

MONTHLY PROGRESS REPORT

REPORT NO. 15 | May 2022

REPORT LISTING

Project Description	1
Project Information	1
Payment Status	2
Damages / Claims	2
Schedule Update	3
Construction Activity	3
Change Orders / PCOs	4
Issues / Concerns	4
Site Documentation	5 - 7
APPENDICES	
Payment Application	A-01
Three Week Look Ahead	A-02
Notable Correspondence	N/A

ASHLAND PUBLIC SAFETY

ASHLAND, MASSACHUSETTS



Pictures: Overall Site Progress

PROJECT DESCRIPTION:

This contract work is for a new public safety building for police and fire departments. The building will be 42,000 SF with a three-story structure, single story apparatus building with a mezzanine, a one story sally port with police vehicle storage, a freestanding carport, a free standing shooting range and associated site work. Ground level will contain the main entrance for the public, dispatch, booking area and cells roll call room, and police offices along with a k-9 kennel. The fire department will contain the watch room and apparatus bay. The second level will contain a training mezzanine for the fire department, dorm rooms, day room and kitchen, a shared fitness are for both departments and police locker rooms. The third level will contain offices and conference rooms for both police and fire departments. Some exterior features will include 2 roof gardens in police areas and sawtooth skylights in the fire department apparatus bay.

PROJECT COMPLETION

LAST REPORT

79.0%*

As of Payment Application No..15

CURRENT REPORT

85.0%**

**as of Pay App No. 16

PROJECT INFORMATION:

Owner:

Town of Ashland
 101 Main Street
 Ashland, MA 01721
 508.881.0100

Owner's Project Manager:

The Vertex Companies, Inc. ("VERTEX")
 Bill Nangle
 400 Libbey Parkway
 Weymouth, MA 02189
 781.952.6000 / 6060F

Architect:

HKT Architects, Inc. ("HKT")
 Paula Claridge
 24 Roland Street Suite 301
 Charlestown, MA 02129
 617.776.6678

Contractor:

CTA Construction Mangers, LLC ("CTA")
 Bob Manning PM
 400 Totten Pond Road 2nd Floor
 Waltham, MA 02451
 781.786.6600

PAYMENT DETAILS

PAY APP NO. 16

Date Executed by Contractor
June 7, 2022

Date Certified by Architect
June 8, 2022

Original Contract Amount
\$22,145,000.00

Approved Change Orders
\$938,202.00

Amended Contract Amount
\$23,083,202.00

Approved To Date
\$19,599,779.33

Retainage Withholdings
\$979,988.98

Paid To Date
\$17,133,607.16

Pending Payment
\$1,486,183.19

Remaining To Bill
\$4,463,412.00

PAYMENT STATUS

Payment Application No.1 was recommended for payment in the amount of \$378,596.85.

Payment Application No. 2 was recommended for payment in the amount of \$233,970.94.

Payment Application No.3 was recommended for payment in the amount of \$226,913.00.

Payment Application No.4 was recommended for payment in the amount of \$401,084.64.

Payment Application No. 5 was recommended for payment in the amount of \$1,007,547.39.

Payment Application No. 6 was recommended for payment in the amount of \$849,580.69.

Payment Application No. 7 was recommended for payment in the amount of \$1,653,641.61.

Payment Application No. 8 was recommended for payment in the amount of \$1094,647.00.

Payment Application No. 9 was recommended for payment in the amount of \$1,449,650.63

Payment Application No. 10 was recommended for payment in the amount of \$1,226,655.23

Payment Application No. 11 was recommended for payment in the amount of \$1,885,332.82

Payment Application No. 12 was recommended for payment in the amount of \$1,268,382.85.

Payment Application No. 13 was recommended for payment in the amount of \$1,845,650.57

Payment Application No. 14 was recommended for payment in the amount of \$1,952,463.92

Payment Application No. 15 was recommended for payment in the amount of \$1,727,589.01

Payment Application No. 16 was recommended for payment in the amount of \$1,486,183.19

PROJECT COMPLETION

LAST REPORT

79.0%*

**as of Pay App No.14*

CURRENT REPORT

85.0%**

***as of Pay App No. 16*

POTENTIAL DAMAGES

There are no potential damages to report at this time.

AFFIRMATIVE CLAIMS

There are no affirmative claims at this time.

SCHEDULE UPDATE

CTA is currently providing weekly 3-week look-aheads. CTA has provided an updated CPM schedule reflecting the September 9 substantial completion which is under review by HKT and Vertex.

CONSTRUCTION ACTIVITY

Site:

Site work is on-going; binder coat has been installed, water main tap has been completed, most underground utilities have been installed, wetland replication has been completed and ready for plants.

Electrical:

Finish electrical is occurring throughout the building. main electrical room, server room and sub electrical rooms are being built out.

Exterior Work:

Secondary walls are ready to receive metal siding, hardi plank siding has been installed, antenna tower has been installed, green roofs are ready for last steps, generator and dumpster pad have been poured, footings and walls for sidewalk at rear are on-going.

Steel:

Substantially complete.

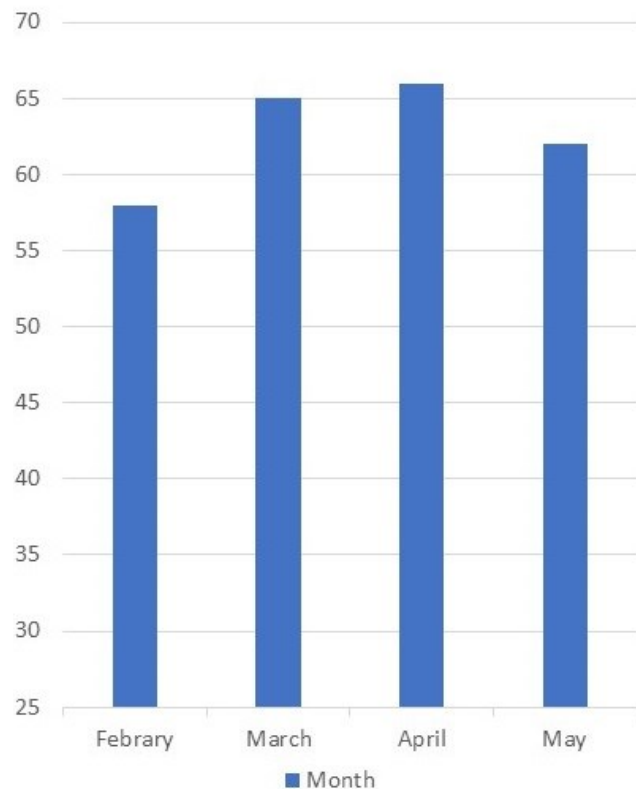
Plumbing, HVAC, and Interior Work:

Finish plumbing and HVAC is on-going throughout the building. Painting is on-going throughout the building. Ceiling grid and tile is on-going throughout the building. Flooring has been installed in all mechanical and electric rooms. Tile flooring and walls is almost complete through the building.. Millwork is on going throughout the building.

Safety:

CTA along with VERTEX have been ensuring on-site job safety.

Average Daily Workforce



Workforce:

The average daily workforce has been approximately 66 workers per day. The low for the month was 46 workers the high was 73 workers.

Certified Payrolls:

Certified payrolls are coming in to Vertex from the sub-contractors. VERTEX will maintain copies, and review all certified payrolls and distribute to the Town.

CHANGE ORDERS / PROPOSAL REQUESTS

PCO No.	PR / RFI No.	Description	Amount			Status	CO
			Original	Current	Approved		
1	RFI#082	Starting Contingency - \$2,905,145					
2	RFI#049	PCO #2 - Revised window layout due to structural brace	\$2,650.73	\$2,650.73	\$2,650.73	Approved	1
3	RFI#085	PCO #3 - PA priority costality	\$1,053.19	\$1,053.19	\$1,053.19	Approved	1
4	RFI#085	PCO #3 - Cal/Cap two existing water mains at street	\$16,357.07	\$16,357.07	\$16,357.07	Approved	2
4	Rev 7	PCO #8 - Fire review changes	\$11,252.29	\$41,846.05	\$41,846.05	Approved	3
5	PR-02	PCO #5 - Communications antenna	\$152,662.48	\$152,662.48	\$152,662.48	Approved	1
6		PCO #6 - Eversource Temporary Power	\$17,370.00	\$17,370.00	\$17,370.00	Approved	2
7	RFI#087	PCO #7 - Sewer drain line and manhole credit	-\$3,535.00	-\$6,596.80	-\$6,596.80	Approved	2
8	RFI#084	PCO #9 - Additional drainage structures	\$9,990.05	\$9,990.05	\$9,990.05	Approved	2
9	RFI#043	PCO #9 - Added power and data for fitness room monitor	\$2,107.34	\$2,107.34	\$2,107.34	Approved	2
10	PR-01	PCO #10 - Credit for reduction in electrical connections for VRF's	-\$796.64	-\$891.98	-\$891.98	Approved	3
11	RFI#027/098	PCO #11 - Additional detailing	\$1,926.06	\$1,590.44	\$1,590.44	Approved	4
12	PR-03	PCO #12 - Extension of water service (water loss w/ ledge [445w/1)	\$88,820.64	\$55,427.66	\$55,427.66	Approved	3
13	RFI#135	PCO #13 - HALL 119 DOOR 136R&W22 coordination (added masonry)	\$1,555.12	\$1,555.12	\$1,555.12	Approved	3
14	RFI#088	PCO #14 - Apparatus bay underground coordination	\$1,805.40	\$1,805.40	\$1,805.40	Approved	3
15	PR-05	PCO #15 - Traffic sign equipment	\$21,559.23	\$21,559.23	\$21,559.23	Approved	3
16	AS1004	PCO #16 - Elec. Changes for apparatus bay doors	\$1,226.86	\$1,226.86	\$1,226.86	Approved	3
17	PR-06	PCO #17 - Door access control system changes	\$12,013.68	\$17,599.75	\$17,599.75	Approved	5
18	PR-04	PCO #18 - Ambient noise sensor request	\$6,322.24	\$6,322.24	\$6,322.24	Approved	4
19		PCO #19 - Added cost for discontinued insulation	\$24,926.25	\$24,926.25	\$24,926.25	Approved	4
20		PCO #20 - Reiter material cost increase	\$134,289.48	\$134,289.48		Rejected Claim	
21		PCO #21 - Added temp. water filtration system	\$94,527.02	\$36,150.18		Rejected Claim	
22		PCO #22 - additional footing for shooting range	\$11,592.73	\$10,979.43	\$10,979.43	Approved	5
23	RFI#147	PCO #23 - Added station after installation 2nd and 3rd floors	\$2,899.39	\$2,899.39	\$2,899.39	Approved	4
24		PCO #24 - Uninstallable removal	\$15,967.54	\$15,967.54	\$15,967.54	Approved	6
25	RFI#121	PCO #25 - Water roofing & green roof	\$14,366.91	\$12,160.61	\$12,160.61	Approved	6
26		PCO #26 - ADA Compliance fridge	\$749.70	\$749.70	\$749.70	Approved	4
27	RFI#189	PCO #27 - Added abutting for roof gutter drains	\$17,567.61	\$17,567.61	\$17,567.61	Approved	8
28	PR-07	PCO #28 - Gas line credit and added covers for shooting range	\$10,093.07	\$9,090.66	\$9,090.66	Approved	7
29		PCO #29 - Antenna pad modifications	\$3,420.72	\$3,420.72	\$3,420.72	Approved	5
30		PCO #30 - Dumpster enclosure structural slab requirements	\$9,693.39	\$11,722.40	\$11,722.40	Approved	5
31	RFI#194	PCO #31 - Sanitary sewer clarification	\$1,311.52	\$1,311.52	\$1,311.52	Approved	6
32	PR-08	PCO #32 - Revisions to vehicle exhaust system	\$4,571.72	\$5,571.72	\$5,571.72	Approved	5
33	PR-09	PCO #33 - Replace portion of water main in front of site	\$300,388.26			Rejected	
34	RFI#189	PCO #34 - Gable end abutting	\$15,519.73	\$4,985.13	\$4,985.13	Approved	6
35	RFI#073	PCO #35 - Typical ceilings syp. Sheathing	\$4,055.99	\$4,055.99		Rejected Claim	
36	RFI#023	PCO #36 - Windows and frame abutting costs	\$13,337.42	\$13,337.42		Rejected Claim	
37	RFI#301	PCO #37 - Added roof gutter drains	\$13,040.89	\$13,040.89	\$13,040.89	Approved	5
38	RFI#196	PCO #38 - Green Roof Slope Requirements	\$86,771.40	\$36,666.49	\$36,666.49	Approved	6
39	PR-08	PCO #39 - Fans for apparatus bay	\$67,042.19	\$75,607.00	\$75,607.00	Approved	7
40	RFI#034	PCO #40 - Uninstallable removal	\$17,061.04	\$17,061.04	\$17,061.04	Approved	5
41	PR-012	PCO #41 - Added pre-emulsion sensor at traffic signal	\$5,775.50	\$5,775.50	\$5,775.50	Approved	5
42	PR-011	PCO #42 - Repair to existing stone wall	\$45,306.57	\$41,863.12	\$41,863.12	Approved	10
43	RFI#302	PCO #43 - Security testing scope clarification	\$6,096.04	\$6,096.04	\$6,096.04	Approved	7
44	PR-013	PCO #44 - Revisions to vehicle exhaust system	\$20,499.24	\$20,499.24	\$20,499.24	Approved	7
45		PCO #45 - Geothermal wells - added grout and base material	\$19,259.79	\$19,259.79	\$19,259.79	Approved	7
46	RFI#123	PCO #46 - Conceal exposed insulation at south of roof monitors	\$2,712.80	\$2,712.80	\$2,712.80	Approved	7
47	PR-014	PCO #47 - Enclose dispatch super bar area	\$10,000.34			Rejected	
48	RFI#113	PCO #48 - Retaining wall drainage	\$12,571.15	\$12,425.83	\$11,682.28	Approved	9
49	RFI#221	PCO #49 - Sub-drain detail clarification	\$90,178.57	\$11,099.04	\$11,099.04	Approved	11
50	RFI#175	PCO #50 - Wall section ID line g.h conflict	\$4,876.61	\$4,876.61	\$4,876.61	Approved	8
51	PR-015	PCO #51 - Vestibule roofing changes	-\$4,154.46	-\$4,467.60	-\$4,467.60	Approved	10
52		PCO #52 - Carpet wall related	\$1,206.33	\$603.16		Rejected	
53	RFI#207, 223 & 231	PCO #53 - Window and steel brace conflicts	\$1,984.35	\$1,137.43	\$1,137.43	Approved	10
54		Installation of detention door frames (T&M)	\$7,503.30	\$7,503.30	\$7,503.30	Approved	9
55	AS1006	Exit Sign Revisions	\$2,481.25	\$2,481.25	\$2,481.25	Approved	8
56		Project Delay & Extended General Conditions	\$189,453.48			Rejected	
57	AS1007	Level 1 revisions	\$103,561.13	\$101,814.70	\$101,814.70	Approved	11
58	RFI#260	Door 344 at gear storage	\$4,192.12	\$4,192.12	\$4,192.12	Approved	10
59		Mobile Storage Unit Changes	\$4,155.48	\$4,155.48	\$4,155.48	Approved	8
60	TBD						
61	PR-030	Misc. Elec and IT revisions	\$36,991.11	\$25,728.00	\$25,728.00	Approved	11
62		Water Main repair (Emergency repair 12/29-12/30/1)	\$12,655.59	\$12,655.59		Recommended	
63	PR-019	Changes to lockers	\$5,240.40	\$5,240.40	\$5,240.40	Approved	9
64	RFI#61	Door 2 dimensions	\$1,759.64	\$1,651.80	\$1,651.80	Approved	10
65	RFI#389	Roof to Eave to Wall transition detail	\$5,752.91			Rejected	
66	RFI#290	Gable End Roof to wall AVB transition	\$3,945.66	\$3,945.66	\$3,945.66	Approved	9
67	RFI#080	Lobby 101 door 216 end rm 212 ceiling height conflicts	\$1,205.37	\$1,205.37	\$1,205.37	Approved	9
68	RFI#280	AVB to level floor transition	\$3,105.28	\$3,105.28	\$3,105.28	Approved	10
69	RFI#291	CMU to Roof transition detail	\$2,322.99	\$1,696.22	\$1,696.22	Approved	11
70	RFI#294	Stylight Roof Edge on ends detail	\$1,027.21	\$1,027.21	\$1,027.21	Approved	9
71	RFI#295	Holding door detail @ apparatus bay	\$8,970.50	\$1,661.31		Recommended	
72	PR-018	Electrical scope for solar	\$19,546.71	\$87,886.69		Review	
73	PR-016	Electrical credits	-\$7,216.50	-\$7,216.50	-\$7,216.50	Approved	9
74	Addendum #7	Added Ballasts	\$4,123.35	\$4,123.35	\$4,123.35	Approved	10
75		Cementitious siding material change	\$3,104.30	\$3,104.30	\$3,104.30	Approved	10
76	RFI#260	Plumbing coordination all 3 floors	\$8,476.29	\$9,476.29	\$9,476.29	Approved	10
77	RFI#311	Vestibule store front framing	\$5,381.69	\$5,381.69	\$5,381.69	Approved	10
78	RFI#301	Gable roof to wall transitions	\$5,771.12	\$5,771.12	\$5,771.12	Approved	10
79	RFI#361	Lightning protection for gun range	\$6,719.43	\$6,719.43	\$6,719.43	Approved	10
80	RFI#332	Apparatus bay traffic ceilings	\$1,606.50	\$1,606.50	\$1,606.50	Approved	10
81	RFI#295	Requirements of continuous Weld	\$9,639.00			Rejected/VOID	
82	RFI#321	Sectional door change at ally part	\$33,953.87	\$31,473.56		Rejected	
83	RFI#314	Gutters at vestibule roofs	\$3,399.35	\$3,399.35	\$3,399.35	Approved	11
84	RFI#321	Cell ceiling access panels	\$9,740.75			Rejected	
85	TBD						
86	RFI#345	New granite curb	\$6,147.33	\$6,147.33		Approved	11
87	PR-019	Rough openings for 2 pistol lockers	\$3,305.47	\$3,305.47		Approved	11
88	RFI#321	Sectional door request @ ally part (excluding door cost)	\$8,973.75	\$8,973.75		Approved	11
89	RFI#300	Column 8 - A plan detail	\$2,119.51	\$2,119.51		Approved	11
90		Griffin Compensable Additional Project Services	\$53,512.05	\$53,512.05		Rejected	
91		CTA Extended General Conditions (07.13.22 - 09.09.22)	\$183,238.13	\$189,717.62		Review	
92	RFI#329	Release PC11-47 @ corridor 319	\$2,435.45	\$2,435.45		Rejected	
93	PR-017	Credit for MEP Commissioning	-\$6,640.20	-\$6,640.20		Review	
94	TBD						
95		Gas Meter Pad	\$1,569.15	\$1,569.15		Recommended	
TBD		PCO XX - Potential ledge credit	-\$90,000.00			Not submitted	
TOTALS			\$2,108,344.93	\$1,445,312.25	\$920,915.20		

Total current value of all PCOs (excluding Rejected): \$1,445,312.25
 Less PCOs Approved to Date: \$520,915.20
 Possible PCO exposure: \$ 924,397.05

Rejected claim exposure (included in possible PCO exposure): \$193,946.01

ISSUES / CONCERNS

1. At the time of this report Vertex does not have any issues or concerns.

01



Photo depicts the progress of installation of hardi plank siding, avb over the plywood sheathing for the metal siding.

02



Photo depicts the progress of the sally port overhead door framing and installation of hardi plank siding.

03



Photo depicts the progress of the exterior at the rear of the fire department side.

04



Photo depicts the progress plywood sheathing and avb for the metal siding.

SITE DOCUMENTATION

05



Photo depicts the progress of the third floor finishes—Paint and ceiling grid.

06



Photo depicts the progress of the Second floor kitchen.

07



Photo depicts the progress of roll call.

08



Photo depicts the progress of the apparatus bay.

09



Photo depicts the progress of the apparatus support rooms.

10



Photo depicts the progress of the server room.

11



Photo depicts progress of the hardi plank siding

12



Photo depicts the delivery of the SCBA compressor.

SITE DOCUMENTATION

13



Photo depicts the progress of the lower green roof.

14



Photo depicts the installation of binder.

15



Photo depicts the progress of the front of the site.

16



Photo depicts the installation of the communications tower.



Appendix A-01

APPLICATION FOR PAYMENT NO. 16
(cover page only)

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

PAGES

TO THE OWNER: Name: Town of Ashland
 Address: Town Hall
 101 Main Street
 Ashland, MA 01721

PROJECT: Ashland Public Safety Building
 APPLICATION NO.: 16
 Distribution to:
 PERIOD TO: 5/31/2022 x OWNER
 ARCHITECT DATE: 5/31/2022 x ARCHITECT
 Architects Project #: CONTRACTOR

FROM CONTRACTOR: Name: CTA Construction Managers, LLC
 400 Totten Pond Road 2nd Floor
 Waltham, MA 02451

VIA ARCHITECT: Name: HKT Architects Inc.
 Address: 24 Roland Street, Suite 301
 Charlestown, MA 02129

CONTRACT FOR: Ashland Public Safety Building

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet, AIA document G703, is attached.

1. **ORIGINAL CONTRACT SUM** \$ 22,145,000.00
2. **Net change by Change Orders** \$ **938,202.00**
3. **CONTRACT SUM TO DATE (Line 1 + or - 2)** \$ 23,083,202.00
4. **TOTAL COMPLETED & STORED TO DATE (Column G on G703)** \$ **19,599,779.33**

5. **RETAINAGE:**
 - a. 5% of Completed Work (Columns D + E + F on G703) \$ 979,988.98
 - b. % of Stored Material (Column on G703) \$
- Total Retainage (Line 5a + 5b or Total in Column J of G703) \$ 979,988.98

6. **TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)** \$ 18,619,790.35

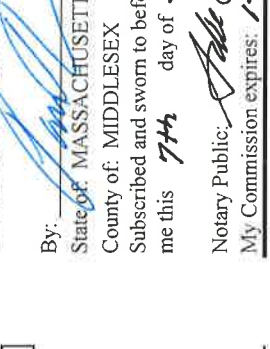
7. **LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) (amount paid to date)** \$ 17,133,607.16

8. **CURRENT PAYMENT DUE** \$ **1,486,183.19**
9. **BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)** \$ 4,463,412

CHANGE ORDER SUMMARY	CO's	CCD's
Total changes approved in previous months by Owner	\$694,549.99	
Total approved this Month	\$116,089.31	\$127,562.70
TOTALS	\$810,639.30	\$127,562.70
NET CHANGES by Change Order & CCD's	\$938,202.00	

By:  Date: June 2022
 State of MASSACHUSETTS
 County of: MIDDLESEX
 Subscribed and sworn to before me this 7th day of June 2022
 Notary Public: 
 My Commission expires: 1-24-25

CONTRACTOR: CTA Construction Managers, LLC
 By:  Date: 03/15/21
 State of MASSACHUSETTS
 County of: MIDDLESEX
 Subscribed and sworn to before me this 7th day of June 2022
 Notary Public: 
 My Commission expires: 1-24-25



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ **1,486,183.19**

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified)

By: _____ Date: 6.08.22
 ARCHITECT HKT Architects Inc.

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



Appendix A-02

THREE WEEK LOOK AHEAD

Ashland Public Safety Complex
3 week look ahead
6/7/2022



	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
	S	M	T	W	R	F	S	S	M	T	W	R	F	S	S	M	T	W	R	F	S
Project Meetings																					
Owners/Arch Meetings			X							X											
Sub Coordination Meetings					X							X									
Special Inspections																					
PSI Soils Compaction (As Needed)																					
Town-Doug Scott/Steve Curtis/Chuck Dabritz		X	X	X					X	X	X										
3-Story Structure - Admin & Holding Areas																					
Sallyport - PCO # 88 Header Work		X	X																		
Metal Siding Sheathing / Underlayment		X	X	X	X	X			X	X	X	X	X								
Install Fiber Cement Siding		X	X	X	X	X			X	X	X	X	X								
Install Metal Siding				X	X	X			X	X	X	X	X								
Brick At Headers & Precast - Sallyport									X	X	X	X	X								
Joint Sealants											X	X	X			X	X	X	X	X	
Interior																					
Third Floor																					
Electrical Ceiling Finishes		X	X	X	X	X			X	X	X	X	X								
Electrical FA Devices									X	X	X	X	X								
Condensate Pumps (Pending Delivery mid June)									X	X	X	X	X								
Electrical Finishes		X	X	X	X	X															
Above Ceiling Inspections												X	X								
Install Ceiling Tile																X	X	X	X		
Plumbing Finishes			X	X	X	X												X	X	X	
Floor Prep & Installation (Follow Ceilings)																	X	X	X		
Mobile Shelving																					
Counter Installation																X	X	X			
Second Floor																					
Install & Connect Radiant Panels																					
Electrical Ceiling Finishes		X	X	X	X	X			X	X											
Electrical Wall Device Finishes		X	X	X	X	X			X	X											
Electrical FA Devices		X	X	X	X	X			X	X											
Plumbing Finishes						X			X	X	X	X	X								
Above Ceiling Inspections												X	X			X	X	X	X	X	
Epoxy Floors									X	X	X	X	X								
Locker Delivery / Installation																			X	X	
Ceiling Tile																					
Counter Installation																		X	X	X	



Appendix A-03

NOTABLE CORRESPONDENCE