROADWAY

LOT 5
AREA=2,015 SF
(0.046 AC)

LOT 6
AREA=3,075 SF
(0.070 AC)

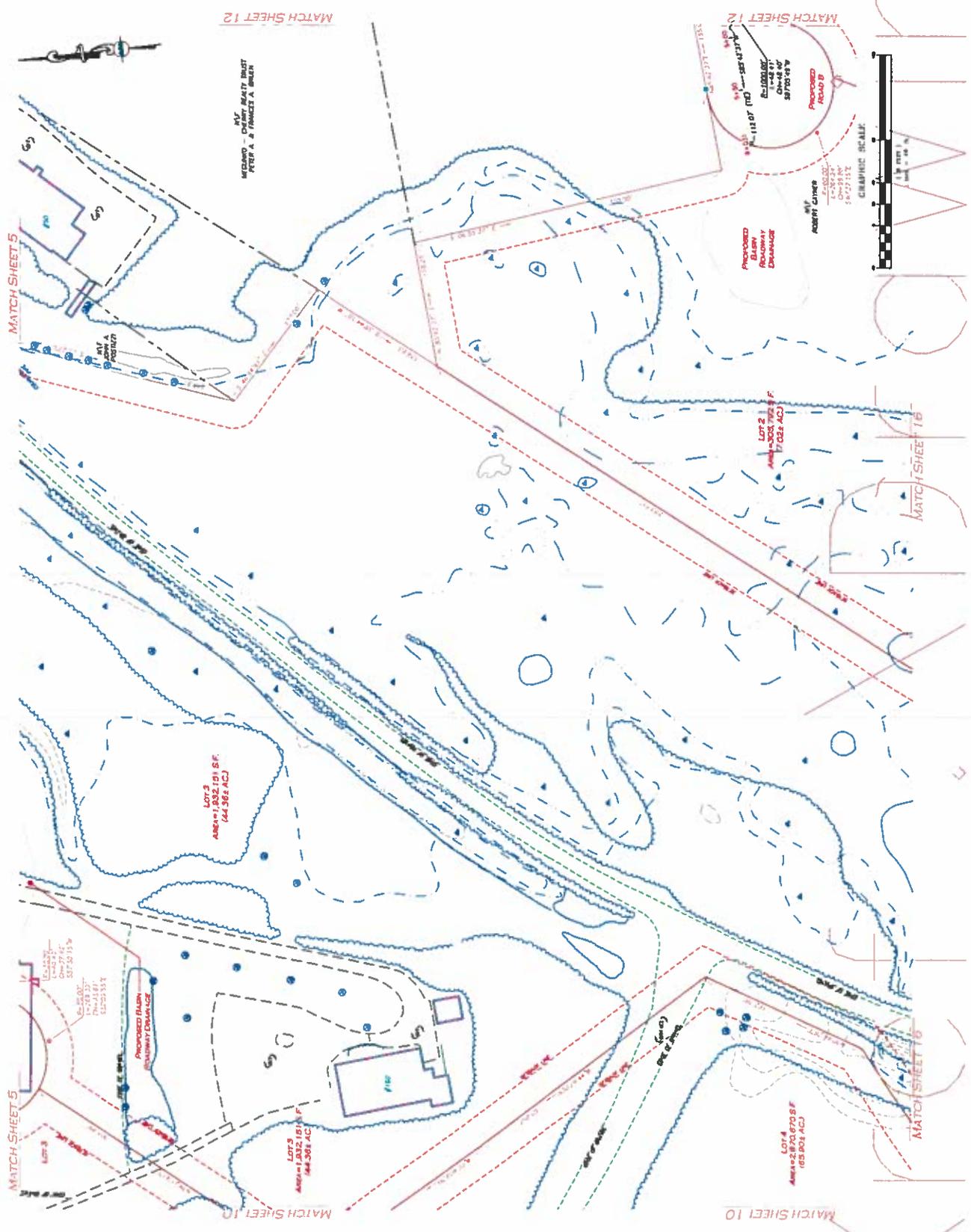
WITNESS

MAP 13
LAP 1752

MATCH SHEET 14

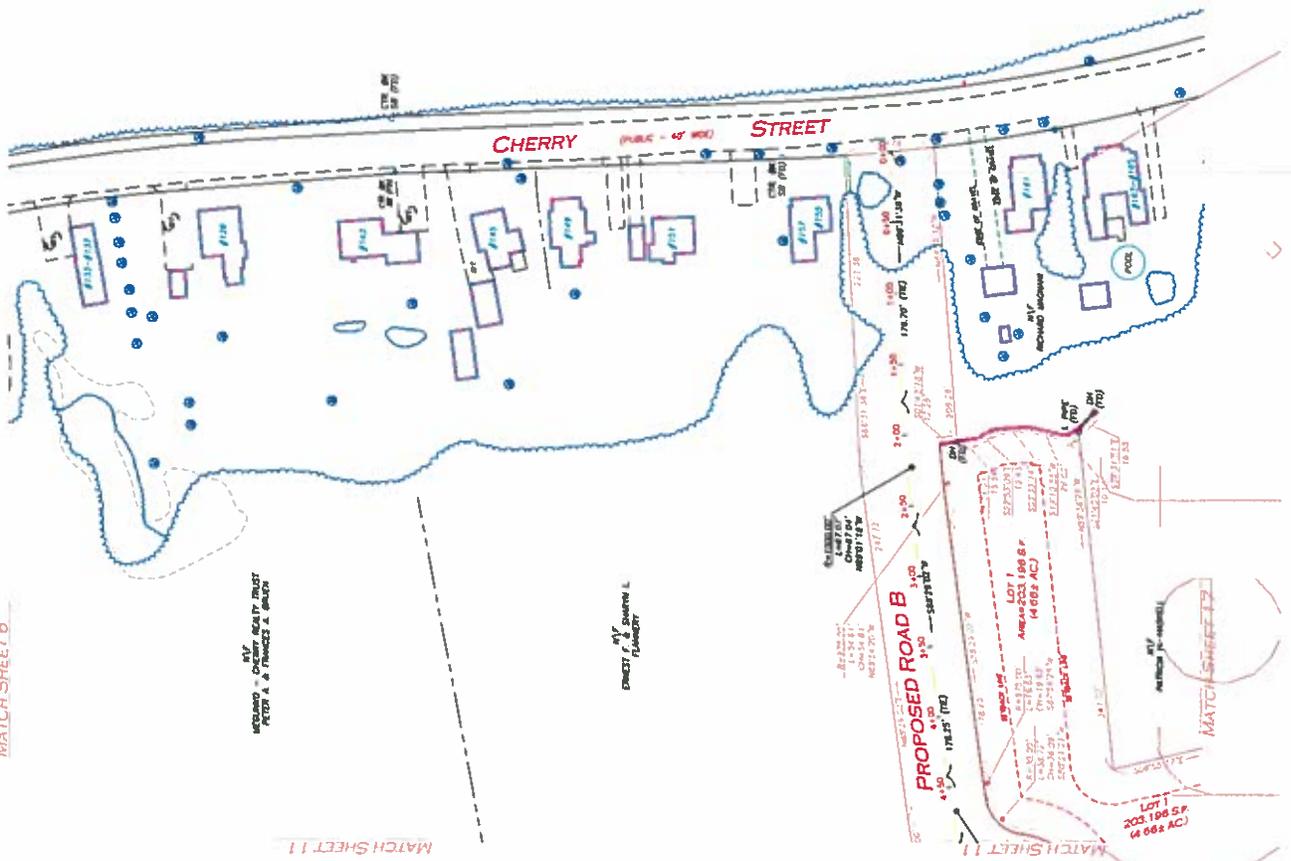
MATCH SHEET B





MATCH SHEET 6

MATCH SHEET 6



M/V
WATER - CHECK ALLTY MUST
FOR A & PRECISE & SHOT

M/V
SANITARY

MATCH SHEET 11

MATCH SHEET 17

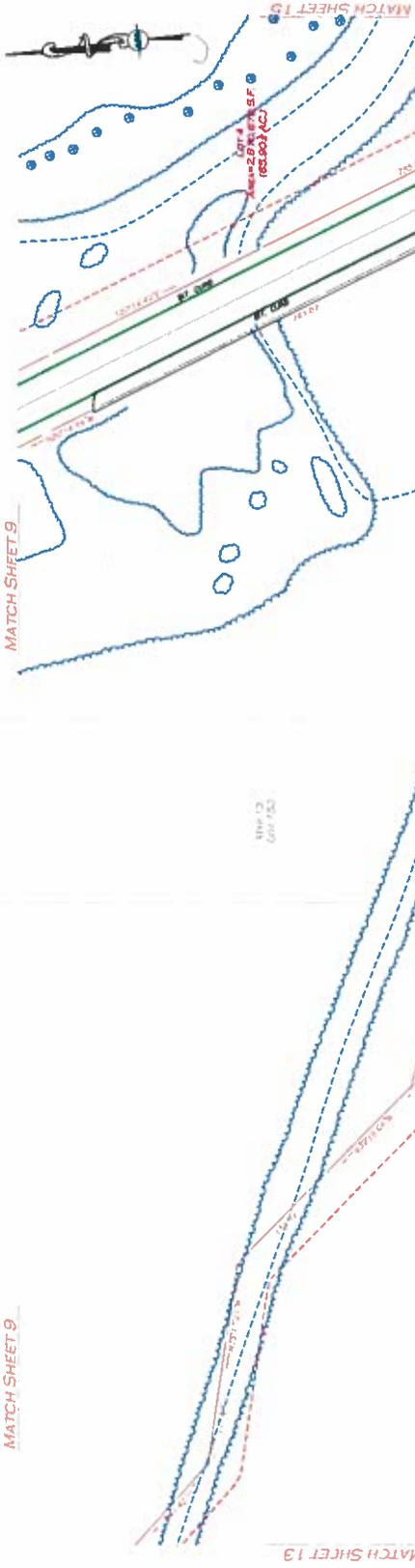


GRAPHIC SCALE:



MATCH SHEET 17

MATCH SHEET 9



Lot 6
Area=983,004 SF
(22,972 AC)

Lot 8
Area=646,018 SF
(14,781 AC)

GRAPHIC SCALE



MATCH SHEET 19

MATCH SHEET 19

Lot 8
Area=646,018 SF
(14,781 AC)

MATCH SHEET 10

MATCH SHEET 10



MATCH SHEET 16

MATCH SHEET 14

Lot 4
Area=2,970,670 SF
(68.90+ AC)

Lot 3
Area=1,002,191 SF
(23.36+ AC)

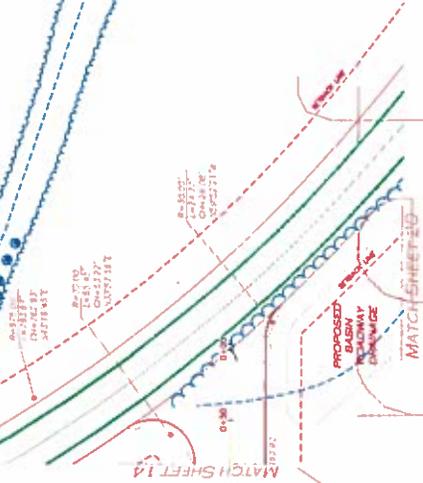
MATCH SHEET 16

MATCH SHEET 14

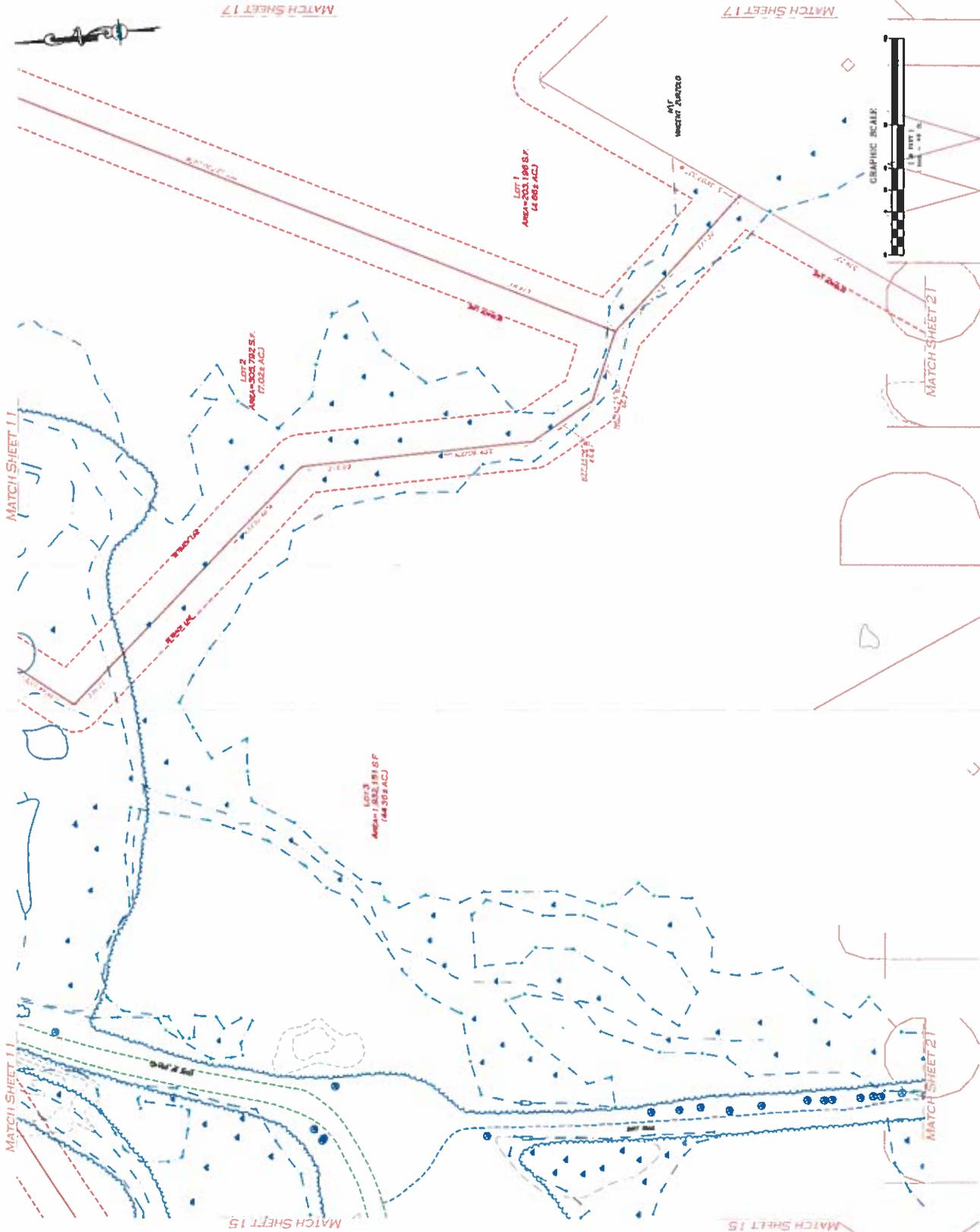
GRAPHIC SCALE



MATCH SHEET 20



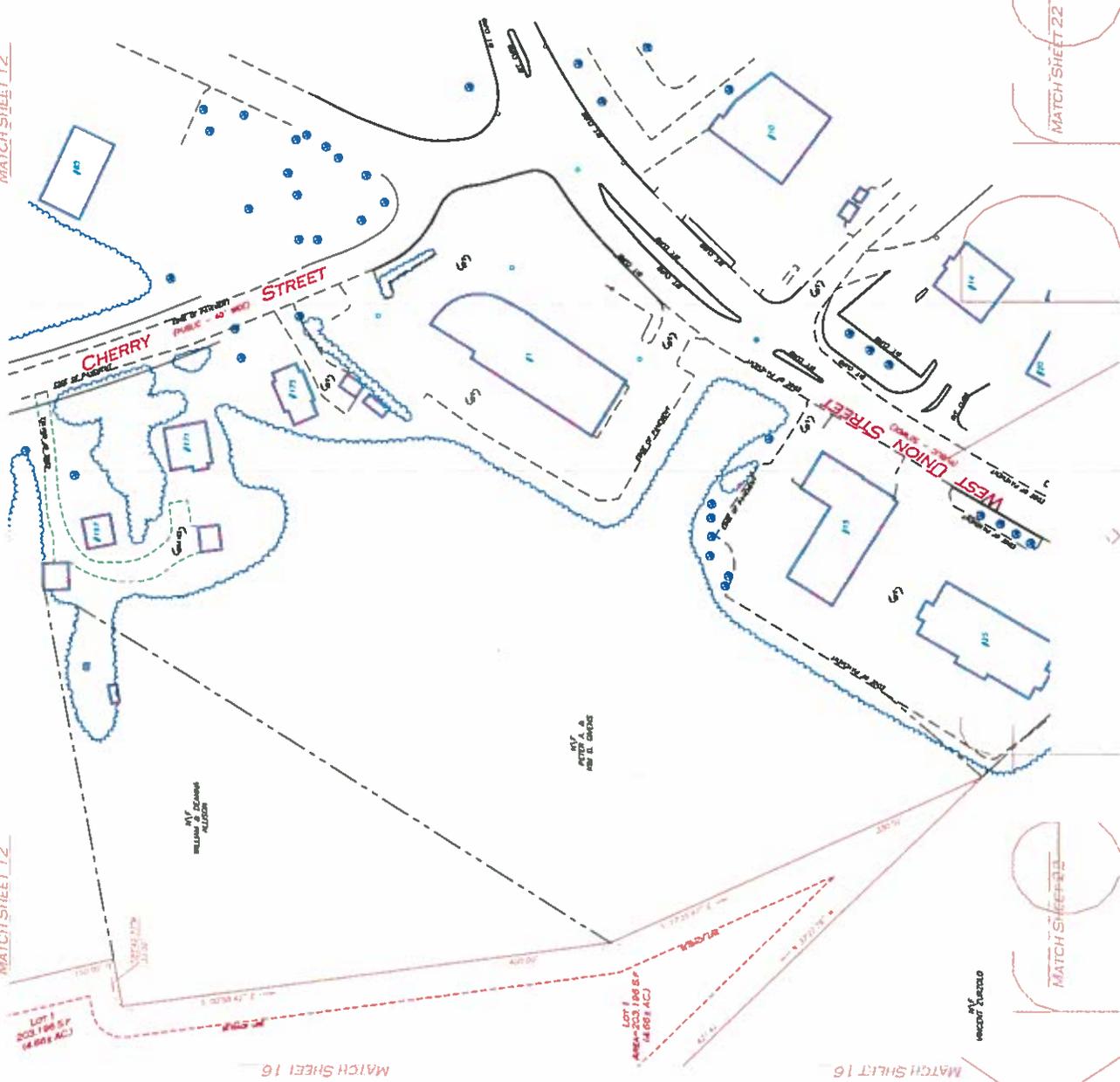
MATCH SHEET 20



MATCH SHEET 12

MATCH SHEET 12

MATCH SHEET 16



GRAPHIC SCALE



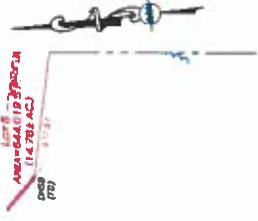
MATCH SHEET 22

MATCH SHEET 12

MATCH SHEET 16

MATCH SHEET 13

MATCH SHEET 13



BY
KENTH S. &
JILL E. THOMPSON

BY
KENTH S. &
JILL E. THOMPSON

GRAPHIC SCALE:
1" = 10'-0"



