

LEGAL NOTICE
Town of Ashland

Notice is hereby given that the Select Board will conduct a hearing regarding a change of manager at the Ashland Fish and Game Club Inc. The applicant is Ronald D. Reitz Jr.

Ashland Fish and Game Club Inc.
3 Ponderosa Road
Ashland, MA 01721

A public hearing will be held on the matter on Wednesday November 30, 2022 at 7:20 P.M.

Persons wishing to be heard on this matter are invited to attend the public hearing in person or by logging into the Zoom meeting. Interested parties who are unable to attend the hearing may submit written comments to the Select Board's Office, Town Hall 101 Main Street, Ashland, MA 01721 or by e-mailing Susan Robie at srobie@ashlandmass.com.

Brandi Kinsman Chair
Select Board

Change of Manager

- **Manager Application**
- **CORI Authorization**
- **Vote of the Entity**
- **Proof of Citizenship (Manager must be U.S. citizen)**
- **Payment Receipt**



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM**

AMENDMENT-Change of Manager

ECRT CODE: RETA

Please make \$200.00 payment here:

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN

STATE

ZIP CODE

For the following transactions (Check all that apply):

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | | <input type="checkbox"/> Other <input type="text"/> | <input type="checkbox"/> Change of DBA |

**Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3
 Chelsea, MA 02150-2358**



**The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc**

AMENDMENT-Change of Manager **Change of License Manager**

1. BUSINESS ENTITY INFORMATION

Entity Name

Municipality

ABCC License Number

Ashland Fish and Game Club Inc.

Ashland

00006-CL-0040

2. APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name

Title

Email

Phone

April Balboni

Secretary

ashlandfishandgameclub@gmail.com

3A. MANAGER INFORMATION

The individual that has been appointed to manage and control of the licensed business and premises.

Proposed Manager Name

Date of Birth

SSN

Residential Address

Email

Phone

Please indicate how many hours per week you intend to be on the licensed premises

Last-Approved License Manager

3B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen?*

Yes No *Manager must be U.S. citizen

If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.

Have you ever been convicted of a state, federal, or military crime?

Yes No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

3C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
04-1986		Owner	Middlesex Motors	Self

3D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? Yes No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature

Date

APPLICANT'S STATEMENT

I, Charles Shaw the: sole proprietor; partner; corporate principal; LLC/LLP manager
Authorized Signatory
of Ashland Fish and Game Club Inc.
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:



Date:

10/24/2022

Title:

Vice-President

ENTITY VOTE

The Board of Directors or LLC Managers of
Entity Name
duly voted to apply to the Licensing Authority of
City/Town and the
Commonwealth of Massachusetts Alcoholic Beverages Control Commission on
Date of Meeting

For the following transactions (Check all that apply):

Change of Manager

Other

"VOTED: To authorize
Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

"VOTED: To appoint
Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,



Corporate Officer /LLC Manager Signature

Charles Shaw
(Print Name)

For Corporations ONLY

A true copy attest,



Corporation Clerk's Signature

April Balboni
(Print Name)

Payment Confirmation

YOUR PAYMENT HAS PROCESSED AND THIS IS YOUR RECEIPT



FILING FEES-RETAIL

00006-CL-0040

\$200.00

\$200.00

Total Convenience Fee:

Total Amount Paid:

Date Paid:

Payment On Behalf Of

License Number or Business Name:
00006-CL-0040

Fee Type:
FILING FEES-RETAIL

Billing Information

First Name:
Ashland

Last Name:
Fish and Game Club Inc.

Address:
3 Ponderosa Road

City:
Ashland

State:
MA

Zip Code:
01721

Email Address:
ashlandfishandgameclub@gmail.com

January 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
New Year's Day 1	Town Buildings Closed 2		Select Board Meeting 3			
8	9	10	11	12	13	14
15	Martin Luther King Day 16		Select Board Meeting 17			
22	23	24	25	26	27	28
29	30	31				

February 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat					
			Select Board Meeting	1 Groundhogs Day	2	3	4				
5	6	7	8	9	10	11					
12	13	Valentine's Day	14	Select Board Meeting	15	16	17	18			
19	Presidents' Day	20	School Vacation	21	School Vacation	22	School Vacation	23	School Vacation	24	25
26	27	28									

March 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
			Select Board Meeting	1	2	3	4
5	6	7	8	9	10	11	
12	13	14	Select Board Meeting	15	16	St. Patrick's Day	18
19	20	21	22	23	24	25	
26	27	28	29	30	31		

April 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	Select Board Meeting	5	6	7
Easter	9	10	11	12	13	14
15	16	School Vacation	17	School Vacation	18	Select Board Meeting
19	School Vacation	20	School Vacation	21	School Vacation	Earth Day
22	23	24	25	26	27	28
29	30					

May 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 Select Board Meeting	3	4 Cinco de Mayo	5 6
7	8	9	10	11	12	13
14 Mother's Day	15	16 Town Election	17 Select Board Meeting	18	19	20
21	22	23	24	25	26	27
28	29 Memorial Day	30	31			

June 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat		
					1	2	3	
4	5	6	Select Board Meeting	7	8	9	10	
11	12	13	Flag Day	14	15	16	17	
Father's Day	18	19	20	Select Board Meeting	21	22	23	24
25	26	27	28	29	30			

July 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	Independence Day	4 Select Board Meeting	5	6	7 8
9	10	11	12	13	14	15
16	17	18	19 Select Board Meeting	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
			1 Select Board Meeting	2	3	4	5
6	7	8	9	10	11	12	
13	14	15 Select Board Meeting	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			

September 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
						2
	3 Labor Day	4	5 Select Board Meeting	6	7	8
						9
10	11	12	13	14	Rosh Hashana	15 Rosh Hashana
						16
17 Rosh Hashana	18	19	20 Select Board Meeting	21	22	23
24	Yom Kippur	25	26	27	28	29
						30

October 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
	1	2	3 Select Board Meeting	4	5	6	7
8	Indigenous Peoples' Day	9	10	11	12	13	14
15	16	17	Select Board Meeting	18	19	20	21
22	23	24	25	26	27	28	29
30		Halloween	31				

November 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
			Select Board Meeting	1	2	3	4
5	6	7	8	9	Holiday Observed	10	Veterans Day 11
Dewali 12	13	14	Special Town Meeting (?)	15	16	17	18
19	20	21	1/2 Day	22	Thanksgiving Day 23	Black Friday 24	25
26	Cyber Monday	27	28	29	30		

December 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat						
						1	2					
3	4	5	Select Board Meeting	6	Hanukkah	7	Hanukkah	8	Hanukkah	9		
Hanukkah	10	Hanukkah	11	Hanukkah	12	Hanukkah	13	Hanukkah	14	Hanukkah	15	16
17	18	19	Select Board Meeting	20	21	22	23					
24	Christmas Day	25	26	27	28	29	30					
New Year's Eve	31											

<u>501 © 3</u>	<u>Name of Organization</u>	<u>Amount Recommended</u>	<u>Amount Requested</u>	<u>Purpose</u>	<u>Remarks</u>
Yes - 47-2410327	Arts Ashland Alliance, Inc.	\$1,000.00	\$1,000.00	Funding will be used for the 2023 Dragonfly Festival which will be held on September 9, 2023	Runner's Account
83-2442556	Ashland Business Association	\$1,500.00	\$2,500.00	Funds requested would be used to host 3 events that would be free to the public. Events hopefully will raise awareness of the ABA	Runner's Account
No - 87-400493	Ashland Cub Scouts Pack 3001	\$750.00	\$1,200.00	Funds will be used for camping adventure and activities during overnight camping trips.	BOS Gift Account
Yes - 04-3125586	Ashland Day Committee	\$0.00	\$950.00	Funds will be used to offset the costs of hosting the Halloween Parade and the Holiday Lighting program.	Runner's Account
NO	Ashland Fire Department	\$2,500.00	\$2,500.00	Funds would be used to purchase Fire Prevention promotional and educational items that are used at year long during community events	BOS Gift Account
Yes - 26-4437321	Ashland HS All Sport Booster Inc.	\$1,000.00	\$2,500.00	Funds will be used to purchase handheld wireless scoreboard devices which will replace the current controllers which are large and outdated	Runner's Account
NO - 04-6001074	Ashland High School Boys Hockey	\$750.00	\$1,200.00	Funds would be used to cover the cost of "Captains Practices: which otherwise would be funding by the players	BOS Gift Account
NO - 04-6001074	Ashland High School Model UN	\$750.00	\$1,300.00	Funds would be used to subsidize the conference opportunities for this club.	BOS Gift Account
Yes - 04-356249	Ashland Preschool PTO	\$1,500.00	\$2,500.00	Funding would be used to support rebuilding the library at the school to include DEI items that support growth of the curriculum materials that reflect the community	Runner's Account
No - 04-6001074	ASHPAC	\$750.00	\$1,500.00	Funding would offset the cost of hosting Special Olympics in the spring.	BOS Gift Account

<u>501 © 3</u>	<u>Name of Organization</u>	<u>Amount Recommended</u>	<u>Amount Requested</u>	<u>Purpose</u>	<u>Remarks</u>
No - 04-6001074	Ashland Public Library	\$2,400.00	\$2,400.00	funding provided will be used to host the 2nd Annual Children's Book Festival on Saturday March 25th.	BOS Gift Account
No - 04-6001074	Ashland Senior Center	\$2,500.00	\$2,500.00	Funding will be used to offset the cost of offering an exercise program to seniors.	BOS Gift Account
Yes - 01-0594911	Ashland Youth Basketball	\$750.00	\$1,000.00	Funding will be used to finalize a project that provides adjustable hoop so all participants 1 -3 can participate in the program	Runner's Account
Yes - 04-3515528	Friends of the Ashland Public Library	\$2,500.00	\$2,500.00	Funds would be used to increase and diversify the foreign language and ELL collections.	Runner's Account
NO	Stone Park Music Festival	\$1,000.00	\$2,500.00	Funding provided would be used to host a Stone Park Music Festival on September 9th at Stone Park.	BOS Gift Account
	Total Requests		\$28,050.00		
29122-54920	Current Balance in the Runners Account	\$93,766.27	\$93,766.27		
	Requested awards from the Runer's Account.		\$12,950.00		
	Amount Recommended by the Sub-Committee	\$8,250.00			
	Runner's Balance after awards	\$80,816.27	\$93,766.27		
29122-55790	Current balance in SB Gift Account	\$63,789.41	\$63,789.41		
	Requested awards from the SB Gift Acctount.		\$15,100.00		
	Amount Recommended by the Sub-Committee	\$11,400.00			
	SB Gift Acct. balance after awards	\$52,389.41	\$48,689.41		

**Town of Ashland Massachusetts
Office of the Select Board
and Town Manager
101 Main Street, 01721-1191
(508) 881-0100**



Michael Herbert, Town Manager, Ext 7911
Jennifer Ball, Assistant Town Manager, Ext 7901
Susan K. Robie, Executive Assistant, Ext. 7921
Diane Mortensen, Personnel and Financial Assistant, Ext. 7933

Select Board
Brandi Kinsman, Chair
Rob Scherer, Vice Chair
Steve Mitchell, Clerk
Yolanda Greaves, Member
Joseph J Magnani, Jr., Member

November 21, 2022

Ms. Cheryl Bell

Dear Ms. Bell:

We were impressed with your skills and accomplishments and feel your background and experience is a good match for our present needs. It is with great pleasure that the Town of Ashland offers you the position of **Outreach Coordinator** in the **Community Services Department**, with the following compensation package. This offer is contingent upon a successful pre-employment screening including a CORI background check, and employment eligibility verification.

- The position is **part-time, 25 hours/week, non-exempt** and is offered at an **hourly rate of \$19.00/hour**. We will review your salary at the end of your probationary period;
- You will have a **six-month probationary period**;
- **Schedule** is Monday, Tuesday, Wednesday, Thursday, Friday 8am-1pm;
- **Flexibility** to accommodate evening and/or weekend emergencies, meetings or events;
- Annual COLA and Performance-based **increases**, based on positive reviews;
- Sick and Vacation Paid Time Off (**PTO**) per the employee handbook contract, and Town-paid holidays;
- **Insurance** benefits, if selected; and
- Participation in Middlesex County **Retirement** System.

Your first day will be Monday, December 5, 2022, please contact us if this needs to change. On your first day, Candi Wilson will meet you at the Community Center. **Prior to your start date, please be in touch with Kathy Arsenault, Payroll Coordinator (x7107), to complete employment forms.** Kathy will let you know the appropriate documentation you need to bring for the completion of your new hire forms, including proof that you are presently eligible to work in the United States for I-9 purposes. Failure to provide appropriate documentation will result in immediate termination of employment in accordance with the terms of the Immigration Reform and Control Act.

If you are in acceptance of this employment offer, please sign below and return to Human Resources at your earliest convenience. If you have any questions, please feel free to contact me.



**Town of Ashland Massachusetts
Office of the Select Board
and Town Manager
101 Main Street, 01721-1191
(508) 881-0100**

Michael Herbert, *Town Manager, Ext 7911*
Jennifer Ball, *Assistant Town Manager, Ext 7901*
Susan K. Robie, *Executive Assistant, Ext. 7921*
Diane Mortensen, *Personnel and Financial Assistant, Ext. 7933*

Select Board
Brandi Kinsman, *Chair*
Rob Scherer, *Vice Chair*
Steve Mitchell, *Clerk*
Yolanda Greaves, *Member*
Joseph J Magnani, Jr., *Member*

November 14, 2022

Ms. Shannon Keating

Dear Ms. Keating,

We were impressed with your skills and accomplishments and feel your background and experience is a good match for our present needs. It is with great pleasure that the Town of Ashland offers you the position of **Public Safety Dispatcher** with the following compensation package. This offer is contingent upon a successful pre-employment screening including a pre-employment physical, background check, psychological exam and employment eligibility verification. Additionally, upon hire, you will be required to successfully complete the following training: APCO Public Safety Telecommuter, NG-911, and our 8 week new hire training program.

- The position is **full-time, 40 hours/week, non-exempt** and is offered at an **hourly salary rate of \$24.7503/hr.**
- You will have a **six-month probationary period**;
- **Schedule** will be 4 days on followed by 2 days off; schedule will be (2) 11:00 p.m. - 7:00 a.m. shifts and (2) 3:00 p.m. to 11:00 p.m. shifts.
- Annual **COLA** and performance-based **increases per the dispatchers wage chart**;
- Vacation, Sick and Personal Paid Time Off (**PTO**), and Town-paid holidays per the employee handbook;
- Insurance **benefits**, if selected, and participation in Middlesex County Retirement System.

We will plan for a starting date of Sunday, January 1, 2023; please contact us if this needs to change. ***Prior to your start date, please be in touch with Kathy Arsenault, Payroll Coordinator, to complete employment forms.*** Kathy will let you know the appropriate documentation you need to bring for the completion of your new hire forms, including proof that you are presently eligible to work in the United States for I-9 purposes. Failure to provide appropriate documentation will result in immediate termination of employment in accordance with the terms of the Immigration Reform and Control Act. Feel free to contact my office with any questions.



Nonprofit
Locally based
Member driven
Serving Massachusetts communities since 1982

MIIA Grant Statement

Ashland

Grand Total: \$10,945.00 \$8,845.00

Grant ID	Department	Category	Purpose	Status	Requested Amt	Awarded Amt
RM 168	Town Manager's Office	Specialty Heating Scenarios: installation of additional heating and or insulation for pipe freeze up prevention and ice dam prevention equipment#	Heating cables will be installed at the Community Center to address an ongoing problem we have had.	Yes	\$5,500.00	\$5,500.00
RM 168	Town Manager's Office	Thermography cameras and moisture meters*	This will provide our Facility Department another tool to do their job and keep ahead of issues before they become problems.	Yes	\$3,345.00	\$3,345.00
RM 168	Town Manager's Office	Work Zone Safety: trailer, cones, measuring wheel, signs, sign stands† (does not include message boards)	We are looking to purchase 60 cones and 4 stands to have safety equipment on hand to properly post a work area or potential hazard to keep everyone safe.	No	\$2,100.00	\$0.00

Date;	Department	Donor Name	Phone #	Donation Description
11/16/2022	HS/Food Pantry	unknown	unknown	\$40 cash
11/16/2022	HS/Food Pantry	B. Sauro, T Lambert, E.	unknown	\$30 check

GIFTS & DONATIONS TRACKER

DONATION/GIFTS	ORGANIZATION OR INDIVIDUAL	DATE GIVEN	VALUE	PURPOSE	RESTRICT, Y/N?	DEPT.
100 Market Basket Gift Cards	AEF	11/15/2022	\$25	Holiday Program	Y	Human Services
2 marathon deli gift cards	unknown	11/15/2022	\$5	Holiday Program	Y	Human Services
dairy queen gift card	unknown	11/15/2022	unknown	Holiday Program	Y	Human Services
16 Market Basket Gift Cards	Federated Church	11/17/2022	\$25	Food Pantry	Y	Human Services



Town of Ashland, Massachusetts
Office of the Town Clerk
101 Main Street, 01721-1191
Phone# 508-881-0100 ext. 7127; fax 508-881-0145

Date: November 14, 2022

To Whom It May Concern:

This letter is to inform you that the Ashland Town Clerk has received written notice of the resignation of the following person:

Name Michael Morrissey

a member of Town Forest Committee

Board, Commission or Committee Name

November 14, 2022

Effective Date of Resignation

As per the Town Code Section 8-3b, Notification of Appointed Vacancy to Appointing Authority, (Added 10-18-00 ATM, Art. 27, approved Acts of 2002, Ch. 53 and Annual Town Election 5-7-02):

"In the event of a vacancy on a board, commission or committee, the Town Clerk, upon notification of such vacancy, shall, within ten (10) days of notification of such vacancy, notify in writing the designated appointing authority of the vacancy."

As per the Town Code Section 8-4a, "Should the appointing authority fail to fill a vacancy on a board, commission or committee within forty-five days of having been notified in writing by the Town Clerk of said vacancy, the Select Board shall then become the appointing authority and shall make such appointment(s) within forty-five (45) days thereafter."

Please note that a copy of the letter from Michael Morrissey
has been included for your records. Name

Cc: Town Manager/Select Board
Rob St. Germaine, Chair Town Forest Committee

Select Board Ashland
Town Hall Ashland
101 Main Street
Ashland, MA 01721



November 10, 2022

RE: Resignation of Michael Morrissey Associate Member, Ashland Town Forest Committee

Dear Select Board,

It is with some sadness that I offer my resignation from the Ashland Town Forest Committee, because I have moved out of Ashland.

For the past year I have enjoyed working with a group of people that is passionate about caring for the town forest and expanding its use to town residents through various programs and events. It was amazing to witness what a small committee along with a group of volunteers has been able to accomplish over that time.

Thank you for your time and consideration..

Sincerely,

Michael Morrissey

cc: Ashland Town Forest Committee



Town of Ashland, Massachusetts
Office of the Town Clerk
101 Main Street, 01721-1191
Phone # 508-881-0100 ext. 7127; fax 508-881-0145

Date: November 21, 2022

To Whom It May Concern:

This letter is to inform you that the Ashland Town Clerk has received written notice of the resignation of the following person:

Name Margaret Musoke

a member of Sustainability Committee

Board, Commission or Committee Name

November 21, 2022

Effective Date of Resignation

As per the Town Code Section 8-3b, Notification of Appointed Vacancy to Appointing Authority, [Added 10-18-00 ATM, Art. 27, approved Acts of 2002, Ch. 53 and Annual Town Election 5-7-02]:

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Please note that a copy of the letter from Margaret Musoke
has been included for your records.

Name

Cc: Town Manager/Select Board
Ashwin Ratanchandani, Chair Sustainability Committee



RECEIVED
TOWN CLERK
22 NOV 21 AM 10:14

**Town of Ashland, Massachusetts
Office of the Town Clerk
101 Main Street, 01721-1191**

Phone# 508-881-0100 ext. 7127; fax 508-881-0145

DATE:

11/21/22

**ASHLAND TOWN CLERK
101 MAIN STREET
ASHLAND, MA 01721**

I, MARGARET MUSOKE, 24 Greenhedge Rd Ashland, MA **HEREBY RESIGN FROM THE**
(PRINT NAME) (ADDRESS)

Sustainability Committee **EFFECTIVE AS OF** 11/21/22
(COMMISSION, BOARD OR COMMITTEE) (DATE)

[Signature]
SIGNATURE

24 Greenhedge Rd Ashland, MA 01721
ADDRESS

MY REASON FOR RESIGNATION IS:

RELOCATION

PERSONAL

OTHER: _____

**PLEASE FORWARD TO:
ASHLAND TOWN CLERK
101 MAIN STREET, ASHLAND, MA 01721**