

MONTHLY PROGRESS REPORT

REPORT NO. 03 | May2021

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Notable Correspondence	N/A

ASHLAND PUBLIC SAFETY

ASHLAND, MASSACHUSETTS



Pictures: Overall Site Progress

PROJECT DESCRIPTION:

This contract work is for a new public safety building for police and fire departments. The building will be 42,000 SF with a three-story structure, single story apparatus building with a mezzanine, a one story sally port with police vehicle storage, a freestanding carport, a free standing shooting range and associated site work. Ground level will contain the main entrance for the public, dispatch, booking area and cells roll call room, and police offices along with a k-9 kennel. The fire department will contain the watch room and apparatus bay. The second level will contain a training mezzanine for the fire department, dorm rooms, day room and kitchen, a shared fitness are for both departments and police locker rooms. The third level will contain offices and conference rooms for both police and fire departments. Some exterior features will include 2 roof gardens in police areas and sawtooth skylights in the fire department apparatus bay.

PROJECT COMPLETION

LAST REPORT

4.0%*

As of Payment Application No..3

CURRENT REPORT

6.0%**

**as of Pay App No. 4

PROJECT INFORMATION:

Owner:

Town of Ashland
 101 Main Street
 Ashland, MA 01721
 508.881.0100

Owner's Project Manager:

The Vertex Companies, Inc. ("VERTEX")
 Bill Nangle
 400 Libbey Parkway
 Weymouth, MA 02189
 781.952.6000 / 6060F

Architect:

HKT Architects, Inc. ("HKT")
 Paula Claridge
 24 Roland Street Suite 301
 Charlestown, MA 02129
 617.776.6678

Contractor:

CTA Construction Mangers, LLC ("CTA")
 Bob Manning PM
 400 Totten Pond Road 2nd Floor
 Waltham, MA 02451
 781.786.6600

PAYMENT DETAILS

PAY APP NO. 4

Date Executed by Contractor
May 27, 2021

Date Certified by Architect
June 01, 2021

Original Contract Amount
\$22,145,000.00

Approved Change Orders
\$0.00

Amended Contract Amount
\$22,145,000.00

Approved To Date
\$839,480.79

Retainage Withholdings
\$65,292.92

Paid To Date
\$839,480.79

Pending Payment
\$401,084.64

Remaining To Bill
\$20,904,435.00

PAYMENT STATUS

Payment Application No.1 was recommended for payment in the amount of \$378,596.85.

Payment Application No. 2 was recommended for payment in the amount of \$233,970.94.

Payment Application No.3 was recommended for payment in the amount of \$226,913.00.

Payment Application No.4 was recommended for payment in the amount of \$401,084.64.

PROJECT COMPLETION

LAST REPORT

3.0%*

**as of Pay App No.2*

CURRENT REPORT

4.0%**

***as of Pay App No. 3*

POTENTIAL DAMAGES

There are no potential damages to report at this time.

AFFIRMATIVE CLAIMS

There are no affirmative claims at this time.

SCHEDULE UPDATE

CTA is currently providing weekly 3-week look-aheads. CTA provided the first draft CPM (Critical Path Method) schedule which is under review by Vertex and HKT.

CONSTRUCTION ACTIVITY

Site:

Site work is on-going; Hammering of dislodged ledge, crushing and processing of rock for re-use on site is on-going, excavation for footings is scheduled to start early June, dewatering and erosion control are on-going.

Electrical:

Submittals are being submitted. Paperwork has been filed for temporary and permanent power for the project

Exterior Work:

Rebar for footings has been delivered to the site.

Steel:

Drawings and submittals are being submitted,

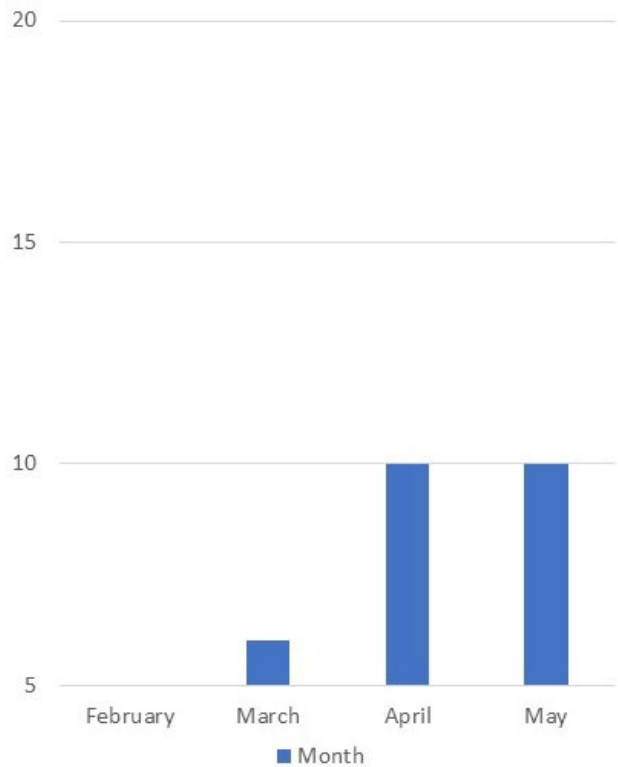
Plumbing , HVAC, and Interior Work:

Submittals are being submitted.

Safety:

CTA along with VERTEX have been ensuring on-site job safety. Covid-19 Guidelines have been lifted by the state however, CTA and Vertex continue enforce and followed on site until further notice from the Town. CTA continues to issue daily and weekly Covid compliance reports and safety reports.

Average Daily Workforce



Workforce:

The average daily workforce has been approximately 10 workers per day. The low for the month was 5 workers, the high was 15 workers.

Certified Payrolls:

Certified payrolls are coming in to Vertex from the sub-contractors. VERTEX will maintain copies, and review all certified payrolls and distribute to the Town.

CHANGE ORDERS / PROPOSAL REQUESTS

There are currently five PCO's that have been issued:

PCO 001 – Revised window layout due to structural bracing – \$2,650.73. **Recommended for approval**

PCO 002 – PA Priority Capability – \$1,053.19. **Recommended for approval**

PCO 003 – Cut/Cap 2 existing water mains at the street –\$16,357. **Under Review**

PCO 004 – Fire Review changes – \$31,353.29. **Under Review**

PCO 005 – Communication Antenna – \$152,662.48. **Recommended for approval**

There are two potential additional cost items that have not been formalized into PCO's at this time:

1. Unsuitable materials were encountered that may result in some additional costs. Pare commented on the issue and unsuitable material excavation will be tracked on site as encountered.
2. A portion of the retaining wall at the split of Rte 135 and E. Union came down during the tree removal operations. HKT reviewed the issue in the field. Remedial work will be necessary however it is still being decided whether remedial work will take place through CTA and the Filed Sub Mason or directly through the Town.

ISSUES / CONCERNS

1. At the time of this report, Vertex does not have any concerns.

SITE DOCUMENTATION

01



Photo depicts the progress of ledge removal, hammering and crushing.

02



Photo depicts the overall progress of the rear of the site where unsuitable soils were removed.

03



Photo depicts the progress of stock piling of ledge.

04



Photo depicts the progress of stockpiling of ledge.

SITE DOCUMENTATION

05



Photo depicts the progress of rock crushing, and stockpiling

06



Photo depicts the dislodged ledge after blasting.

07



Photo depicts groundwater infiltration.

08



Photo depicts the delivery of rebar for concrete footings.

Appendix A-01

APPLICATION FOR PAYMENT NO. 4 (cover page only)

APPLICATION AND CERTIFICATE FOR PAYMENT AIA DOCUMENT G702

PAGE ONE OF

PAGES

TO THE OWNER: Name: <u>Town of Ashland</u> Address: <u>Town Hall</u> <u>101 Main Street</u> <u>Ashland, MA 01721</u>		PROJECT: Name: <u>Ashland Public Safety Building</u> Address: <u>12 Union Street</u> <u>Ashland, MA 01721</u>		APPLICATION NO.: <u>4</u> PERIOD TO: <u>5/31/2021</u> APPLICATION DATE: <u>5/31/2021</u> Architects Project #: _____		Distribution to: <input checked="" type="checkbox"/> OWNER <input checked="" type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR	
FROM CONTRACTOR: <u>CTA Construction Managers, LLC</u> <u>400 Totten Pond Road 2nd Floor</u> <u>Waltham, MA 02451</u>		VIA ARCHITECT: Name: <u>HKT Architects Inc.</u> Address: <u>24 Roland Street, Suite 301</u> <u>Charlestown, MA 02129</u>		CONTRACT DATE: <u>03/15/21</u>		<input type="checkbox"/> <input type="checkbox"/>	
CONTRACT FOR: <u>Ashland Public Safety Building</u>							

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation sheet, AIA document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>\$22,145,000.00</u>
2. Net change by Change Orders	\$	<u>\$0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + or - 2)	\$	<u>\$22,145,000.00</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>\$ 1,305,858.35</u>
5. RETAINAGE:		
a. <u>5%</u> % of Completed Work (Column's D + E + F on G703)	\$	<u>\$65,292.92</u>
b. _____ % of Stored Material (Column on G703)	\$	_____
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$	<u>\$ 65,292.92</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	<u>\$1,240,565.43</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) (amount paid to date)	\$	<u>\$839,480.79</u>
8. CURRENT PAYMENT DUE	\$	<u>\$ 401,084.64</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>\$20,904,435</u>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner and that current payment shown herein is now due.

CONTRACTOR: CTA Construction Managers, LLC

By: [Signature] Date: 5/27/21
 State of: MASSACHUSETTS
 County of: MIDDLESEX
 Subscribed and sworn to before me this 27th day of May, 2021
 Notary Public: [Signature]
 My Commission expires: 04/20/2023



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 401,084.64

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT HKT Architects Inc.

By: Paula J. Claridge Date: 6.01.21
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	CO's	CCD's
Total changes approved in previous months by Owner	<u>\$0.00</u>	
Total approved this Month	<u>\$0.00</u>	
TOTALS	<u>\$0.00</u>	<u>\$0.00</u>
NET CHANGES by Change Order & CCDs	<u>\$0.00</u>	

AIA DOCUMENT G702. APPLICATION AND CERTIFICATE FOR PAYMENT, 1992 EDITION, AIA, 1992, THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292

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G702-1992

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Appendix A-02

THREE WEEK LOOK AHEAD

Ashland Public Safety Complex
3 week look ahead
6/1/2021



	30	31	1	2	3	4	5	6	7	8	9	3	4	5	6	7	8	9	10	11	12
	S	M	T	W	R	F	S	S	M	T	W	R	F	S	S	M	T	W	R	F	S
1																					
2 Owners/Arch Meetings			X							X							X				
3 PM/Supers Meetings										X							X				
4 Sub Startup Meetings					X																
5																					
6 Special Inspections																					
7 Soils				X	X	X			X	X	X	X	X			X	X	X	X	X	
8 Concrete											X	X	X			X	X	X	X	X	
9 Building Exterior																					
10 Erosion Control Maintenance (BMP's)			X							X											
11 Cuts & Fills Southern Parking Lot and Bldg Footprint			X	X	X	X			X	X											
12 Trucking Materials - Hauling Out				X	X	X			X	X	X										
13																					
14																					
15																					
16 3-Story Structure - Admin & Holding Areas																					
17 Footing Excavation			X	X	X	X			X	X	X	X	X			X	X	X	X	X	
18 Form & Place Footings									X	X	X					X	X				
19 Form & Place Walls												X	X					X	X	X	
20																					
21 Apparatus Bay																					
22																					
23																					
24 Apparatus Bay- Supportive Spaces and Mechanical Rooms																					
25																					
26																					
27 Sallyport																					
28																					
29																					
30 Equipment Start Ups																					
31																					