



# Town of Ashland

## MASSACHUSETTS

Comprehensive/Strategic Plan Project Management Group Agenda

January 19, 2023

6:00PM-8PM

Town Hall Meeting Room B & C

6:00–6:10	<b>Old Business:</b> <ol style="list-style-type: none"><li>1. Review and approve 1/22/22 Meeting Minutes</li><li>2. Mission Statement &amp; Procedures - review post 1/22/22 meeting updates</li></ol>
6:10–7:30	<b>Previous Agenda Items, not yet discussed:</b> <ol style="list-style-type: none"><li>1. RFP process</li><li>2. Steering Committee<ol style="list-style-type: none"><li>a. Appointments/Steering Committee - Selection Criteria</li><li>b. Non-Steering Committee roles</li><li>c. Steering Committee Role Description</li><li>d. Steering Committee letter to Boards/Commissions/Committees</li><li>e. Steering Committee - tentative makeup - boards/committees/groups to ask for representative</li><li>f. Steering Committee - select meeting night</li></ol></li><li>3. Publicizing Comprehensive Plan (including town groups/committees, etc.)</li></ol>
6:40–7:15	
6:10–6:40	
7:15–7:30	
7:30–7:40	<b>New Business</b> <ol style="list-style-type: none"><li>1. Review 2023 Meeting Schedule draft</li><li>2. RFP Specifics</li><li>3. Other?</li></ol>

General Note: timeline is for reference only. Items may be taken out of order and times noted may be adjusted during the meeting.