

FIELD MASTER PLAN STUDY
AD-HOC COMMITTEE
MINUTES

February 5, 2013

Attendees

Dave Barrett	Steve Greenberg
Jim Duane	Nick Moscaritolo
Mark Juitt	Kevin Johnson

Also in Attendance

Steve Mitchell and Paul Monaco, Board of Selectmen, Beth Rosenblum, Open Space Committee and Bill Seymour from Gale & Associates

The Field Master Plan Study Ad-Hoc Committee met on Tuesday, February 5, 2013 at 6:00 p.m. in room B&C at Ashland Town Hall.

The minutes of the October 30, November 13 and 17 and December 18, 2012 meetings were approved on a unanimous vote.

Bill Seymour gave a presentation on the updated Field Master Plan Study, following the completion of the High School Field complex and Walker Field. The findings in the report and the recommendations made were discussed at length by those present. Gale were asked to make some changes in the report and to provide further information on certain aspects. Bill Seymour asked for up to ten days to finalize the requested changes, following which Gale would be asked to present the final report to the Board of Selectmen and interested public at a date and venue to be determined. This would be subject to the committee being satisfied that all necessary changes had been made.

The committee undertook an inspection of the field complex on the morning of February 1. The following points were noted:

- We covered all of the Site Inspection Notes in The Marshall/Gary Site report dated 1-2-13 except we did not gain entrance to the concession stand building.
- We agree with the points in the referenced site report with the following notes:
 - the net is no longer in place in the softball and baseball batting cages
 - loose rocks have been removed from softball field path
 - There is missing yellow protector cap on the outfield fence at the baseball field
 - The specific dates that the School District will be responsible for beginning to maintain the grass fields should be identified in the final site report
- Additional concerns identified during our walk through to be rectified:
 - We have previously identified that the position of the scoreboard on the baseball field is directly in line with the batters view and behind the pitchers mound. This condition has been mentioned as a safety concern and we have asked for a quote to have the scoreboard repositioned.
 - There has not been a water meter installed in the water line to the concession building
 - There is a concern with the "D" area track design where the discus pad / throw range is in conflict with the long jump / triple jump approach lane.
 - We propose moving the discus pad to the lower practice field. This would allow for the removal of the conflict and allow for the addition of a separate long jump pit and lane to more efficiently support the management of track events
 - We would like a quote for the work to correct the design flaw and a separate quote to add the additional separate long jump pit and lane

- The access ramp to the main field area, directly behind the AHS gym entrance needs to be resurfaced
- There are ~20 stone wall caps that need to be secured
- On the track there are many of the painted numbers that have “bled” and need to be repainted
- There are numerous cracks in the cement rim surrounding the drainage system around the synthetic competition field
- There are cracks in the cement rim around the long jump pit and the shot-put pit
- The hold down bolts for the benches and tables adjacent to the concession building are exposed. Can caps be put on them?
- There is grass in the baseball and softball batting cages that needs to be removed
- We request a quote to install a second home plate and pitchers mound rubber in the baseball field bullpen to facilitate 2 positions for warm up. This is considered a design flaw

The following items are suggested to be addressed by the committee to finalize the project work within the remaining project budget.

- Design and affix a Project Completion plaque to the concession stand building
- A toe-board should be installed at the edge of the shot-put pit to preclude the pit sand from migrating onto the adjacent track area.
- Covers should be procured / installed on all of the pit sand areas to preclude the sand from migrating onto the "D" areas
- A storage area should be configured under the press box to hold field bench seating
- The designed and deliver 3 bay sink is not usable in the concession stand and should be sold
- A final review for any additional field equipment needed to support the maintenance / operation of the field complex should be developed by the A.D.

Following the acceptance of the site visit report, the committee unanimously approved change order 30, and the retainage amount of \$20,000.

Bill Seymour informed the committee that ADA compliant new seating for 400 people was being replaced at a project Gale were working on. There was interest in using this at Walker Field. There would be some transportation and erection costs. This would be followed up with Bill.

There being no further business, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Dave Barrett
Chair