

Ashland Public Safety Building Committee
Meeting Minutes
May 11, 2021

Members Present: Vin Alfano, Jenn Ball, Peter Chisholm, Mike Herbert, Joe Magnani, Steve Mitchell, Keith Robie

Member Absent: Brett Walker

Other Participants: Paul Carpenter (Ashland), Jon Lemieux (Vertex), Bill Nangle (Vertex), Jane Slemenda (HKT), Amy Dunlap (HKT), Paula Claridge (HKT)

Chair Joe Magnani called the meeting to order at 3:03 PM

2) Order of Business:

A) Meeting minutes from April 13, 2021 were reviewed and approved as presented. Motion by Alfano, 2nd by Herbert. Motion passed 7-0-1 Absent. Yes: Alfano, Ball, Chisholm, Herbert, Magnani, Mitchell, Robie).

B) Update on construction progress, review monthly Report & 3-week look ahead schedule:

Jon Lemieux (Vertex) and Bill Nangle (Vertex) provided a review of the April Vertex Monthly Progress Report. Bill described an update on April site work including excavation, separation of rock, crushing of rock, removal of ledge and preparations for blasting. Ledge to date is less than expected. Erosion and groundwater controls were reviewed. Bill discussed the blasting to date and is anticipated to be completed at the end of the month. The Construction Team (Vertex and CTA) are satisfied with the professionalism and safety of the blasting process.

Jon discussed the 3-week look ahead schedule and noted that sub-contractor startup meetings will be starting soon. The Construction Team is also reviewing 3rd party testing firms in anticipation of shortly making a hiring decision.

C) The Committee discussed a groundbreaking ceremony. A 4 x 8 construction banner has been ordered and will be installed on the fencing along Rte 135. The Committee discussed a topping-off ceremony, either in lieu of, or in addition to a groundbreaking ceremony. If the Committee determines to hold a groundbreaking ceremony, it was decided to wait until the blasting is completed before holding. The Committee will decide and vote on both the type of ceremony at the 6-08-21 PSB meeting.

D) The Committee had a short discussion on the status of the Public Safety Building website. It was felt that the website is satisfactory and that some minor adjustments will be made. Steve Mitchell will work with Paul Carpenter to streamline several of the sub-categories.

E) In response to a resident question, the Committee had a short discussion on the Waverly Street/East Union Street intersection. Paula Claridge (HKT) will provide current documentation. The Committee also briefly discussed the West Union Street/Fountain Street intersection. Jenn Ball identified GCG Engineering as lead firm for engineering services and reconstruction coordination.

Next Meeting: June 8, 2021, 3 PM

A motion to adjourn was made at 3:54 PM by Alfano, 2nd by Chisholm. Motion passed 7-0-1 Absent (Yes: Alfano, Ball, Chisholm, Herbert, Magnani, Mitchell, Robie).

Submitted by: Steve Mitchell (5-12-21)

Meeting Materials/Documents:

- 1) April 13, 2021 approved minutes
- 2) Vertex April, 2021 Monthly Report