



Town of Ashland

MASSACHUSETTS

Design Review Committee Meeting Minutes

Remote via Zoom Video Conferencing

March 10 2022, at 7:00 PM

DRC meeting called to order by Cathy Rooney, started at 7:05pm.

Present: Cathay Rooney, Ujwala Pawnarkar, Bill Novakowski (DRC Quorum), Emma Snellings (Asst. Town Planner), Mark Dasoni(Public)

1) 501 Pond Street project scheduled is to be continued, per the developer`s request to Emma Snellings. No date for the continuance was requested save that it happen after the Planning Board presentation on 3/17.

2) Confirmation that proposed bylaw changes were presented to the Planning Board at their 3/3 meeting. Said proposed changes are to be reviewed by the Planning Board and comments to be returned to the Design Review Committee. The need to present examples of structures in Ashland which fall within the proposed 5,000 Sq Ft trigger is necessary, to wit: Needham Bank, Santander Bank, Mazi Restaurant, Honeydew or Dunkin on Pond Street.

An Order of Conditions needs to be included in projects.

Bill Novakowski to follow up before the next Planning Board meeting with the Board Chair regarding progress, cc to Emma Snellings.

Need to coordinate project examination with the Sustainability Coordinator discussed, once said individual is hired.

3) Sustainability Committee Net Zero Initiative progress stalled until a new coordinator is hired.

4) Outdoor Seating guidelines discussed, recognizing the need for a checklist in spreadsheet form involving logistics questions (ex.: food service, fees, departments affected reviews, barriers, seating increases, etc.). Bill Novakowski to design for DRC review/comments.

Cathy Rooney asked for a motion to adjourn, Ujwala Pawnarkar so moved, Bill Novakowski seconded.

Meeting adjourned at 7:45.