



Town of Ashland

M A S S A C H U S E T T S

Public Safety Building Committee

Minutes

August 30, 2021 – 10:30 AM

Virtual Meeting

<https://us02web.zoom.us/j/81795909832?pwd=WDQyc0tRUOfxeFRLNWErdnlrZ0RkQT09>

Members Present: Jenn Ball, APD Chief Rich Briggs, Peter Chisholm, Joe Magnani, Steve Mitchell, AFD Chief Keith Robie

Member Absent: Brett Walker

Other Participants: Paul Carpenter (Ashland), Jon Lemieux (Vertex), Bill Nangle (Vertex), Amy Dunlap(HKT), Paula Claridge (HKT), Doug Small (Ashland), Dan Maurer (Ashland)

1) Chair Magnani called the meeting to order at 10:33 AM

2) Order of Business

A) The Committee had a review and discussion on a water loop system. Doug Small (DPW) and Dan Maurer (DPW) presented specifics on a water loop system. In the event of a water main break on Rte. 135/Waverly Street, the Public Safety Building could be isolated and not have access to the Town water supply. A loop system prevents pulling water from only one source and also prevents water hammering. A loop system is part of the Ashland water standards for new installations.

The Committee reviewed a preliminary drawing prepared by Pare which shows the location of the piping relative to the site and the PSB building. Due to ledge that exists on the eastern side of the building, there is a probable need for additional ledge removal. The Committee discussed the how the piping location was determined and if there was flexibility in location in order to minimize ledge removal costs. The next steps are for Vertex and HKT to review with PARE & CTA the potential of siting the pipe closer to the building in order to minimize ledge removal.

The Committee reviewed the budgeted additional cost for the loop system (\$43,820.64) and the amount of potential ledge removal (approx. \$45,000). The lead time on piping is a consideration. The Committee agreed that a motion to move forward should include both approval of a PCO (Project Change Order) for the looped system, acknowledgment of probable ledge removal and a cost associated with the removal.

There was also a discussion on the desirability of replacing the Waverly Street water main section adjacent the Public Safety Building during construction rather than after building completion. This was taken under consideration and was deferred to a future meeting.

Vertex provided a review of the PSB contingency account. Currently the project is approximately 22% complete with 8-10% of contingency funds used.

A motion was made by Mitchell to proceed with the installation of a water loop system and approve PCO #12 for \$43,820.64. As an additional component of this motion, the Committee acknowledges additional ledge removal is required and that HKT, Vertex, PARE and Ashland DPW will work to manage and review the final system design and cost which is not to exceed \$90,000. Second by Herbert. Motion passed 7-0-1 Absent.

B) Meeting minutes from August 17, 2021 were reviewed and approved as presented. Motion by Ball, 2nd by Robie. Motion passed 7-0-1 Absent.

A motion to adjourn was made at 11:38 AM by Chisholm, 2nd by Robie. Motion passed 7-0-1 Absent.

Submitted by: Steve Mitchell (9-01-21)

Meeting Materials/Documents:

- 1) August 17, 2021 Meeting Minutes



Town of Ashland

MASSACHUSETTS

Ashland Public Safety Building Committee Meeting Minutes August 17, 2021

Members Present: Jenn Ball, APD Chief Rich Briggs, Peter Chisholm, Joe Magnani, Steve Mitchell, AFD Chief Keith Robie

Member Absent: Michael Herbert, Brett Walker

Other Participants: Paul Carpenter (Ashland), Jon Lemieux (Vertex), Bill Nangle (Vertex), Janet Slemenda (HKT), Paula Claridge (HKT)

1) Chair Magnani called the meeting to order at 3:01 PM

2) Order of Business

A) Meeting minutes from July 20, 2021 were reviewed and approved as presented. Motion by Chisholm, 2nd by Mitchell. Motion passed 6-0-2 Absent.

B) Vertex/HKT Monthly Update:

1) Jon Lemieux and Bill Nangle reviewed the July 2021 Vertex Monthly Report. Construction activity included on-going site work, footing & foundation excavation, waterproofing, temporary power preparation and installation of electrical cores and conduits in foundations. The last section of apparatus bay foundation is anticipated to be completed the week of 8/16.

2) Steel installation was started on 8/11 and has continued through 8/17. A series of photos were reviewed.

3) Jon discussed the payment process with the expectation that increased amounts of payment requisitions as steel is delivered and installed.

4) Jon reviewed the 3-week lookahead and explained that CTA has provided an updated Critical Path Method schedule. The Committee reviewed average daily workforce numbers as the work starts to shift to steel installation and other subcontractor activities.

5) There was discussion regarding the temporary power and the natural gas installations. The temp power equipment has been installed and ready for final hookup. A concern was raised with the timeframe (2022) for the Eversource gas installation.

6) The Committee discussed the Gilman residence. An insurance claim is currently under review.

7) Chief Robie discussed a lead time concern with purchasing the dispatch system. It was determined an order should be placed shortly.

C) There were no project change orders for the Committee to review. Currently there are (4) change orders under review, specifically PC-004, PC-012, PC-015 and PC-016. No Committee vote was required.

D) The Committee discussed a topping off/beam signing ceremony. There are several options. The Contractor will advise the Committee on best beam installation dates.

E) Next meeting is scheduled for September 21, 2021, 3 PM, Ashland Town Hall and via Zoom.

A motion to adjourn was made at 3:54 PM by Mitchell, 2nd by Briggs. Motion passed 6-0-2 Absent.

Submitted by: Steve Mitchell (8-19-20)

Meeting Materials/Documents:

- 1) July 20, 2021 Meeting Minutes
- 2) Vertex July 2021 Monthly Report