

Board of Library Trustees Minutes  
September 20, 2022  
Library Conference Room and via Zoom

Meeting called to order at 7:02pm

Present: Chair Bonnie Mitchell; Trustees: Carolyn Bell, Claire Goss, Kab Rabinowitz, Linda Weene; Library Director Meena Jain, Children's Librarian Lois McAuliffe.

Minutes from August 2022 meeting were approved with no edits.

Meena reported that the Strategic Plan was submitted. The Board is happy with how the strategic plan came out!

Poster printer is here and is working!

New hybrid technology is here and is being installed on Thursday. It should improve the audio for virtual meetings.

All components for the new digital signage is here. They will soon be mounted and staff will learn how to program them. There will be three signs: one in the front Entry, one near the easy readers in the Children's Room, and one near Teen Room.

Both the ARIS report and the Financial Report have been submitted.

Friends Auction: The auction starts 10/12/22 and ends 10/19/22. It will be an online auction hosted on eBay. Promo materials went out and Ashley and Meena are sending press release to the local papers.

Poster printer: Meena received a request from another town organization to use the poster printer. Meena wanted to check with the Board and Jen Ball about allowing other organizations

to use it and possibly charging them for copies. Meena and the Board decided the Library staff will learn to use it and how expensive it is to use, then revisit this idea in about six months.

Children's Room report:

Drop-in crafts are now available for patrons to try at their own time and pace. Patrons can ask the librarian for the supplies and then return them when they are done. Examples include: origami, washi tape bookmarks, etc.

Summer Reading Program statistics are in Lois's report.

Meena hosted a staff BBQ and everyone had fun spending time together outside of work.

The 10/8/22 community table at the Farmer's Market is reserved for the Friends and they are happy to share that day with the Board. Board members will take turns supporting the Friends at the table that day.

There is a Town parade on 10/15/22. A patron wants to carry a sign about reading. Bonnie will ask her to contact Lois and Meena.

No community participation tonight.

Meeting adjourned at 7:59pm. The next Board meeting is October 18, 2022.

Respectfully submitted,  
Claire Goss  
Secretary