

# MONTHLY PROGRESS REPORT

REPORT NO. 02 | April 2021

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Notable Correspondence	N/A

## ASHLAND PUBLIC SAFETY

ASHLAND, MASSACHUSETTS



Pictures: Overall Site Progress

### PROJECT DESCRIPTION:

This contract work is for a new public safety building for police and fire departments. The building will be 42,000 SF with a three-story structure, single story apparatus building with a mezzanine, a one story sally port with police vehicle storage, a freestanding carport, a free standing shooting range and associated site work. Ground level will contain the main entrance for the public, dispatch, booking area and cells roll call room, and police offices along with a k-9 kennel. The fire department will contain the watch room and apparatus bay. The second level will contain a training mezzanine for the fire department, dorm rooms, day room and kitchen, a shared fitness are for both departments and police locker rooms. The third level will contain offices and conference rooms for both police and fire departments. Some exterior features will include 2 roof gardens in police areas and sawtooth skylights in the fire department apparatus bay.

## PROJECT COMPLETION

### LAST REPORT

3.0%\*

As of Payment Application No..2

### CURRENT REPORT

4.0%\*\*

\*\*as of Pay App No. 3

### PROJECT INFORMATION:

**Owner:**

Town of Ashland  
 101 Main Street  
 Ashland, MA 01721  
 508.881.0100

**Owner's Project Manager:**

The Vertex Companies, Inc. ("VERTEX")  
 Bill Nangle  
 400 Libbey Parkway  
 Weymouth, MA 02189  
 781.952.6000 / 6060F

**Architect:**

HKT Architects, Inc. ("HKT")  
 Paula Claridge  
 24 Roland Street Suite 301  
 Charlestown, MA 02129  
 617.776.6678

**Contractor:**

CTA Construction Mangers, LLC ("CTA")  
 Bob Manning PM  
 400 Totten Pond Road 2nd Floor  
 Waltham, MA 02451  
 781.786.6600

**PAYMENT DETAILS**

**PAY APP NO. 3**

Date Executed by Contractor  
April 26, 2021

Date Certified by Architect  
April 27, 2021

Original Contract Amount  
\$22,145,000.00

Approved Change Orders  
\$0.00

Amended Contract Amount  
\$22,145,000.00

Approved To Date  
\$839,480.79

Retainage Withholdings  
\$44,183.20

Paid To Date  
\$612,567.79

Pending Payment  
\$226,913.00

Remaining To Bill  
\$21,305,519.00

# PAYMENT STATUS

Payment Application No.1 was recommended for payment in the amount of \$378,596.85.

Payment Application No. 2 was recommended for payment in the amount of \$233,970.94.

Payment Application No.3 was recommended for payment in the amount of \$226,913.00.

**PROJECT COMPLETION**

**LAST REPORT**

**3.0%\***

*\*as of Pay App No.2*

**CURRENT REPORT**

**4.0%\*\***

*\*\*as of Pay App No. 3*

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## POTENTIAL DAMAGES

There are no potential damages to report at this time.

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## AFFIRMATIVE CLAIMS

There are no affirmative claims at this time.

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# SCHEDULE UPDATE

CTA is currently providing weekly 3-week look-aheads. Vertex and HKT have requested that with the next payment application that CTA provide a full CPM schedule for review. CTA provided the working of a draft CPM (Critical Path Method) schedule, acknowledging that they are still waiting for additional information from subcontractors.

## CONSTRUCTION ACTIVITY

**Site:**

Site work is on-going trucking of loam off site continues, rock crushing is complete, probing and surveying or ledge is complete. Blasting has commenced and scheduled to occur through the month.

**Electrical:**

Submittals are being submitted. Meeting with Eversource and Griffin electric took place to go over logistics.

**Exterior Work:**

Submittals and RFI's are being submitted

**Steel:**

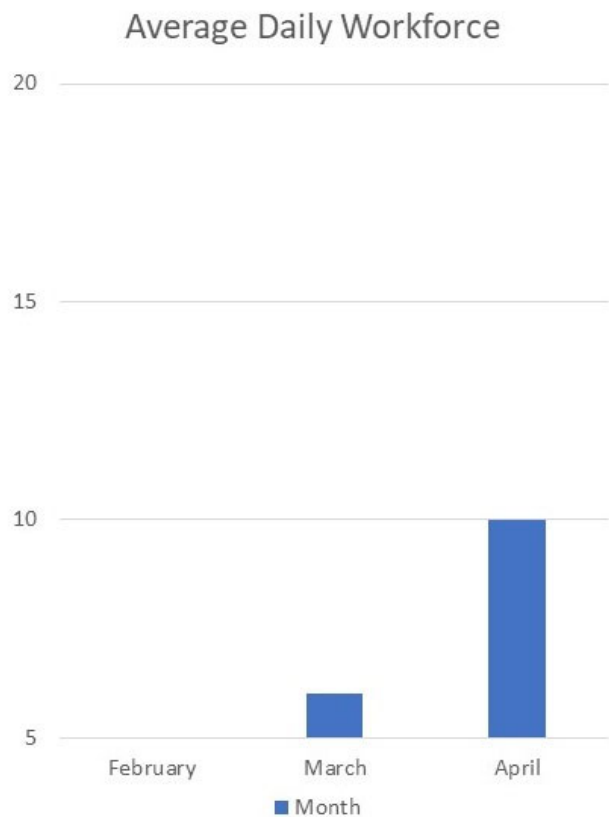
Drawings and submittals are being submitted

**Plumbing , HVAC, and Interior Work:**

Submittals are being submitted.

**Safety:**

CTA along with VERTEX have been ensuring on-site job safety. Covid-19 Guidelines were issued, and continue to be enforced and followed on site. CTA continues to issue daily and weekly Covid compliance reports and safety reports.



**Workforce:**

The average daily workforce has been approximately 10 workers per day. The low for the month was 2 workers, the high was 14 workers.

**Certified Payrolls:**

Certified payrolls are coming in to Vertex from the sub-contractors. VERTEX will maintain copies, and review all certified payrolls and distribute to the Town.

# CHANGE ORDERS / PROPOSAL REQUESTS

None at this time, however there are two potential additional cost items:

1. Unsuitable materials were encountered that may result in some additional costs. Pare commented on the issue and unsuitable material excavation will be tracked on site as encountered.
2. A portion of the retaining wall at the split of Rte 135 and E. Union came down during the tree removal operations. HKT reviewed the issue in the field. Remedial work will be necessary however it is still being decided whether remedial work will take place through CTA and the Filed Sub Mason or directly through the Town.

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## ISSUES / CONCERNS

1. At the time of this report, Vertex does not have any concerns

# SITE DOCUMENTATION

01



Photo depicts the progress of rock removal.

02



Photo depicts the overall progress of the site.

03



Photo depicts the progress of stock piling of loam

04



Photo depicts the test pit to determine depth of groundwater.

# SITE DOCUMENTATION

05



Photo depicts the progress of rock crushing, and hauling of material.

06



Photo depicts the progress of rock crushing and hauling of material.

07



Photo depicts the progress of probing in preparation for blasting.

08



Photo depicts the progress of probing in preparation for blasting along with hauling material off site.

# SITE DOCUMENTATION

09



Photo depicts trenching to help direct groundwater.

10



Photo depicts the progress at the rear of the Site

11



Photo depicts the crushed stone entry for trucking.

12



Photo depicts the laying of mats for test blast.



**Appendix A-01**

**APPLICATION FOR PAYMENT NO. 3**  
**(cover page only)**

# APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

PAGES

TO THE OWNER:	Name: <u>Town of Ashland</u> Address: <u>Town Hall</u> <u>101 Main Street</u> <u>Ashland, MA 01721</u>	PROJECT:	Name: <u>Ashland Public Safety Building</u> Address: <u>12 Union Street</u> <u>Ashland, MA 01721</u>	APPLICATION NO.:	<u>3</u>	Distribution to:	<input checked="" type="checkbox"/> OWNER <input checked="" type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR
FROM CONTRACTOR:	<u>CTA Construction Managers, LLC</u> 400 Totten Pond Road 2nd Floor Waltham, MA 02451	VIA ARCHITECT:	Name: <u>HKT Architects Inc.</u> Address: <u>24 Roland Street, Suite 301</u> <u>Charlestown, MA 02129</u>	CONTRACT DATE:	<u>03/15/21</u>		<input type="checkbox"/> <input type="checkbox"/>
CONTRACT FOR:	<u>Ashland Public Safety Building</u>						

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

Continuation sheet, AIA document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>\$22,145,000.00</u>
2. Net change by Change Orders	\$	<u>\$0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + or - 2)	\$	<u>\$22,145,000.00</u>
4. TOTAL COMPLETED & STORED TO DATE	\$	<u>\$ 883,663.99</u>
(Column G on G703)		
5. RETAINAGE:		
a. <u>5%</u> % of Completed Work	\$	<u>\$44,183.20</u>
(Columns D + E + F on G703)		
b. _____ % of Stored Material	\$	_____
(Column on G703)		
Total Retainage (Line 5a + 5b or		
Total in Column I of G703)	\$	<u>\$44,183.20</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>\$839,480.79</u>
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	<u>\$612,567.79</u>
(Line 6 from prior Certificate) (amount paid to date)		
8. CURRENT PAYMENT DUE	\$	<u>\$226,913.00</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	<u>\$21,305,519</u>
(Line 3 less Line 6)		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner and that current payment shown herein is now due.

CONTRACTOR: CTA Construction Managers, LLC

By: Paula Claridge Date: 4/26/21

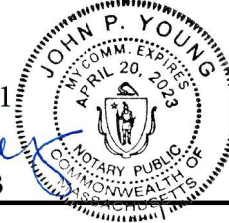
State of: MASSACHUSETTS

County of: MIDDLESEX

Subscribed and sworn to before me this 26th day of April, 2021

Notary Public:

My Commission expires: 04/20/2023



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 226,913.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT HKT Architects Inc.

By: Paula Claridge Date: 4.27.21

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	CO's	CCD's
Total changes approved in previous months by Owner	<u>\$0.00</u>	
Total approved this Month	<u>\$0.00</u>	
TOTALS	<u>\$0.00</u>	<u>\$0.00</u>
NET CHANGES by Change Order & CCD's	<u>\$0.00</u>	



Appendix A-02

# THREE WEEK LOOK AHEAD

