



Town of Ashland

MASSACHUSETTS

Design Review Committee Meeting Minutes

Remote via Zoom Video Conferencing

May 19, 2022, at 7:00 PM

Meeting called to order at 7:05pm by Cathy Rooney.

In attendance: Cathay Rooney, Ujwala Pawnarkar, Bill Novakowski (DRC Quorum), Mark Dassoni (public)

- 1) Discussion of Outdoor Patio Guidelines.
Ujwala Pawnarkar and Bill Novakowski agreed, in response to Cathy Rooney's query, that the guideline is acceptable as written. It was also agreed that evidence in the form of pictures showing "good" and "bad" needs to be included.
Cathy Rooney asked for a motion to approve sending the Outdoor Patio Guidelines to The Planning Board. Bill Novakowski: so moved, Ujwala Pawnarkar seconded. All voted aye.
- 2) Discussion of Patricia Kendall edits on DRC proposed amendments for bylaw changes. Mark Dassoni spoke to the need to have greater coordination among town committees in order to give developers a better idea of the town's intentions.
 - Add into section 9.4.4, subsection 1.A.1 the verbiage "all buildings within 50 feet of the lot line."
 - For subsection 1.A.2, add "description of trees and native vegetation."
 - Section C deemed acceptable
 - Section D: add "bus shelters, bike racks, solar canopies and EV Ready parking spaces. Lighting: see section G below. Indicate stacking of functions, eg., parking lot landscaping serves as a stormwater collection and groundwater recharge system." Note: Landscape Plan should have lot/street lighting and tree planting superimposed.
 - Section E should include "location of all related exterior units (A/C, exterior venting, solar panels.)"
 - Section F should add verbiage "and their lighting."
 - Section G should include "Additional separate drawings of landscaping and lighting plans (superimposed) and snow removal/storage areas shall be included."
 - For 9.4.4, subsection 2.A, delete "and abutting properties"; add "It will also show abutting properties, their buildings, trees, furniture and amenities and other significant site features within 50 feet of the property line."
 - 2.B is acceptable as written.
 - 2.C: add "green" before "open space" and "/dog park" after "recreation areas."
 - 9.4.4, subsections 3A-3F are acceptable as written.



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- 3) Cathy Rooney asked for a motion to send DRC suggestions back to the Planning Board per the above; Bill Novakowski so moved, Ujwala Pawnarkar seconded the motion, all voted "Aye."
- 4) Bill Novakowski asked for a motion to adjourn, Ujwala Pawnarkar so moved, Cathy Rooney seconded. All voted aye, meeting adjourned at 8:41pm.

DRAFT