



# Town of Ashland

MASSACHUSETTS

## Design Review Committee Meeting Minutes

Remote via Zoom Video Conferencing

February 3, 2022, at 7:00 PM

Cathy Rooney called the meeting called to order at 7pm

Present: Cathy Rooney, Emma Snellings, Ujwala Pawnarkar, Bill Novakowski, Mark Dassoni, Barbara Kleinberg, Margy Gassel, Joan Gonfrade.

The quorum of members was recognized.

Cathy Rooney stated that Trask Development requested a continuance regarding 501 Pond Street Development, to be moved to 2/17/2022. Moved to accept.

Bill Novakowski so moved, Ujwala Pawnarkar seconded the motion. Cathy Rooney, Ujwala Pawnarkar, Bill Novakowski voted for Aye.

Discussion of Landscape Planting and Protecting Guidelines -

Questions of enforcement need to be accepted by the Planning Board. Possible agenda item for joining Planning Board/Design Review Committee meeting in March, to discuss by-law amendments to be included in the warrant for the Spring Town Meeting.

Verbiage in draft corrected; include emphasis on no invasive plants from MA and neighboring states listed in addendum.

Parking Lot guidelines amendments for inclusion into the upcoming warrant are on hold until a new Sustainability Coordinator is hired. The amendments will include pictures of water catchment structures and examples of proper/improper snow storage.

Cathy Rooney announced that Aaron Ladd has resigned from the DRC, leaving two places open on the committee. Recruiting efforts are ongoing by all members.

Cathy Rooney asked for a motion to adjourn the meeting at 8:20pm. Bill Novakowski so moved, Ujwala Pawnarkar seconded the motion. Cathy Rooney, Ujwala Pawnarkar and Bill Novakowski all voted in favor.