

## Ashland Public Library Study Room Policy

Ashland Library is happy to offer study rooms for use by members of the public. These rooms are available for quiet study or small group work. Ashland Library has two study rooms with a capacity of 2-3 people each.

### **Use of Study Rooms**

- Study rooms are available on a first come, first served basis.
- There is a two hour limit per day. Library staff will ask a patron to vacate the study room if their time has expired and another patron is waiting.
- Power and wireless internet access are available in the study rooms.
- All Ashland Library policies apply in the study rooms.
- Study rooms may not be used for commercial purposes.
- No food is permitted in the study rooms, but covered beverages are allowed.
- The library is not responsible for loss or damage to personal items. Do not leave personal items unattended if you leave the study room for any reason.
- No use of the study rooms will be allowed that is likely to disturb library patrons in their customary use of library facilities, impede library staff in the performance of their duties, or endanger patrons, staff, or the library building or collections.

Approved Board of Library Trustees 1/11/2022, to be reviewed **every five years** starting January 2027